

AGENDA
WOOD COUNTY BOARD OF SUPERVISORS

DATE: Tuesday, January 21, 2024
TIME: 9:30 AM
LOCATION: County Board Room/Branch 3 Courtroom

CALL TO ORDER

ROLL CALL

INVOCATION: Supervisor Zurfluh

READING OF THE MINUTES OF THE PREVIOUS MEETING

RESIGNATIONS:

APPOINTMENTS/Re-APPOINTMENTS

Board of Adjustments – term ending July 1, 2027 – Denise Sonnemann

COMMENTS FROM THE PUBLIC REGARDING AGENDA ITEMS

ACKNOWLEDGEMENTS & RECOGNITIONS

READING OF MINUTES OF COMMITTEE MEETINGS, RESOLUTIONS. RESOLUTIONS INTRODUCED BY COMMITTEES SHALL BE PRESENTED IMMEDIATELY FOLLOWING THE READING OF THAT COMMITTEE’S MINUTES.

PRESENTATION OF LETTERS, PETITIONS, REMONSTRANCES, COMMUNICATIONS AND OTHER DOCUMENTS.

SET DATE FOR NEXT COUNTY BOARD MEETING – Tuesday, February 18, 2025

ADJOURN

Join by phone

+1-408-418-9388 United States Toll

Meeting number (access code): 2493 708 8376

Join by WebEx App or Web

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=m03f130356a283600f2416232a6d700b5>

Meeting number (access code): 2493 708 8376

Meeting password: 012125

PROCEEDINGS OF THE WOOD COUNTY BOARD OF SUPERVISORS

December 17, 2024 – 9:30 a.m.

The Wood County Board of Supervisors composed of nineteen members convened in the Wood County Boardroom at the Courthouse in Wisconsin Rapids, Wisconsin on Tuesday, December 17, 2024.

Chairman Pliml called the meeting to order at 9:30 a.m.

Supervisors present: Brehm, Breu, Buttke, Clendenning, Hahn, Hamilton, Hokamp, Hovendick, Leichtnam, Penzkover, Perlock, Polach, Pliml, Rozar, Schulz, Thao, Valenstein, Voight, and Zurfluh.

Supervisor Voight gave the invocation led the Pledge of Allegiance.

Motion by Hamilton/Leichtnam to approve the minutes of the previous meeting. Motion carried by voice vote.

Motion by Zurfluh/Buttke to approve the following resignations and appointments:

RESIGNATIONS: Joe Behlen, Producer Member, CEED Committee
Mary Jo Wheeler-Schuller, Health & Human Services Committee
APPOINTMENTS: Ethics Committee – 3-year term – Heather Gehrt
Civil Service Commission – 5-year term – Gus Mancuso

There was no public comment.

Chairman Pliml recognized the department heads/supervisors present to acknowledge long term employees in their department.

Referrals were noted.

Committee minutes presented: Operations, ARPA Adhoc.

Chairman Pliml stated his intention of taking the following 8 resolutions with one vote. No objection heard.

RESOLUTION 24-12-1

Introduced by: Operations Committee

INTENT & SYNOPSIS: To amend the 2024 budget for Health Department’s budget (54121) for the purpose of disbursing funds for approved Opioid Remediation with Opioid Settlement Funds.

FISCAL NOTE: No cost to Wood County. The source of funding is unspent Opioid Settlement Funds. The adjustment to the budget is as follows:

<u>ACCOUNT</u>	<u>ACCOUNT NAME</u>	<u>DEBIT</u>	<u>CREDIT</u>
48900	Other Misc Revenues	\$550,000.00	
54121	Grants & Donations		\$550,000.00

Motion by Breu/Hamilton to adopt Resolution 24-12-1. Motion carried unanimously.

RESOLUTION 24-12-2

Introduced by: Health & Human Services and Operations Committees

INTENT & SYNOPSIS: To amend the 2024 WIC budget for the purpose of funding higher than anticipated expenditures.

FISCAL NOTE: No cost to Wood County. The adjustment to the budget is as follows:

<u>Function</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
54122	WIC		\$20,000
43554	State Grants	\$20,000	

Motion by Breu/Hamilton to adopt Resolution 24-12-2. Motion carried unanimously.

RESOLUTION 24-12-3

Introduced by: Health & Human Services & Operations Committees

INTENT & SYNOPSIS: To amend the 2024 Consolidated Contract budget for the purpose of funding higher than anticipated expenditures.

FISCAL NOTE: No cost to Wood County. The adjustment to the budget is as follows:

<u>Function</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
54128	Consolidated Contract		\$7,000
43557	State Grants	\$7,000	

Motion by Breu/Hamilton to adopt Resolution 24-12-3. Motion carried unanimously.

RESOLUTION 24-12-4

Introduced by: Health & Human Services & Operations Committees

INTENT & SYNOPSIS: To amend the 2024 Healthy Smiles budget for the purpose of funding higher than anticipated expenditures.

FISCAL NOTE: No cost to Wood County. The adjustment to the budget is as follows:

<u>Function</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
54130	Healthy Smiles		\$20,000
46510	MA Revenue	\$20,000	

Motion by Breu/Hamilton to adopt Resolution 24-12-4. Motion carried unanimously.

RESOLUTION 24-12-5

Introduced by: Health & Human Services & Operations Committees

INTENT & SYNOPSIS: To amend the 2024 Adams/Juneau budget for the purpose of funding higher than anticipated expenditures.

FISCAL NOTE: No cost to Wood County. The adjustment to the budget is as follows:

Function	Account Name	Debit	Credit
54132	Adams/Juneau		\$10,000
44100	Licensing Revenue	\$10,000	

Motion by Breu/Hamilton to adopt Resolution 24-12-5. Motion carried unanimously.

RESOLUTION 24-12-6

Introduced by: Conservation, Education & Economic Development and Operations Committees

INTENT & SYNOPSIS: To seek County Board approval to amend the 2024 Wood County Multi-Discharge Variance (MDV) budget (56126) for unanticipated MDV point source permittee payments and to appropriate those monies to the MDV budget expenditures.

FISCAL NOTE: No cost to Wood County. The source of the funding is unanticipated revenue from MDV point source permittees in the form of 2024 MDV payments.

Account	Account Name	Debit	Credit
56126	MDV		\$24,392.41
43586	MDV Revenue	\$24,392.41	

Motion by Breu/Hamilton to adopt Resolution 24-12-6. Motion carried unanimously.

RESOLUTION 24-12-7

Introduced by: Highway Infrastructure & Recreation and Operations Committees

INTENT & SYNOPSIS: To amend the 2024 budget of various Highway functions listed below for additional expenditures of \$2,704,040 not anticipated during the original budget process.

FISCAL NOTE: No additional cost to Wood County. The adjustment to the budget is as follows:

Account	Account Name	Debit	Credit
1610-53110	Hwy-Administration		129,925
1628-53250	Crushing Operations-Mach		48,605
1609-53251	Crushing Operations-Prod		123,375
1627-53290	Salt Brine Ops-Machinery		19,595
1641-53291	Salt Brine Ops-Production		15,960
1616-53311	Maint CTHS Patrol Sections		391,015
1617-53313	Operations Materials-GANG		40,320
1618-53314	Other Oper-Maint GANG		2,735
1670-53320	Maint STHS Operating Sup.		32,110
1671-53330	Local Roads		334,575
1650-53340	County-Aid Roads		20,390
1660-53341	County-Aid Bridges		125,220
1672-53490	Other Services		134,280
1690-57310	Hwy Capital Projects		1,285,935
1620-47232	Mach Rev-Bit. Oper.	25,670	
1672-47300	Local Revenue for Charges	11,530	
1670-47330	Revenue from Charges-T/C/V	190,840	
1650-47332	Revenue from Dist-Roads	20,390	

1660-47333	Revenue from Dist-Bridges	125,220
1614-47470	Intergov Charges Bituminous	231,655
1620-48340	Sale of Salvage and Waste	4,845
1690-48510	Contributions-Hwy Const.	660,000
1690-49110	Hwy Capital Proj-Debt Proc	313,980
1620-53220	Field tools	64,075
1623-53240	Machinery Operations	800,590
1624-53260	Hwy-Bituminous Ops-Mach	107,700
1614-53266	Hwy-Bituminous Ops-Prod	134,695
1615-53310	Operating Expense-Mtnc CTHS	12,850

Motion by Breu/Hamilton to adopt Resolution 24-12-7. Motion carried unanimously.

RESOLUTION 24-12-8

Introduced by: ARPA Funding Adhoc Committee

INTENT & SYNOPSIS: To amend the 2025 budgets of the functions listed below for projects that were approved with American Rescue Plan Act (ARPA) funding.

FISCAL NOTE: No cost to Wood County. The source of funding is unspent American Rescue Plan Act (ARPA). The adjustment to the budget totals \$3,023,851 as listed below:

<u>ACCOUNT</u>	<u>ACCOUNT NAME</u>	<u>DEBIT</u>	<u>CREDIT</u>
43300	ARPA Funds	\$3,023,851	
57521	Parks Capital Projects		\$1,245,000
52110	Sheriff Admin		\$ 60,000
56121	Land & Water Cons. Admin		\$ 125,000
52130	Communications		\$ 22,000
51611	Maintenance CH & Jail		\$1,571,851

Motion by Breu/Hamilton to adopt Resolution 24-12-8. Motion carried unanimously.

Committee minutes presented: Health & Human Services, North Central Wisconsin Community Action Program Board of Directors.

RESOLUTION 24-12-9

Introduced by: Health & Human Services Committee

INTENT & SYNOPSIS: To create (.97 FTE) Economic Support Worker Position.

FISCAL NOTE: Anticipated wages and benefits based upon Grade F; Step 1 is:

Wages: \$ 47,836.10
Fringe: \$ 24,925.26
Total: \$ 72,761.36

Motion by Clendenning/Hamilton to adopt Resolution 24-12-9. Motion carried unanimously.

RESOLUTION 24-12-10

Introduced by: Health & Human Services Committee

INTENT & SYNOPSIS: To create (1.0 FTE) Assistant Administrator Position.

FISCAL NOTE: Anticipated wages and benefits based upon Grade MM; Step 1 is:

Wages: \$ 89,648
Fringe: \$ 32,236.97
Total: \$ 121,884.97

Motion by Buttke/Breu to adopt Resolution 24-12-10. Motion carried unanimously.

Committee minutes presented: Public Safety, Traffic Safety Commission.

RESOLUTION 24-12-11

Introduced by: Public Safety Committee

INTENT & SYNOPSIS: To approve a new contract with the South Wood County Humane Society (SWCHS) so as to allocate excess dog license fee funds in exchange for the receipt of services.

FISCAL NOTE: The fiscal impact of the contract is the allocation of approximately \$12,500 in excess dog license fund fees to the SWCHS commencing in 2025 instead of the \$2,500 that was paid to it in the past. The lost revenues will likely come from 2025 surpluses in the Sheriff's Department budget or from the General Fund but no transfer of funds is needed at this time.

Motion by Zurfluh/Leichtnam to adopt Resolution 24-12-11. Motion carried unanimously.

Committee minutes presented: Conservation, Education, & Economic Development, Golden Sands Resource Conservation & Development Council, North Central Wisconsin Tourism.

RESOLUTION 24-12-12

Introduced by: Conservation, Education, & Economic Development Committee

INTENT & SYNOPSIS: To seek County Board approval for the 2025-2034 Wood County Land and Water Resource Management Plan revision to address rural and urban sources of non-point pollution.

FISCAL NOTE: No cost to Wood County. To implement Plan would require no new staff or other costs.

Motion by Leichtnam/Clendenning to adopt Resolution 24-12-12. Motion carried unanimously.

Committee minutes presented: Judicial & Legislative, Criminal Justice Task Force.

RESOLUTION 24-12-13

Introduced by: Judicial & Legislative Committee

INTENT & SYNOPSIS: To approve Supervisor Clendenning to travel to Washington, D.C., from March 1-4, 2025 for the National Association of Counties (NACo) Legislative Conference

FISCAL NOTE:	Registration:	\$530.00
	Airfare:	\$467.00
	Hotel:	\$1,600.00
	Meals:	\$152.00
	<u>Per diem</u>	<u>\$200.00</u>
	TOTAL:	\$2,949.00

Motion by Zurfluh/Hamilton to adopt Resolution 24-12-13. Motion carried unanimously.

Committee minutes presented: Highway Infrastructure & Recreation

RESOLUTION 24-12-14

INTENT & SYNOPSIS: To authorize the Parks and Forestry Department (Department) to enter into a lease of property, currently named CERA Park, from Consolidated Water Power Company (CWPCO). Also, to authorize the Department to enter into a Memorandum of Understanding (MOU) for the purpose of outlining the responsibilities of the parties with respect to the potential future transfer of ownership of CERA Park to Wood County.

FISCAL NOTE: Annual rent for duration of lease is \$1.00.

Motion by Clendenning/Schulz to adopt Resolution 24-12-14. Motion carried unanimously.

Committee minutes presented: Property & Information Technology, Junior Fair Board, Central Wisconsin State Fair Board of Directors, South Central Library Board of Trustees, Wood County Library Board, UW Commission, Jail Construction Adhoc.

RESOLUTION 24-12-15

Introduced by: Wood County Board of Supervisors

INTENT & SYNOPSIS: To recognize these Wood County employees for years of devoted and faithful service to Wood County.

- Maria Beenken - 25 years - Edgewater Haven
- Vicki Ziegahn - 25 years - Clerk of Courts
- Christopher Markworth - 25 years - Information Systems
- Lori Luther - 25 years - Norwood Health Center
- Beth Sullivan - 30 years - Human Services
- Julie Skerhutt - 30 years - Human Services
- Lee Ackerman - 35 years - Norwood Health Center
- Jennifer Garfield - 35 years - Edgewater Haven

Motion by Rozar/Hamilton to adopt Resolution 24-12-15. Motion carried by voice vote.

RESOLUTION 24-12-16

Introduced by: Wood County Board of Supervisors

INTENT & SYNOPSIS: Relating to the life and public service of Edward G. Wagner.

Motion by Hamilton/Buttke to adopt Resolution 24-12-16. Motion carried by voice vote. The board stood in a moment of silence in memory of former County Board Vice Chair Wagner.

Without objection, Chairman Pliml adjourned the meeting at 10:04 AM. Next scheduled county board meeting is January 21, 2025.

Trent Miner
County Clerk

REFERRALS FOR JANUARY 21, 2025 – COUNTY BOARD

- December 27, 2024: Resolutions from Jackson County and 8 municipalities within Jackson County requesting assistance from the continuing and growing negative impacts of elk in their respective borders. Referred to CEED Committee, County Conservationist Wucherpfennig, and Conservation Program Coordinator Mayer.

**MINUTES
OPERATIONS COMMITTEE**

DATE: Tuesday, December 17, 2024
TIME: 9:15 AM
PLACE: Courthouse – County Board Room

MEMBERS PRESENT: Laura Valenstein, Donna Rozar, Jake Hahn, Lance Pliml, Joseph Zurfluh

OTHERS PRESENT: Trent Miner, County Clerk

1. Chair Valenstein called the committee to order at 9:00 AM.
2. There was no public comment.
3. A resolution was presented to amend the 2024 Health Dept. budget to allow for opioid settlement dollars to be used for the Family Health Care Center in Wisconsin Rapids. Motion by Rozar/Zurfluh to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.
4. Chair Valenstein declared the meeting adjourned at 9:29 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

MINUTES OPERATIONS COMMITTEE

DATE: Tuesday, January 7, 2025

TIME: 9:00 AM

PLACE: Courthouse – Room 114

MEMBERS PRESENT: Laura Valenstein, Donna Rozar, Lance Pliml (WebEx), Jake Hahn, Joseph Zurfluh

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chair Valenstein called the meeting to order at 9:00 AM.
2. There was no public comment.
3. Motion by Rozar/Hahn to approve the consent agenda. Motion carried unanimously.
4. Wellness Coordinator Boeshaar provided a departmental update with work developing 2025 programs being highlighted.
5. Finance Director Newton provided a departmental update. With this being the last committee meeting of Newton, the committee commends his years of service and expertise to the county and wished him a long and happy retirement.
6. Newton presented a tuition reimbursement request for a team member within his department. It meets all of the criteria set by policy. Motion by Rozar/Hahn to approve the tuition reimbursement in the amount of \$1,500, as presented. Motion carried unanimously.
7. Human Resources Director McGrath reviewed a proposal allowing for the skipping of a step for extraordinary service when the employee is above a Step 6. Motion by Rozar/Zurfluh that all requests for any step skip over Step 6 be brought to the Operations Committee, and in consultation with Human Resources, reviewed individually for consideration. Motion carried 4-1. Voting no was Hahn (does not believe there needs to be an extra layer of approval). Pliml was excused at 9:57 AM.
8. The next regular meeting will be held on Tuesday, February 4, 2025, at 9:00 AM.
9. Chair Valenstein adjourned the meeting at 10:03 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

Operations Committee
January 7, 2025

NAME	REPRESENTING
Shawn Becker	Sheriff's Dept
Roland Hawk	Hwy
Dennis Polach	WEB # 14
Bill Clendenning	WEB # 15
Sue Smith	Health Dept
Heather Gehrt	Treasurer
Ed Newton	Finance
Pa Nijie Yang	Finance
Kim McGrath	HR
Kelli Szymanski	HR
Brandon Krupink (WebEx)	Human Services
Marissa Korrack (WebEx)	Norwood Admin
Mary Schlagenhaf (WebEx)	Human Services
Tony Bastien (WebEx)	Dispatch
Ryan Boeshaar (WebEx)	Wellness
Nick Plugaur (WebEx)	HR
Justin Cieslewicz	Edgewater Haven



Wood County

WISCONSIN

OFFICE OF THE
COUNTY CLERK

Trent Miner

Letter of Comments – January 2025

- Everyone in the office has completed their yearly recertification in order to be able to accept passport applications for the coming year. This is a little later than normal as the Dept. of State reconfigures the passport acceptance structure.
- With the dropping of the DMV services in this office, we have repurposed that computer to be able to accept credit cards for marriage licenses, passport acceptance and photos, as well as other items we pull in revenue for. We used Point & Pay, which is what most other departments use. All fees associated with the transactions are passed onto the purchaser and not the county.
- We have another blood drive scheduled for Friday, January 31st here at the courthouse. We'll see how it does. They always schedule us for Fridays and those seem to be harder to recruit folks to participate in. If you are interested in donating, please let me know. Kudos to Supervisor Hahn for donating in the past!
- All of the mandatory election audits were completed by December 2nd. These are statutorily mandated to be completed after every November election. The reporting units are randomly selected by the Wisconsin Elections Commission and included 7 in Wood County and 4 races are audited (hand counted). My office completed 2 of them, and we coordinated with the other 5 municipalities to have them completed here at the courthouse. I completed the required paperwork on their behalf. In all 7 municipalities/reporting units, there were no discrepancies between what the tabulators counted and what we hand counted, which is a great testament to the accuracy of the machines. All of these audits were posted and open to the public to observe, but no one did. I will note that Supervisor Clendenning has sat in on previous audits we have conducted.
- I have sent notice to, and received permission from, the state historical society to destroy old records of the county, those being old, hard copy county board packets. We have been saving these electronically since 2014 and those processes have improved over the past few years. There just is not a reason to keep hard copies. I will keep the wet signed resolutions for the time being until we figure out the most efficient way of storing those electronically. I have resolutions dating all the way back to 1957. I will also keep the wet signed voucher listings for the statutory required timeline, and then destroy. Once completed we will be able to remove several large file cabinets, reconfigure the entire back room, and bring down the historical documents that are currently stored in the Treasurer's Vault. When the county clerk's office was evicted from the second floor to the auditorium (our current home) we lost a lot of storage area, and some items were moved to the treasurer's vault.
- Speaking of resolutions, Deputy County Clerk/Program Assistant DeKleyn and I are going to be researching new methods of how we "do" resolutions in order to move to electronic versions instead of all of the hard copies. There is a lot of double work involved in our current structure, and the word document we currently use is not all that user friendly for staff. It was developed almost 30 years ago,

County Clerk Comments – page 2

so it has lived a good life and is a good structure to work from for the future.

- In addition to what is mentioned above, we have gone to issuing and storing timber cutting notices online instead of paper copies. The structure we have now set up will allow for faster searching of those documents instead of thumbing through pages and pages of paper.
- DeKleyn and I have been working on the setup of the new county board room and new committee meeting room. We have been given a broad overview of the new technology and before we go live, we will make sure all our systems are good to go in there. It will be a fabulous space for you all. We will not be in 114 or 115 much anymore.



Wood County WISCONSIN

HUMAN RESOURCES DEPARTMENT

December 30, 2024

To: Wood County Operations Committee

From: Kimberly McGrath, Director- Human Resources

Subject: Human Resources (HR) Monthly Letter of Comments – December 2024

Human Resources Activity

	December 2024	2024 Year-to-Date
Applications Received	161	1,820
Positions Filled	4	169
Promotions/Transfers	5	57
New Hire Orientations	4	119
Terminations, Voluntary	9*	113
Terminations, Involuntary	1	20
Retirements	1	10
Turnover Rate	1.13%	1.20%
Exit Interviews	2	41

*Five of these are casual

Human Resources Narrative

General Highlights

1. All required annual Performance Evaluations arrived to Human Resources by the deadline of December 6th. The wage plan implementation spreadsheet was provided to Finance with wage rates effective January 1, 2025. The 2025 wages plans have been communicated to all employees and are available on the HR Intranet.
2. Began collecting data related to the request from the December Operations Committee meeting to review the fiscal impact and usage of the current Recruitment & Retention policy. This will be brought to the committee at their January 2025 meeting.
3. Annual Safety Training remains open. All current, non-healthcare employees are required to review the updated training electronically and submit a Certificate of Completion by December 31st. To date, approximately 425 employees have completed their training.

Meetings & Trainings

1. Attended the Operations Committee meeting on December 3rd.
2. Attended the CEED Committee meeting on December 4th.
3. Attended the Judicial & Legislative Committee meetings on December 6th, 16th, and 18th.
4. Attended County Board on December 17th.
5. Represented Wood County in an Unemployment Insurance Appeal on December 5th.

6. Held the monthly conference call with The Horton Group on December 18th to discuss various benefit topics.
7. Held individual staff and team meetings to discuss and provide updates on the department's identified 2024 goals.
8. Team members attended various webinars related to benefits, employment law, and compliance.

Benefits

1. Open Enrollment changes to Medical, Dental, and Vision were reflected on the first paycheck in December. Changes to FSA, HSA, and Short-Term Disability were made in the last week of the year and will be reflected on the first paycheck in January.
2. The required Gag Clause Attestation was submitted timely.
3. The Non-Discrimination Test information was submitted timely. Our plans passed the non-discrimination test.
4. Processed Family and Medical Leave requests, address changes, beneficiary designations, qualifying events, benefit elections or contributions for new hires, terminations, and cancellation/reporting of benefits.
5. Processed and prepared monthly COBRA remittance, EBC admin fees, and stop loss admin fees.
6. Reconciled monthly enrollments for health, dental, vision, life, and disability insurances.
7. Assisted multiple employees with questions related to FMLA, leaves of absence, retirement, and benefit claims concerns.
8. Processed COBRA notifications for dependents on the health plan reaching age 26.

Recruitment

1. Updated the Status of Open Positions, Headcount Sheet (FTE Control), New Hire, and Termination spreadsheets daily.
2. Assisted multiple departments with interviews and selection process.
3. Reported new hires with the Wisconsin New Hire Reporting Center.
4. Posted multiple vacancies on Cyber Recruiter and other pertinent employment sites based on the Request for Hire submitted. Closed multiple positions in Cyber Recruiter upon successful acceptance of an offer and notified all remaining applicants of position status.
5. Communicated with multiple applicants, employees, and supervisors regarding varying positions.
6. Continuing to work with Edgewater, Norwood, and Human Services to review and update/pause/re-instate subscriptions with Indeed. Constantly looking into different options to ensure we are reaching out to interested candidates in a timely manner.
7. Scheduled multiple post-offer, pre-employment drug tests with multiple testing locations for applicants offered employment.

The following chart shows position activity during the month. Positions that are filled are dropped from the list the following month.

<u>Refilled Position</u>	<u>Department</u>	<u>Position</u>	<u>Status</u>
Replacement	Clerk of Courts	Traffic Clerk	Position posted, interviews conducted, position filled with internal candidate 1/6/2025.
Replacement	Clerk of Courts	Information Clerk	Position posted, deadline 1/6/2025.
Replacement	Corporation Counsel	Corporation Counsel	Position posted, interviews conducted 12/16 and 12/18/2024.

Replacement	Criminal Justice	Criminal Justice Coordinator	Position posted, interviews conducted, position filled with internal candidate 1/6/2025.
Replacement	Dispatch	Dispatcher-Eligibility List	Position posted; interviews conducted. One position filled internally 12/30/2024. Eligibility list established.
Replacements	Edgewater	CNA, RN, LPN, and Dietary Assistant – (Multiple) & Therapy Activity Aide	Ongoing recruitment- positions posted, applications reviewed, interviews, references, backgrounds, onboarding. Deadline 3/10/2025.
Replacement	Finance	Finance Director	Position posted, interviews conducted, position filled with internal candidate 2/3/2025.
Replacement	Finance	Deputy Finance Director	Position posted, interviews conducted, position filled with internal candidate 1/27/2025.
New Position	Health	Regional Farmers Market Coordinator	Position posted; interviews conducted 12/18/2024.
New Position	Health	Bilingual Community Health Worker	Position posted, interviews conducted, position filled with internal candidate 1/6/2025.
Replacement	Health	Program Assistant – Bilingual	Position posted, deadline 1/6/2025.
Replacement	Human Services	CCS Service Facilitator (2)	Position posted, interviews conducted, both positions filled; one internally on 11/4/2024, other position posted filled 1/6/2025.
Replacement	Human Services	FSET Case Manager - Adams	Position posted, interviews conducted, background/references being conducted on final candidate.
Replacement	Human Services	Case Mgr/SW-Ongoing	Position posted, interviews conducted, references/background completed, offer extended and accepted, filled 1/6/2025.
Replacement	Human Services	Community Resources Receptionist	Position posted, interviews conducted, references/background completed, offer extended and accepted, filled 1/6/2025.
Replacement	Human Services	Case Mgr/SW – Ongoing	Position posted, interviews conducted, references/background completed, offer extended and accepted, filled 1/13/2025.
Replacement	Human Services	Family Interaction Worker	Position posted, deadline 1/13/2025.
Replacement	Human Services	CCS Service Facilitator-WR	Position posted, deadline 1/20/2025.
Replacement	IT	Network Analyst	Position posted, deadline 11/17/2024. Applications being reviewed.
New Position	IT	Cyber Security Analyst	Position posted, interviews conducted, position filled with internal candidate 1/6/2025.
Replacements	Norwood	Mental Health Technicians, Dietary Aides, RN, LPN, and Therapy Assistant	Ongoing recruitment- positions posted, applications reviewed, interviews, references, backgrounds, onboarding. Deadline 2/3/2025.
New Position	Norwood/Edgewater	Assistant Administrator	Position posted, deadline 1/13/2025.

Replacement	Norwood	Head Nurse – LTC	Position posted, deadline 1/6/2025.
Replacement	Parks	Medical 1 st Responders	Position posted, deadline 1/13/2025.
Replacement	Sheriff	Part-Time Deputies	Position posted, interviews conducted, background packets sent 11/22/2024.
New Positions	Sheriff	Corrections Officer	Position posted, filled through eligibility list 12/2/2024.
Replacement	Sheriff	Deputy Sheriff	Filled internally 12/22/2024.
Replacement	Sheriff	Patrol Sergeant	Filled internally 12/8/2024.
Replacement	Sheriff	Admin Asst II	Position posted, deadline 12/16/2024, applications being reviews, interviews to be scheduled.

Safety/Risk Management

1. Managed open claims with Aegis/Charles Taylor throughout the month.
2. Corresponded with various insurers regarding claims, including for the River Block power failures in March and September of 2023.
3. Attended Norwood’s Safety Committee meeting on December 10th.
4. Met with Emergency Management, Dispatch, and IT staff on various dates to discuss messaging in the Everbridge System.
5. Conducted insurance walk-through on December 4th at CERA Park in advance of County taking over operations.
6. Attended WI Public Risk Management Association (PRIMA) meeting in Madison on December 12th. Focus was emergency response and post-incident cleanup.
7. Worked with Planning & Zoning Director to issue recommendations for safety equipment and procedures while conducting inspections.

NEW Workers’ Compensation Claims (4)

1. 11/30/24 – Sheriff’s (Corrections) – Employee was struck in the mouth/nose by combative inmate in holding cell
2. 12/2/24 – Human Services – Employee dropped chair on R foot while at client residence
3. 12/8/24 – Coroner – Employee suffered accidental needlestick while drawing sample from decedent at funeral home
4. 12/10/24 – Sheriff’s (Corrections) – Employee suffered bruising and numbness R hand/wrist from open handcuff while restraining combative inmate in holding cell

OPEN Workers’ Compensation Claims (4)

1. 8/14/24 – Sheriff’s (Corrections) – Employee injured L ring finger falling while walking upstairs in the new jail
2. 10/10/24 – Land Conservation – Employee injured R knee entering patrol truck at County Highway Shop
3. 10/21/24 – Sheriff’s – Deputy was spit upon in the face and near the mouth while arresting a combative subject at a private residence
4. 11/9/24 – Sheriff’s – Employee was struck on R side of face while taking combative subject into custody (restitution will be pursued)

CLOSED Workers’ Compensation Claims (3)

1. 5/1/24 – Edgewater – Employee tripped forward, landing on both knees and hands
2. 6/21/24 – EM – Employee injured R shoulder while moving rototiller at North Park Shop (late report)
3. 10/17/24 – Coroner – Employee strained lower back while moving decedent at private residence

First Aid Injuries (10)

1. 12/2/24 – Sheriff's (Corrections) – Employee was kicked in R shin/ankle by combative inmate
2. 12/10/24 – Edgewater Haven – Employee fell on L side while moving resident in hoier lift
3. 12/16/24 – Sheriff's (Corrections) – Employee slipped on black ice in Baker Lot while leaving work
4. 12/16/24 – Human Resources – Employee slipped on black ice in Baker Lot while coming into work
5. 12/16/24 – Clerk of Courts – Employee slipped on black ice in Baker Lot while coming into work
6. 12/16/24 – Branch III – Employee slipped on black ice in Baker Lot while coming into work
7. 12/20/24 – Edgewater – Employee strained R shoulder while catching falling books/binders in office
8. 12/21/24 – Sheriff's (Corrections) – Employee was kicked in L side of face by combative inmate
9. 12/21/24 – Sheriff's (Corrections) – Employee was scratched on L side of face by combative inmate
10. 12/21/24 – Sheriff's (Corrections) – Employee was kicked in the groin/R side of neck by combative inmate

Property/Vehicle Damage Claims (2)

1. 3/6/23 - River Block power loss - the claim has been accepted by Hartford Steam Boiler and will be paid under the County's equipment breakdown coverage. As of current, a total of \$114,645.34 has been received from various property and liability insurance providers.
 - a. Final repairs were made, and a final invoice for restoration and re-location of meter box was received on 12/12/24. Discussions are occurring between insurer and Facilities Manager regarding what was repaired and what was upgraded.
2. 9/25/23 - River Block power surge - we received some of the final invoices for replacing HVAC components damaged during the power surge, and have now exceeded the County's deductible. A claim was submitted to Aegis/County Mutual for cost reimbursement. As of current, Wood County has paid \$47,166.16 in repair and replacement costs. This includes repairing control drives in the building's HVAC units, elevator controls, lighting modules, and security panels and various pieces of equipment within the building, as well as replacing several hundred surge suppressors and three pieces of electronic equipment within departments. On 6/3/24, a proposal to replace existing surge suppressors, troubleshoot the lighting system, and upgrade outside lighting for \$25,986.00 was authorized by the Facilities Manager. A claim was opened by County Mutual, and this has been submitted to the appropriate insurer.
 - a. Final repairs were made, and final request for reimbursement in the amount of \$40,326.51 was submitted 12/11/24, and received on 12/16/24. A resolution for re-allocating funds between the two claims will be brought in January, 2025.

OPEN EEOC/ERD Claims (2)

1. 2/14/22- Former Norwood employee submitted a claim alleging violation of the Wisconsin Fair Employment Act. We received a Notice of Complaint on February 16, 2022. Chubb Insurance assigned external counsel to Jackson Lewis. Our position statement was drafted, finalized, and submitted to the EEOC on April 15, 2022. No recent activity.
2. 2/24/22- Former Norwood employee submitted a claim alleging violation of the Wisconsin Fair Employment Act. We received an Initial Determination of No Probable Cause on August 26, 2022. The claimant filed a timely appeal and a hearing was held on July 19 & 20, 2023. Hearing decision was received on March 21, 2024. The judge found no probable cause on three counts and probable cause on one count. Mediation was held on July 30, 2024; all settlement offers were rejected by both parties. No recent activity.

Other

1. Posted multiple announcements on LinkedIn and Facebook throughout the month. These include job advertisements, employee recognition, and other relevant community-focused announcements.
2. Continuing to work on updating job descriptions as jobs evolve and vacancies occur.
3. Worked with Unemployment Insurance (UI) to provide additional information regarding multiple claims. Worked with various departments to compile information needed.
4. Reconciled and processed the November Unemployment Insurance payment.
5. Received and processed multiple invoices for HR, Safety & Risk, and Wellness.
6. Facilitated New Hire Orientation on December 2nd, 9th, and 23rd.
7. Conducted an exit interview on December 5th & 12th.
8. Responded to multiple verifications of employment.
9. Replied to requests from surrounding counties with varied information.
10. Met with several County employees and managers individually over the month to listen to concerns, provide advice, counsel, resources, and appropriate follow-up.
11. Created quarterly employee newsletter and distributed to all employees.



Wood County

WISCONSIN

OFFICE OF THE
TREASURER

Heather L. Gehrt

LETTER OF COMMENTS—JANUARY 2025

1. Attended Wisconsin Counties Association weekly calls on Mondays in December.
2. The office began running tax bills on December 1 out of the new system. There ended up being an issue where the referenda data didn't print on some of the tax bills due to a step being missed. Once this problem was fixed, the office reprinted and mailed out to those taxpayers a copy of the tax bill on yellow paper with an explanation of "Information Purposes Only." By State Statute, this information is to be included on all tax bills and with so many school referendums, I thought it would be best to mail these copies out rather than just post on the website.
3. Attended the Operations Committee meeting on December 3.
4. Attended United Way Board of Directors meeting on December 4.
5. Attended Rural Housing Board of Directors meeting virtually on December 16.
6. Attended the County Board meeting and Jail Ribbon Cutting on December 17.
7. All Statement of Taxes were due to the Department of Revenue (DOR) by December 16 with a copy submitted to the county. All municipalities have completed these and I have been busy compiling the numbers to make sure all tax rolls are in agreement and amending the incorrect ones. I then resubmit them to the DOR and forward a corrected copy to the municipal clerks. This year there seems to be an issue with 2 municipalities in the Pittsville School District. The Department of Public Instruction (DPI) sent a file to the (DOR) and both districts are 1 cent off. These are prefilled numbers from the DOR and can't be changed. I'm not sure in the grand scheme of things how this will affect the total tax roll for the 2 municipalities. I'm waiting to hear back from DPI programmers as they sent the original file numbers to the DOR.
8. With regards to item #2, there seemed to be some inconsistent information put out by the Pittsville School District. Missing the referenda information on the original tax bills made no difference on the tax bills. The amounts owed did not change. What the issue at hand was the school district made claims to taxpayers based on equalized values, however, tax bills are calculated on assessed values. This made some districts taxes, due to the school referenda, more than double in some municipalities. County Clerk Miner and I had several discussions with the school district, to no avail, in trying to come up with a reasonable explanation to the taxpayers. The school district came out with its own statement putting blame on all the other taxing jurisdictions.



Wood County

WISCONSIN

Employee Wellness

Ryan Boeshaar

Letter of Comments – December 2024

- I spent a great amount of time this month planning and preparing for the 2025 Wellness Program. The onsite biometric screenings are all set to go and am working with Aspirus phlebotomists to coordinate scheduled dates to assist. The 2025 Wellness Program flyer has been finalized and will be sent via home mailing to all eligible employees in January.
- Employees had the opportunity to schedule and complete a follow-up health coaching session with me from October – December. As of writing this, I met with 103 employees in Quarter 4 to discuss goal(s) progress, address potential barriers, and create an action plan for goal success moving forward. These employees will meet with me again for the initial 2025 health coaching session within the first two quarters.
- The wellness portal via Managewell has been updated and ready to go for the new year. Similar to years past, I have added some new wellness activities to the already existing list of activities that participants can complete to earn wellness points for the 2025 campaign. I will also be promoting additional initiatives throughout the year to encompass all dimensions of wellness.
- I worked with our Managewell contact to learn some new changes to the wellness portal. These changes include a different design and visual to the wellness portal. The purpose of this change is to make it easier for participants to navigate and access their rewards status. I anticipate a number of questions regarding the change, so a communication was sent out to employees to reach out to me if they have any questions/concerns.
- I continued to remind participants of all the activities they can still complete by the end of the year that are worthy of wellness points. Those who earn up to 1,000 wellness points by the end of the year will qualify for the cash payout incentives that will be awarded on their first paycheck of 2025.

If you have any questions about this report, please contact Sue Smith at 715-421-8928 (W) or 715-213-8493 (Cell) or ssmith@co.wood.wi.us

ADMINISTRATIVE REPORT – SUE SMITH, RN, MSN, CPM

- I apologize for missing last month's meeting. Believe me, you would not have wanted me there. I don't know what that was, but it was a doozie.
- The opioid funds awarded have been distributed to awardees. In addition, the contract has been signed with the Family Health Center for the \$2,550,000 to go toward construction of the building in Wisconsin Rapids. We're still waiting on Congress to take final action on the \$3 million that is earmarked for the project.
- I met with Shane from Land and Water Conservation to talk about the ARPA funds allocated for water testing and nitrate remediation. We discussed methods to conduct means testing for potential recipients of funds. We used our WIC program means testing as an example. We plan to collaborate on water testing going forward and I told Shane we are happy to help however we can.
- I met with John Richmond with Marshfield Utilities. Marshfield had a lead action level exceedance as part of their lead and copper monitoring. As part of that exceedance, John is required to send a public education document to all schools, day cares, health care providers, and county health departments that describes the potential health effects of lead in the drinking water. This year, John was required to meet with me in person (by the Wisconsin Department of Natural Resources).
- We continue to work on reaccreditation, which is a major undertaking. I'm not a fan of the saying "it takes a village", but in this case, it certainly does take a small army of our public health staff to gather and complete the requirements. It will be a relief to complete this process.
- I attended a strategic planning session at MSTC in Marshfield. They reviewed the various programs they offer and new opportunities for students there. They also reviewed data and how they have expanded. They were seeking input about what employers in the area need, where we are seeing gaps, and how MSTC might be able to fill those gaps.
- We are also due for our DHS 140 Review (Department of Health Services Chapter 140 Review). This occurs once every five years and includes staff from DHS coming on-site to review our work and assure we are in compliance with a number of Wisconsin statutes and administrative rules. This will likely occur in September 2025.
- Our management team completed our employee performance evaluations before the deadline. This is a good time of year to reflect on how blessed we are to work alongside such a talented group of individuals. We are proud of our workforce and how resilient they are. Their loyalty, dedication, kindness, and compassion do not go unnoticed.
- I would like to extend a heartfelt thank you to the committee for your support and your work over the previous year. Important decisions were made, policies were set, and positive impacts occurred as a result. The time you spend in your role as a committee member is appreciated! The work is critical to the health and well-being of the people we are all here to serve. Thank you for investing your own personal time in our mission and for making Wood County a safe and healthy place to live, learn, work, pray, and play.

SUPERVISOR OF STRATEGIC INITIATIVES REPORT – KRISTIE RAUTER EGGE, MPH

- The 2023 Wood County YRBS Summary Report was published <https://bit.ly/2023WoodYRBS>
- Staff co-presented Wood County YRBS data for Marshfield School District's "Let's Keep Talking" series (recording available: <https://youtu.be/pgSoUp2lq4I?si=QWQXnCuuP1A9XsgN>)
- Staff presented to New to Public Health Residency Program and Northwoods Coalition on incorporating health equity in coalitions and local health departments.
- The Impacts of COVID-19 in Wood County - Qualitative Data Project Report 2024 was published <https://bit.ly/WoodQDG>
- Staff have been analyzing Wood County pertussis data weekly.
- A staff member, Niki Lucht, was elected as WPHA/WALHDAB (Wisconsin Public Health Association/Wisconsin Association of Local Health Departments and Boards) Policy & Advocacy Committee Co-Chair.

Communication/Branding

- Staff wrote an article on Diabetes Awareness Month for Pittsville Record and reached out to additional media outlets to setup one on one meetings.
- Worked with staff to create a plan for moving the Wood County Farmers Market website over to the HPWC website.
- Staff took Federal Plain Language training and presented at an all staff meeting on Accessible Communications: Writing in Plain Language.

Community Health Improvement Plan (CHIP)

- Reviewed housing and transportation strategy ideas from different sources and combined them into one document to help plan out the final CHIP goals and objectives.

- Added recommendations to the Youth Risk Behavior Survey (YRBS) Report for schools to address priority issues from their YRBS results.
- Staff held two deliberative dialogue conversations and one focus group with community members to get input on the CHIP strategies with support from UW Extension.
- Staff have been developing financial security objectives for the 2025 CHIP.
- Staff have been working with UW Milwaukee MPH students on creating policy briefs for the CHIP.

Housing

Staff attended the Wisconsin Housing and Economic Development Authority Conference November 18-19 in Madison. At the conference staff learned about available housing programs in Wisconsin, successful development projects, and incentives developers are looking for. Staff also had the opportunity to speak with Governor Evers, WHEDA staff, and property managers to encourage developers to come to Wood County. Staff also attended Centergy's Fall Economic Development Meeting where we learned about economic development happening in Central Wisconsin and affordable housing programs from Wisconsin Economic Development Corporation and Simplicity Credit Union.

Policy

Staff prepared for future meetings with State Senate and Assembly Representatives.

IMPACT

- **IMPACT Full Team Meeting:**
 - The IMPACT team met November 12 and had a presentation from the Family Health Center of Marshfield. There was an overview of programs and services provided. The full team is scheduled to meet again in February.
 - Healthy People Wood County - IMPACT is in Year 5 of the federal Drug Free Communities (DFC) Support Program, which covers the South Wood County area (including Wisconsin Rapids, Grand Rapids, Port Edwards, and Nekoosa). IMPACT will be competitively applying for years 6-10 of the grant in early 2025.
 - The Community Opinion Survey on Alcohol and Other Drugs closed at the end of November. The goal of having more than 600 surveys completed was met, and the survey results will be compiled and analyzed in the coming months.
- **Tetrahydrocannabinol (THC) Committee:**
 - The THC Committee met November 5 and discussed existing data to measure community attitudes and trends around youth THC use. The group will determine the best means to survey youth about attitudes, beliefs, access, and use of hemp products.
 - The State Council on Alcohol and Other Drug Abuse (SCAODA) published a [report on preventing youth access to hemp derived psychoactive cannabis products](#) that highlights Wood County's ordinance. Ashley Normington, Wood County Health Department, participated in the Ad Hoc Committee that authored the report.
- **Alcohol Workgroup:** The workgroup is working with the Wisconsin Alcohol Policy Project to develop recommendations for training underage volunteers to participate in alcohol age compliance checks. The workgroup will continue working with Wood County law enforcement on conducting checks and will be presenting to the Wisconsin Rapids Common Council in early 2025. Alcohol age compliance checks are a proven effective strategy to prevent underage access to alcohol.
- **LifePoint – sterile syringe access and sharps disposal program:**
 - 10 participants who helped an additional 29 people with sterile supplies.
 - Participants shared: would like to get into inpatient treatment, transportation barriers, interested in peer support to get some questions answered.
 - One participant came in smiling and proud of themselves, as they had not used substances for a few weeks and felt empowered that they could say “no”. This was the first time they had gotten a taste of recovery and shared some positive feelings with LifePoint staff.
- **Naloxone Direct Program:**
 - Wood County Health Department was awarded 70 cases (840 kits) of NARCAN® nasal spray through the Division of Care and Treatment Services Naloxone Direct Program for the 2024-2025 program year. The state's previous program year recorded the highest number of overdose reversals to date with over 4,400 overdoses reversed with naloxone.
 - A continuing education course on Overdoses Prevention and Narcan administration was provided at Aspirus Hospital through Mid-State Technical College. These trainings are offered twice in the spring and fall semester.
 - Wood County Health Department distributed 39 nasal naloxone kits and trained 11 individuals in Narcan® administration.
- **Nicotine Prevention Alliance of Central Wisconsin:** Local school districts have been partnering with Wood County Health Department to properly dispose of vaping devices. Containers were provided to two additional school districts to safely store and dispose of vaping devices that have been confiscated from students at school.
- **Marshfield Area Coalition for Youth (MACY) Drug Task Force:**
 - The MACY Drug Task Force meets monthly at Marshfield Police Department to address community concerns around substance use.
 - The task force was awarded a federal Drug Free Communities (DFC) grant that started in October. The MACY Board will be meeting to discuss strategic planning and fulfilling requirements of the grant. A Coalition Coordinator will be hired in spring 2025 to provide full time staff support.
 - MACY and IMPACT supported Marshfield Police Department's participation in the October drug take back event where 95 pounds of medications were collected.

- *Northwoods Coalition:* Two upcoming funding opportunities were announced at the Northwoods Coalition members meeting in November: State Opioid Response (SOR) and Opioid Settlement through Northwoods Coalition. These opportunities can be used to supplement existing activities of member coalitions. SOR has funded projects such as drug take back events, medication lock boxes, and provided community education around prevention and harm reduction. This funding award is expected to increase from \$10,000 to \$12,500. Opioid Settlement through Northwoods Coalition is a new funding opportunity that will increase opportunities for funding around harm reduction projects, as well as community engagement activities. This funding award is expected to be around \$5,500.
- *Providers and Teens Communication for Health:* Members of IMPACT presented to the PATCH teens about their work on substance prevention, focusing on how youth can engage with the community team. They gathered feedback from the teens on potential survey questions, discussed the current terminology used by youth for THC, and explored ways to implement the "Stay True to You" THC and vape prevention campaign. The teens also received training on overdose prevention and Narcan administration. Additionally, the team underwent training in motivational interviewing.
- *Public Health Vending Machines:* There are six public health vending machines across Wood County; three in Wisconsin Rapids (River Block Building, Mid-State Technical College – Wisconsin Rapids Campus, and Aftermath Tattoo) and three in Marshfield (St. Vincent de Paul Food Pantry, Family Health Center, and Mid-State Technical College – Marshfield Campus). The vending machines at Aftermath Tattoo and Mid-State – Marshfield are only stocked with fentanyl test kits, fentanyl-xylazine test kits, and Narcan®. The vending machines at River Block, Mid-State – Wisconsin Rapids, St. Vincent de Paul, and Family Health Center are stocked with a variety of public health items, and the machines at Family Health Center also has 8 oz water bottles. The machines, Narcan®, fentanyl test kits, fentanyl-xylazine test kits, and CPR kits were purchased with funds from a grant from the Wisconsin Department of Health Services. Hand wipes, water bottles, first aid kits, tick and mosquito spray, and hygiene kits were purchased with funds from Wood County Health Department – Communicable Disease Grant. Gun locks were donated by the Veterans Service Office, feminine hygiene pads were donated by the American Legion, and tick removal kits were provided by Wood County Health Department – Environmental Health (grant funds).

November 2024

Item	South Wood County	North Wood County	Total
CPR kits	17	4	21
Feminine pads (packs of 4)	20	32	52
Fentanyl test kits (5 per kit)	4	8	12
Fentanyl-xylazine test kits (packs of 2)	9	9	18
First aid/wound care kits	Out of stock	Out of stock	OOS
Gun locks	21	22	43
Hand wipes	1 – out of stock	Out of stock	1 - OOS
Narcan	34	19	53
Personal hygiene kits	Out of stock	Out of stock	OOS
Sharps containers	10	0	10
Tick & mosquito spray	Out of stock	Out of stock	OOS
Tick removal kits	2 – out of stock	Out of stock	2 - OOS
COVID-19 tests	14	14	28
Dental care kits	19	19	38
Water (8oz bottles)	N/A	13	13
TOTAL ITEMS	151	140	278

In November 2024, a total of 278 items were vended from the six public health vending machines across Wood County. We received a new donation of gun locks, so those were stocked after going out-of-stock in October. We also started stocking two new items: COVID-19 tests and dental care kits. Hand wipes and tick removal kits ran out of stock during the month of November. The top 5 most popular items vended in South Wood County were: Narcan (34), Gun locks (21), Feminine hygiene pads (20), Dental care kit (19), CPR kits (17). The top 5 most popular items vended in North Wood County were: Feminine hygiene pads (32), Gun locks (22), Narcan (19), Dental care kits (19), COVID-19 tests (14). The top 5 items countywide were: Narcan (53), Feminine hygiene pads (52), Gun locks (43), Dental care kits (38), COVID-19 tests (28).

Running Totals: August – November 2024

Item	Running totals - South Wood County	Running totals - North Wood County	Running totals - full county
CPR kits	85	98	183
Feminine pads (packs of 4)	76	91	167
Fentanyl test kits (5 per kit)	45	73	118
Fentanyl-xylazine test kits (packs of 2)	43	89	132
First aid/wound care kits	19 – out of stock	15 – out of stock	34 – out of stock
Gun locks	43	48	91
Hand wipes	27 – out of stock	34 – out of stock	61

Narcan	166	171	337
Personal hygiene kits	41 – out of stock	57 – out of stock	98 – out of stock
Sharps containers	36	34	70
Tick & mosquito spray	13 – out of stock	15 – out of stock	28 – out of stock
Tick removal kits	25 – out of stock	48 – out of stock	73 – out of stock
COVID-19 tests^	14	14	28
Dental care kits^	19	19	38
Water (8oz bottles)	N/A	24	24
TOTAL ITEMS	652	830	1482

^Items stocked beginning November 2024

A total of 1,482 items have been vended from the six public health vending machines across Wood County—652 in South Wood County and 830 in North Wood County. Narcan continues to be the most vended item (337 boxes vended). 5 items are fully out of stock with no funds to purchase more and no guarantee of further donation: first aid/wound care kits, personal hygiene kits, tick and mosquito spray, hand wipes, and tick removal kits. A few boxes of gun locks were donated at the end of October, so we were able to restock those during November. There are two new items that were also donated at the end of October and stocked beginning in November: dental care kits and COVID-19 tests.

Access to Healthy Food

Interviews are scheduled in December for the new Regional Farmers Market Coordinator who will support the work of the USDA grant titled Central Wisconsin Farmers Market Collaborative: Demonstrating a Return on Investment from Improving Food Equity at Farmers Markets. A kickoff meeting for the grant will be held in early 2025.

Recreation and Transportation

River Riders Bike Share wrapped up the season with 238 total rides taken across 3 bike share station locations. Locations included White Sands Beach at Lake Wazeecha, McMillan Memorial Library, and the West Grand Avenue Bridge. Marshfield Community Bike Share saw an increase in their third season of bike share with a total of 172 rides taken across 4 station locations. Last year there were 89 rides taken. Locations included the Wildwood Park and Zoo, Everett Roehl Marshfield Public Library, Marshfield Clinic Health System YMCA, and the Marshfield Fairgrounds. Both bike share programs had outstanding seasons and we look forward to the 2025 season and all that it will bring.

Safe Kids Wood & Clark Counties

Staff held Child Death Review meeting and entered cases from this meeting into Case Reporting System. Staff are compiling the prevention/recommendations discussed in the meeting for these cases. Staff scheduled Safe Kids Facebook posts for December and completed Department of Transportation (DOT) reporting – sending in reimbursement for car seat orders and completed October’s monthly report. Staff are completing the annual report for the month of November.

ENVIRONMENTAL HEALTH REPORT – BEN JEFFREY, R.S.

New Businesses and Consultations

A pre-licensing inspection was completed for The Slice in Wisconsin Rapids. A pre-licensing inspection was completed for Salt and Peppers in Wisconsin Rapids. A consultation was completed for a Wisconsin Rapids food establishment interested in opening a business. Staff completed a pre-licensing inspection for Al Madina in Marshfield due to a change in ownership, a complex retail food establishment serving meals. A pre-licensing inspection was completed for Uptown Coffee, located in Marshfield. A consultation was completed for a restaurant looking to open in the Marshfield area. A pre-licensing inspection was completed for Fatty Steaks in the Pittsville area.

Staff Trainings

In November our Environmental Health team traveled to Wisconsin Dells for the annual WEHA (Wisconsin Environmental Health Association) conference. The WEHA conference is a gathering of local health departments, state employees, and industry. The purpose of this is to provide education on current topics that are relevant to the world of environmental health. Many topics were covered, including, proper techniques on cooling food to reduce risk of foodborne illness, how to avoid ticks and tick related illness, the food safety measures that were implemented by Milwaukee City Health Department during the Republican National Convention, and an overview on how our new cloud based Healthspace system will work for inspections soon. Jill Ibarra also completed “Find it Fix it Bed Bug Inspection” presented by NEHA (National Environmental Health Association).

Complaint Investigations

Six complaint investigations were completed in the month of November.

- A complaint was received regarding a possible cockroach infestation in a rental home. Staff worked with the landlord and the building has been successfully treated by a professional pest control company.
- A complaint was received regarding a failed septic system. Staff have investigated the complaint, and orders have been issued by Wood County Planning and Zoning.

- A customer service complaint was made on a licensed food establishment. Staff reached out to the establishment and notified them of the complaint.
- A caller reported mold in a rental unit. Staff worked with the tenant and landlord to address the issues. No health hazards were observed.
- A mold complaint was received at a medical facility. Staff referred the complaint to the proper agency for follow-up.
- A complaint was reported regarding head lice. Staff provided education and are monitoring the situation.

HEALTHY SMILES FOR WOOD COUNTY REPORT – NICOLE BURLINGAME, RDH

The sealant program is in progress in the elementary schools. So far, 925 sealants have been placed on 205 students, and 986 fluoride treatments have been applied. One oral screening and fluoride treatments for 200 children in Wood County Head Start Centers have also been completed. Two more screenings and fluoride treatments will be provided during the remainder of the school year.

PUBLIC HEALTH NURSE SUPERVISOR REPORT – ERICA SHERMAN, MSN, RN, IBCLC

Parents as Teacher (PAT)

PAT continues to host monthly group connections. November’s group connection focused on holiday safety with guests joining from the Marshfield Fire and Rescue Department. In December, PAT will focus on stress management. We currently do not have any openings for new PAT families as we navigate referrals for other maternal-child health services and cover for staff FMLA.

Communicable Disease

Wood County has had 61 confirmed cases of pertussis (whooping cough) since July 30. As we enter respiratory season, we continue to recommend that folks who are sick stay home. The best way to prevent serious illness is to maintain current vaccination status.

Emergency Preparedness (EP)

University of Wisconsin-Eau Claire (UWEC) Nursing Students dedicated a semester to researching the flooding risk for residents of Wood County. While flooding can impact many residents, the students focused on identifying populations most disproportionately affected. Their research revealed a higher prevalence of individuals with physical disabilities in Wood County compared to neighboring counties. Students identified that a significant number of these individuals engage in programs offered by the Aging and Disability Resource Center (ADRC), such as Meals on Wheels. Leveraging this information, the nursing students developed informational inserts for the ADRC monthly newsletter to help residents prepare for flooding events. Additionally, they created magnets for all Meals on Wheels participants, providing tips on how to assemble a personal go-bag to ensure residents are adequately prepared.

WOMEN, INFANTS AND CHILDREN (WIC) REPORT – CAMEN HOFER, RD, CD, IBCLC

- WIC issued 3,600 WIC Farmers Market Nutrition Program (FMNP) vouchers to 720 WIC participants June-September. 82% of those families spent some or all of their vouchers this FMNP season.

Caseload for 2024 (Contracted caseload 1676)

	Dec 2023	Jan 2024	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Active (initial)	1447	1444	1477	1481	1494	1480	1477	1501	1520	1521	1494		
Active (final)	1450	1456	1492	1496	1512	1493	1499	1510	1530	1531			
Participating	1448	1444	1482	1493	1512	1487	1485	1504	1524	1529	1493	1513	

MINUTES PUBLIC SAFETY COMMITTEE

DATE: Monday, January 13, 2025

TIME: 9:00 a.m.

PLACE: Courthouse – Room 114

MEMBERS PRESENT: Joseph Zurfluh, William Voight, Dennis Polach, Jeff Penzkover, Brad Hamilton

OTHERS PRESENT: See attached sign-in list

1. Chair Zurfluh called the meeting to order at 9:00 AM.
2. The minutes of the December 9, 2024 meeting were reviewed. Motion by Zurfluh/Hamilton to accept them as presented. Motion carried unanimously.
3. The next meeting will be held on Monday, February 10, 2025 at 9:00 AM.
4. The Coroner presented his report and bill listing for review.
5. Under public comment, several individuals expressed concerns about US HWY 10-STH-186 traffic fatalities and request for support from Wood County to reach out to the DOT and State Representatives to try and come both a short term and long term solutions.
6. Chair Zurfluh declared a recess at 9:44 AM. Committee reconvened at 9:53 AM.
7. The Communications Dept. presented their report and bill listing for review.
8. The Emergency Management Dept. presented their report and bill listing for review.
9. The Dispatch Dept. presented their report and bill listing for review.
10. Motion by Hamilton/Voight to approve the voucher listings for Communications, Coroner, Dispatch, Emergency Management, and Sheriff as presented. Motion carried unanimously.
11. Motion by Hamilton/Penzkover to go into closed session pursuant to 19.85 (1)(f) Wis.Stats., to consider leave of absence. Motion carried unanimously.
12. Motion by Hamilton/Polach to move back into open session. Motion carried unanimously.
13. Chairman Zurfluh adjourned the meeting at 10:23 AM.

Minutes taken by Nicole Gessert, Program Assistant, and are in draft form until approved at the next meeting.

**Public Safety Committee
January 13, 2025**

NAME	REPRESENTING
Bill Cleddening	WCB # 15
David Patton	Coroner
BILL VOIGHT	WCB WCB-7
DENNIS POLACH	WCB-14
TERRY MATTER	AUBURNDALE 186-10
Shawn Becker	Sheriff's Dept
Charlie Hoogesteyn	" "
Eric Engel	WC Com Dept
Kim Mcbrath	HR
Tyler Mellinger	EM
QUENTIN ELLIS	WCSB
JAICE HAHN	WCB
Wendy Bendickson	resident
Amanda Ramthun	Resident
Chad Ramthun	Resident
Kyle Turner	Resident
Heather Ertl	Resident
Jay Stuttgart	Resident
Tony Basten	Dispatch
TEO ABARECH	WOOD COUNTY SHERIFF'S DEPT.
Kevin Yeske	Resident - school Dist of Auburndale
NIKOLE GESSERT	Maintenance
Matti Boes	Resident Auburndale
Ed Newton - via WebEx	Finance
Scott Brenm - via WebEx	WCB-#9
Trent Miner - via WebEx	COUNTY CLERK
Parker Vette - via WebEx	

**WOOD COUNTY
TRAFFIC SAFETY COMMISSION MEETING**

Date: December 11th, 2024

Time: 10:30 AM

Place: Conference Room
Wood County Highway Dept
Wisconsin Rapids, WI

WebEx Info:

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=m24dd0483f07780cde31418d320826291>

Agenda

Present – Emily Covarrubias - Wood Co Emergency Management, William Clendenning, Dennis Polach – Wood County Board, Sgt David Drinkwine – Grand Rapids Police Dept, Calvin Dorshorst – Wood Co Sheriff Dept, Todd Horn – Wis DOT BOTS, Cara Abts – WisDOT, Brandon Whipple – Wood Co Highway

1. Meeting called to order by Brandon Whipple at 10:31AM.
2. Minutes of the June 2024 Traffic Safety Commission Meeting.

**Motion by Brandon Whipple to accept the minutes, second by David Drinkwine.
Motion carried unanimously.**

3. Reports on several area traffic fatalities in Wood County presented by Calvin Dorshorst.
4. Updates on Wood County Highway Projects delivered by Brandon Whipple, Wood Co Highway.
5. Cara Abts is present for WISDOT and reports on completed 2024 projects and Safety and Operational reviews done through WISDOT. Upcoming projects were discussed for 2025.
6. Local Program Specialist report from Todd Horn, Law Enforcement Liaison, reporting for the DOT. Report includes PowerPoint with various crash statistics and upcoming traffic safety engagement and outreach opportunities. Additionally, new features were presented from the Community Maps website.

7. No other business brought before the commission.
8. Public Comments - No public comments
9. Adjournment – **Motion to adjourn by Brandon Whipple, second by William Clendenning at 11:00 a.m.**

Minutes taken by: Emily Covarrubias – Wood County Emergency Management

These minutes are preliminary until reviewed and voted on at the next Traffic Safety Meeting.



December Monthly Report

Wood County Sheriff's Rescue

Submitted by: Ann Burger, WCSR Secretary

December Training Descriptions

Date	Type	Description
2-Dec	Business Meeting	December Business Meeting
9-Dec	Work Night	Vehicle checks, raffle discussion, new truck meeting.
16-Dec	Work Night	Watched tutorial videos about new Helix locator.
23-Dec	Work Night	Vehicle checks completed, call sheet filled out.
30-Dec	Water Rescue	Put away cold water suit and rope from recent call; tried on new gear for sizing.

Call Summary

Call #	94	95	96	97	98
Date	12/2/2024	12/5/2024	12/6/2024	12/9/2024	12/14/2024
Time	16:03	7:35	11:15	8:54	10:15
Day of Week	Monday	Thursday	Friday	Monday	Saturday
Township	Sigel	Port Edwards	Sigel	Saratoga	Rudolph
Location	CTH C & CTH S	421 STH 73	5395 CTH F	RANGER RD & STH 13 S	6950 KNOWLEDGE AVE
Rescue 3	B. Diggles	Out of Service	J. Herman	B. Diggles	
Rescue 4					T. Young
Rescue 5					
10-22ed					
Call Type	10-50 w/ Injuries		10-50 w/ Injuries	10-50 w/ Injuries	Traffic/Scene Containment
Medical/Extrication	Extrication				
Ambulance	UEMR			WRFD	
EMR	Rudolph			Saratoga	
Fire	Rudolph			Nekoosa	
Air	LifeLink III				
Tools/Equipment Used	cutters, sawsall, stabilizing bar				
Notes	WRFD ambulance also on scene. 2 helicopters from LifeLink III on scene.				
Other members on scene	M. Wiberg		M. Wiberg		M. Wiberg (R2)

Call Summary

Call #	99	100	101	102	
Date	12/14/2024	12/24/2025	12/27/2024	11/28/2024	
Time	17:36	9:14	22:04	22:50	
Day of Week	Saturday	Tuesday	Friday	Saturday	
Township	Rudolph	Saratoga	Port Edwards	Grand Rapids	
Location	GROTTO AVE & MAIN ST	CHURCH AVE & STH 13 S	7TH ST & VER BUNKER AVE	64TH ST S & N PARK RD	
Rescue 3	B. Diggles	M. Wiberg		D. Westfall	
Rescue 4			D. Westfall		
Rescue 5					
10-22ed					
Call Type	Traffic/Scene Containment	10-50 w/ Injuries	10-50 w/ Unknown Injuries	10-50 w/ Unknown Injuries	
Medical/Extrication					
Ambulance		WRFD	WRFD	UEMR	
EMR		Saratoga	Saratoga	Grand Rapids	
Fire		Nekoosa	Port Edwards		
Air					
Tools/Equipment Used	Flashlights				
Notes					
Other members on scene			M. Wiberg	J. Herman	

Special Events Summary

Date	12/14/2024	12/14/2024			
Day of Week	Saturday	Saturday			
Event	Run Run Rudolph	Rudolph Holiday Parade			
Host	Rudolph Country Christmas	Rudolph Country Christmas			
Location	6950 KNOWLEDGE AVE	GROTTO AVE & MAIN ST			
Vehicle Used	R2, R4	R3			
Tools/ Equipment Used					
Members at event	M. Wiberg (R2) T. Young (R4)	B. Diggles (R3)			
Event Description	Traffic control for Run Run Rudolph.	Traffic control for Rudolph Holiday Parade.			



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

January 6, 2025

MEMORANDUM FOR Sheriff Becker; Public Safety Committee

SUBJECT: Monthly Crime Stoppers Report – December 2024

The Crime Stoppers program received 22 tips in the month of December 2024 that were forwarded to the appropriate agencies for follow-up, as reported by P3.

The last monthly board meeting was held on November 13, 2024. The next regular meeting will be on January 8, 2024, at 6:30 P.M. There was no meeting held in December.

The annual Encore Fundraising Concert will be held on January 25th, 2025.

Respectfully Submitted,

Aaron J. Anderson
Investigator Sergeant
Wood County Sheriff's Department



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

DECEMBER 2024 K9 Report

	TRAINING HOURS	USEAGE/ DEPLOYMENTS	DEMO/ COMMUNITY
K9 Sig	11	0	0
K9 Bingo	15.5	1	3
K9 Timo	12	4	0
K9 Rosco	10	3	1
K9 Lola	0	0	10

TRAINING (MONTHLY) –

In the month of December Wood County K9 teams trained with Nekoosa PD and Wisconsin Rapids PD. Venues for training consisted of Wood County Range, Assumption High School, Ocean Spray Building, and Vesper Fire Department. The K-9 teams focused on odor detection, building clearing obedience, obedience around weapons, and apprehension obedience work.

TRAINING (INDIVIDUAL) –

- K9 Rosco and Deputy Beathard had individual training of obedience and narcotic work.
- Sergeant Arendt and K9 Timo had one hour of on duty training focusing on obedience and door popper exercises.
- Lieutenant Christianson and K9 Bingo completed 3.5 hours of training while at work. These trainings were in the area of odor detection and tracking.

USEAGE –

- K9 Rosco and Deputy Beathard had three deployments for the month of December. K9 Rosco had a school search at Assumption High School, A sniff at Mary's Place, and a search of a home residence. K9 Rosco did not have any CIB or indications at these locations.
- Lieutenant Christianson and K9 Bingo deployed to Green Bay and completed security at Lambeau Field for Packer game. Dozens of vehicles and bags were sniffed with no change of behavior or indication observed.



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

- Sergeant Arendt and K9 Timo had five deployments in the month of December. One deployment was a narcotic sniff at Assumption High School that resulted in no indications. All other deployments were narcotic sniffs of vehicles. Three of these sniffs resulted in indications and searches of vehicles. These searches revealed methamphetamine, marijuana, THC cartridges, and drug paraphernalia.

DEMO/COMMUNITY –

- K9 Rosco had K9 Fundraiser photo at Wheelers in Wisconsin Rapids.
- Lieutenant Christianson and K9 Bingo completed three presentations at Wisconsin Rapids Fire Department. At the presentations it was explained what Bingo is capable of doing and tasks he completes.

ADDITIONAL INFORMATION –

- Please see attached work and training log for Lola.

Respectfully,

Brandon Christianson

Patrol Lieutenant



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

December 2024 Lola's Work and Training Log

December 2nd

Visited Inmates going to court

December 3rd

Adopted GMA W from Edenbrook Nursing Home bought Christmas gifts for Grandma W.

December 4th

Started prep for surgery

December 5th

Lola had surgery restrictions for 2 weeks

December 7th

Attended the Nekoosa Parade

December 10th

Attended meeting to discuss RSAT and MAT with Paula Hensel

December 11th

Jail Food Service Meeting in New Facility
Family and Friend open house for new facility

December 13th

Retirement Party for Anita Kellerman

December 14th

Santa at the Shed Remington Volunteer Fire Dept fundraiser Babcock, WI

December 17th

Ribbon Cutting Ceremony for New Jail

December 18th

Daycare

December 19th

Snow Day



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

December 20th

Fundraiser for Edgewater Haven Collected hygiene items from the Courthouse employees and their families for the residents at Edgewater Haven

December 23rd

Presented donated items to Edgewater Haven
Lola visited M and N blocks of the jail to meet with inmates

December 24th-December 31st

Lola was on vacation and spent the holidays with family



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

HUMANE OFFICER

11-10-24 to 12-31-24

Animal Bites:	<u>Dog</u>	<u>Cat</u>	<u>Horse</u>
• NKPD	0	0	
• PEPD	0	0	
• WRPD	4	2	
• GRPD	0	0	1
• PIPD	0	0	
• Saratoga	0	1	
• Port Edwards	0	0	
• Biron	0	1	
• Auburndale	1	1	

Neglect/Abuse Case: 5

Abandonment: 0

Animal vs Animal: 2

Abatement Order: 1

Animals at Large: 1

Major Incidents: 0

Follow-up-Brooke: 10

Follow-up-Susa: 0

Monthly Hours: 45.50

2024 YTD Hours: 412.50

Submitted by: Mitzi Forde



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

Department of Natural Resources Patrols

December 2024

ATV

- Patrol Hours 17
- Citations- 0
- Warnings- 0

BOAT

- N/A

SNOWMOBILE

- N/A

Submitted by

Sgt. Matt Susa



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

Operations Overtime/Comp Time Totals

December 2023 (11/24/24to 01/04/25)

Patrol

Overtime hours:	104.75
Comp time hours:	263.62
Holiday Pay/Comp hours:	364.75/84

Investigations

Overtime hours:	44
Comp time hours:	40.75

Security Services

Overtime hours:	0
Comp time hours:	9.5

TOTAL CALL OUT:	6
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Submitted By: Charles Hoogesteger – Operations Captain



Wood County

WISCONSIN

SHERIFF'S
DEPARTMENT

Shawn Becker
SHERIFF

Public Safety Committee Meeting

Security Services December 2024 Report

For the month of December, the total number of prohibited items prevented from entering the Courthouse are:

Guns -	0
Knives -	59
O.C. -	9
Misc. Items -	1

The miscellaneous item that was located was a pair of scissors.

Security Services screened 6,616 people entering the courthouse for the month of December. Security Services had 35 security requests from different departments within the Courthouse. We also served two (2) civil process papers, assisted with two (2) jury trials, and fulfilled one (1) warrant for the month.

Security Services handled three (3) complaint in the jail. The complaints were for a Criminal Damage to Property complaint and two (2) battery to a Corrections Officer.

This month the County Board held a ribbon cutting/open house for the new entrance/Sheriff's Department/Jail project. This event brought in hundreds of people to not only show them the project but to inform them as well of the needs that this new facility is fulfilling for the county. From the feed back that I have heard, it was a positive event that went very well.

During the month of December, I utilized part-time employees for 38 hours to fill employee shortage hours. Several shifts ran short due to no part-time employees able to help.

Report submitted by: Lieutenant Bryan D. Peterson

WOOD COUNTY JAIL

January - June 2024

DAILY POPULATION / INMATES SHIPPED OUT / EMP

Day	January			February			March			April			May			June		
	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP
1	172	69	22	175	74	25	195	81	32	240	82	32	214	69	43	201	75	45
2	174	69	22	178	73	26	199	80	32	229	76	32	222	71	42	203	75	44
3	177	68	23	180	73	26	201	80	32	229	77	33	218	71	42	207	75	44
4	174	71	21	182	73	26	201	80	31	228	80	35	209	74	41	211	73	46
5	167	67	20	182	73	26	196	79	30	230	79	35	212	74	41	215	73	47
6	173	73	21	183	72	25	197	77	30	231	80	35	213	74	41	217	76	46
7	173	73	20	186	72	26	194	77	30	236	80	35	210	73	42	214	76	47
8	175	73	19	187	69	26	195	78	31	239	80	35	208	72	41	215	77	49
9	169	71	19	188	64	25	198	81	32	231	79	35	216	76	42	216	77	47
10	167	70	20	188	64	25	199	81	32	225	78	35	208	76	42	216	77	44
11	166	68	21	188	63	25	202	81	32	224	79	38	212	79	43	210	75	44
12	169	69	23	186	63	24	203	80	32	227	79	39	216	79	42	205	75	43
13	170	72	24	184	60	25	203	80	33	232	81	40	215	79	41	205	77	44
14	169	72	24	190	59	26	211	82	33	231	81	39	211	78	41	206	80	45
15	170	72	24	190	57	27	211	82	32	234	81	39	205	77	41	204	80	45
16	173	72	25	194	65	29	213	80	33	236	80	38	204	76	41	202	80	44
17	166	71	26	195	70	30	213	80	32	233	78	39	200	74	41	204	80	42
18	165	68	26	196	70	30	219	80	31	233	75	37	200	73	40	194	76	41
19	168	72	26	198	70	30	222	79	31	229	76	38	198	73	40	197	75	40
20	174	77	29	192	67	30	222	78	31	230	75	42	199	73	40	196	76	38
21	175	77	29	191	66	30	222	84	31	233	75	42	200	71	41	192	74	38
22	177	77	28	195	68	30	223	81	32	234	75	41	200	69	42	195	74	38
23	174	75	28	199	73	30	219	79	33	231	72	42	200	69	43	193	74	37
24	179	74	26	198	79	30	223	79	33	223	71	42	200	71	43	196	74	37
25	175	74	26	199	79	30	221	79	33	218	75	42	198	72	44	193	72	37
26	178	77	27	199	79	30	225	78	35	218	74	42	200	72	44	192	72	38
27	176	75	25	191	77	33	229	78	36	217	77	41	199	72	44	193	71	37
28	179	75	25	198	77	33	229	79	35	220	77	41	201	72	44	190	71	37
29	179	75	22	197	76	33	227	82	35	220	77	41	207	71	44	194	71	39
30	176	74	22				232	82	34	217	74	42	204	66	46	200	71	39
31	177	71	23				234	82	34				204	70	46			
WCJail	172.77			189.97			212.19			228.60			206.55			202.53		
Shipped	72.29			69.83			79.97			77.43			73.10			75.07		
EMP	23.74			27.97			32.35			38.23			42.19			42.07		
Avg Length of Stay (Days)	32.60			26.30			38.30			26.40			35.30			28.00		

WOOD COUNTY JAIL

July - December 2024

DAILY POPULATION / INMATES SHIPPED OUT / EMP

Day	July			August			September			October			November			December		
	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP

1	202	71	39	188	68	31	192	71	34	175	74	25	172	71	25	193	73	32
2	205	71	39	185	71	31	194	71	33	175	69	25	176	76	27	194	73	32
3	209	71	39	189	73	31	192	71	33	167	69	26	184	76	27	194	73	32
4	207	70	37	189	73	31	197	66	32	161	68	26	184	76	27	193	72	32
5	208	70	37	189	73	30	205	67	34	163	70	25	175	75	27	198	76	33
6	210	70	37	186	72	31	201	69	34	165	70	25	173	74	29	197	75	34
7	210	70	35	189	72	34	201	69	34	162	70	24	173	76	29	202	79	36
8	209	70	32	184	71	35	200	69	34	157	66	25	182	74	31	202	77	36
9	208	68	32	181	71	37	202	69	33	162	64	26	178	77	30	201	77	36
10	210	67	32	184	74	37	194	68	33	164	66	28	177	77	29	201	76	36
11	211	64	32	189	74	37	193	68	32	161	67	28	183	77	29	203	81	36
12	210	66	32	193	74	37	190	69	33	168	69	28	185	76	29	203	81	36
13	214	67	32	191	72	37	188	69	33	164	69	28	187	75	29	205	80	37
14	213	67	31	191	77	37	187	73	32	165	69	27	191	75	29	200	81	37
15	216	67	31	187	75	39	187	73	32	156	67	28	194	81	29	205	80	36
16	214	70	32	188	74	38	189	73	31	157	68	28	193	79	30	203	80	35
17	216	70	33	187	72	37	186	72	31	154	67	28	193	79	30	202	78	36
18	212	70	34	189	72	36	189	73	30	156	69	27	191	79	28	200	76	36
19	212	69	34	188	72	35	193	73	29	159	73	27	190	79	28	198	75	37
20	212	67	35	187	71	35	187	76	29	159	73	27	187	78	30	196	76	36
21	210	67	35	190	67	36	183	75	28	160	73	27	187	77	30	196	80	36
22	215	67	35	187	68	36	183	75	27	159	71	27	190	78	33	198	80	35
23	214	66	36	188	67	36	184	75	27	161	70	27	191	77	33	198	80	35
24	214	61	34	190	71	38	181	73	27	165	72	27	193	77	33	194	80	35
25	212	69	32	190	71	37	181	73	28	168	70	28	196	77	33	194	80	33
26	208	68	30	188	71	37	181	71	27	168	69	27	195	77	34	194	80	33
27	202	68	33	188	68	38	174	75	26	171	69	27	192	76	34	196	80	32
28	203	68	33	190	67	37	175	74	26	169	69	26	190	76	34	192	78	32
29	207	68	32	189	65	35	177	74	25	162	69	26	189	76	34	193	77	32
30	202	67	33	194	68	37	179	74	25	165	68	26	191	73	33	192	77	31
31	190	64	31	193	72	36				166	67	26				187	77	31
WCJail	209.19			188.42			188.83			163.35			186.07			197.55		
Shipped	68.00			71.16			71.60			69.16			76.47			77.68		
EMP	33.84			35.45			30.40			26.61			30.10			34.39		
Avg Length of Stay (Days)	42.50			31.20			35.20			33.90			19.80			29.30		

2024 Yearly Averages

Total	195.50
Safekeeper	73.48
EMP	33.11
LENGTH of STAY	31.57

SK Total
WP 75

Notes COVID

no new inmates
 Waupaca Limited SK
 Network interruption

Color indicates low population	154	10/17/24
Color indicates high population	240	04/01/24

WOOD COUNTY JAIL & SAFE KEEPER

January - June 2024

DAILY POPULATION BREAK DOWN BY LOCATION

Day	January		February		March		April		May		June	
	Wood	WP	Wood	WP	Wood	WP	Wood	WP	Wood	WP	Wood	WP
1	75	69	71	74	79	81	122	82	97	69	78	75
2	77	69	73	73	84	80	117	76	104	71	81	75
3	80	68	76	73	86	80	115	77	102	71	85	75
4	76	71	78	73	87	80	108	80	91	74	89	73
5	73	67	77	73	84	79	112	79	94	74	92	73
6	73	73	80	72	87	77	112	80	95	74	92	76
7	74	73	82	72	84	77	117	80	92	73	88	76
8	77	73	86	69	82	78	120	80	92	72	86	77
9	73	71	93	64	81	81	113	79	95	76	89	77
10	71	70	93	64	82	81	108	78	87	76	92	77
11	71	68	94	63	85	81	103	79	86	79	86	75
12	71	69	93	63	86	80	104	79	91	79	83	75
13	68	72	93	60	86	80	106	81	91	79	80	77
14	67	72	101	59	92	82	106	81	89	78	77	80
15	68	72	102	57	93	82	109	81	84	77	75	80
16	70	72	96	65	96	80	114	80	84	76	74	80
17	63	71	91	70	97	80	112	78	82	74	77	80
18	65	68	92	70	104	80	116	75	84	73	74	76
19	64	72	94	70	108	79	111	76	82	73	79	75
20	61	77	91	67	109	78	109	75	83	73	78	76
21	63	77	91	66	102	84	112	75	85	71	77	74
22	66	77	93	68	105	81	114	75	86	69	80	74
23	66	75	92	73	103	79	113	72	85	69	79	74
24	74	74	85	79	107	79	106	71	83	71	82	74
25	70	74	86	79	105	79	97	75	79	72	81	72
26	68	77	87	79	107	78	98	74	81	72	79	72
27	71	75	78	77	109	78	94	77	80	72	82	71
28	74	75	85	77	111	79	97	77	82	72	79	71
29	77	75	85	76	106	82	97	77	89	71	81	71
30	75	74			112	82	96	74	89	66	87	71
31	78	71			114	82			85	70		
WOOD	70.94		87.52		95.90		108.60		88.03		82.07	
WPSO	72.29		69.83		79.97		77.43		73.10		75.07	
TOTAL	172.77		189.97		212.19		228.60		206.55		202.53	

MONTH	High	Low
January	80	61
February	102	71
March	114	79
April	122	94
May	104	79
June	92	74

WOOD COUNTY JAIL & SAFE KEEPER
July - December 2024
DAILY POPULATION BREAK DOWN BY LOCATION

Day	July		August		September		October		November		December	
	Wood	WP	Wood	WP	Wood	WP	Wood	WP	Wood	WP	Wood	WP
1	89	71	88	68	82	71	73	74	72	71	86	73
2	93	71	82	71	86	71	78	69	69	76	87	73
3	97	71	84	73	84	71	69	69	77	76	87	73
4	99	70	84	73	95	66	64	68	78	76	87	72
5	100	70	85	73	100	67	65	70	70	75	87	76
6	102	70	82	72	94	69	67	70	67	74	86	75
7	104	70	82	72	94	69	65	70	64	76	85	79
8	105	70	77	71	93	69	63	66	74	74	87	77
9	106	68	71	71	96	69	69	64	67	77	86	77
10	109	67	71	74	89	68	67	66	68	77	86	76
11	114	64	76	74	88	68	63	67	75	77	84	81
12	111	66	80	74	83	69	68	69	77	76	84	81
13	114	67	80	72	82	69	64	69	80	75	86	80
14	114	67	75	77	79	73	66	69	84	75	80	81
15	117	67	71	75	79	73	58	67	81	81	87	80
16	111	70	74	74	82	73	58	68	81	79	86	80
17	110	70	75	72	80	72	56	67	81	79	86	78
18	106	70	78	72	83	73	57	69	81	79	86	76
19	107	69	78	72	88	73	56	73	80	79	84	75
20	108	67	78	71	79	76	56	73	76	78	82	76
21	106	67	84	67	77	75	57	73	77	77	78	80
22	111	67	80	68	78	75	58	71	76	78	81	80
23	110	66	82	67	79	75	61	70	78	77	81	80
24	118	61	78	71	78	73	63	72	80	77	77	80
25	110	69	79	71	77	73	67	70	83	77	79	80
26	109	68	77	71	80	71	69	69	81	77	79	80
27	100	68	79	68	70	75	72	69	80	76	82	80
28	101	68	82	67	72	74	71	69	78	76	80	78
29	106	68	85	65	75	74	64	69	77	76	82	77
30	101	67	85	68	77	74	68	68	83	73	82	77
31	94	64	81	72			69	67			77	77
WOOD	105.87		79.45		83.30		64.55		76.50		83.45	
WPSO	68.00		71.16		71.60		69.16		76.47		77.68	
TOTAL	209.19		188.42		188.83		163.35		186.07		197.55	

2024 Safe Keeper Averages		
WOOD Co Jail	85.51	108
WAUPACA Co	73.48	75
Total Population	195.50	183

Yellow Shut down for COVID

MONTH	High	Low
July	117	89
August	88	71
September	100	70
October	78	56
November	84	64
December	87	77

no new inmates

Waupaca	Limited SK
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Network interruption

SAFE KEEPER DIFFERENCE 2023

MONTH	BED DAYS	WOOD CTY COSTS \$34.55/DAY	OUT OF COUNTY Including Wages/mileage \$44.78/DAY	DIFFERENCE	YTD TOTAL AMOUNT	2023 TOTAL AMOUNT
January	2241	\$77,426.55	\$100,351.98	\$22,925.43	\$22,925.43	\$26,199.03
February	2025	\$69,963.75	\$90,679.50	\$20,715.75	\$43,641.18	\$27,293.64
March	2479	\$85,649.45	\$111,009.62	\$25,360.17	\$69,001.35	\$27,825.60
April	2323	\$80,259.65	\$104,023.94	\$23,764.29	\$92,765.64	\$24,664.53
May	2266	\$78,290.30	\$101,471.48	\$23,181.18	\$115,946.82	\$27,743.76
June	2252	\$77,806.60	\$100,844.56	\$23,037.96	\$138,984.78	\$25,820.52
July	2108	\$72,831.40	\$94,396.24	\$21,564.84	\$160,549.62	\$27,580.08
August	2206	\$76,217.30	\$98,784.68	\$22,567.38	\$183,117.00	\$26,260.41
September	2148	\$74,213.40	\$96,187.44	\$21,974.04	\$205,091.04	\$26,362.71
October	2144	\$74,075.20	\$96,008.32	\$21,933.12	\$227,024.16	\$29,227.11
November	2294	\$79,257.70	\$102,725.32	\$23,467.62	\$250,491.78	\$26,782.14
December	2408	\$83,196.40	\$107,830.24	\$24,633.84	\$275,125.62	\$25,380.63
TOTAL	26894	\$929,187.70	\$1,204,313.32	\$275,125.62		\$321,140.16

\$34.55

\$44.78

**Electronic Monitoring
2024
Monthly Savings vs. Out of County Housing**

Month	Monthly Average	Monthly Savings	YTD 2024 Total Amount	2023 Total Amount
January	23.74	\$21,563.04	\$21,563.04	\$33,432.32
February	27.97	\$23,766.11	\$45,329.15	\$26,158.44
March	32.35	\$29,383.51	\$74,712.66	\$28,747.73
April	38.23	\$33,604.17	\$108,316.83	\$31,006.60
May	42.19	\$38,321.18	\$146,638.00	\$27,833.17
June	42.07	\$36,979.53	\$183,617.53	\$24,712.84
July	33.84	\$30,736.87	\$214,354.41	\$24,520.42
August	35.45	\$32,199.24	\$246,553.64	\$22,061.27
September	30.40	\$26,721.60	\$273,275.24	\$20,258.04
October	26.61	\$24,169.86	\$297,445.10	\$27,274.27
November	30.10	\$26,457.90	\$323,903.00	\$29,669.18
December	34.39	\$31,236.44	\$355,139.44	\$26,776.34
TOTAL	36.12	\$355,139.44	\$355,139.44	\$322,450.62

EMP Monthly Average x number of days in month = bed days

Bed Days x \$29.30 = Monthly Savings



SAFE KEEPER HOUSING

2024

MONTH	Other Facility	Other Facility	Other Facility	WAUPACA	MONTH TOTAL	2024 YTD TOTAL	2023 YTD TOTAL
JANUARY	\$0.00	\$0.00	\$0.00	\$86,687.50	\$86,687.50	\$86,687.50	\$98,400.00
FEBRUARY	\$0.00	\$0.00	\$0.00	\$86,687.50	\$86,687.50	\$173,375.00	\$195,225.00
MARCH	\$0.00	\$0.00	\$0.00	\$86,687.50	\$86,687.50	\$260,062.50	\$293,625.00
APRIL	\$0.00	\$0.00	\$0.00	\$86,687.50	\$86,687.50	\$346,750.00	\$392,025.00
MAY	\$0.00	\$0.00	\$0.00	\$86,687.50	\$86,687.50	\$433,437.50	\$490,425.00
JUNE	\$0.00	\$0.00	\$0.00	\$86,687.50	\$86,687.50	\$520,125.00	\$588,825.00
JULY	\$0.00	\$0.00	\$0.00	\$86,687.50	\$86,687.50	\$606,812.50	\$687,225.00
AUGUST	\$0.00	\$0.00	\$0.00	\$86,687.50	\$86,687.50	\$693,500.00	\$785,625.00
SEPTEMBER	\$0.00	\$0.00	\$0.00	\$86,687.50	\$86,687.50	\$780,187.50	\$884,025.00
OCTOBER	\$0.00	\$0.00	\$0.00	\$86,687.50	\$86,687.50	\$866,875.00	\$982,425.00
NOVEMBER	\$0.00	\$0.00	\$0.00	\$86,687.50	\$86,687.50	\$953,562.50	\$1,080,825.00
DECEMBER	\$0.00	\$0.00	\$0.00	\$86,687.50	\$86,687.50	\$1,040,250.00	\$1,179,225.00
TOTALS	\$0.00	\$0.00	\$0.00	\$1,040,250.00	\$1,040,250.00		\$1,179,225.00

2024 is a 75 average

Waupaca \$38.00 per bed per day (75)

Wood County Sheriff's Department Kitchen Report 2024						
MONTH	Breakfast	Lunch	Dinner	Special	Total meals	Food Cost plus Labor
January	2871	2803	2780	0	8454	\$24,909.05
February	2793	2717	2791	0	8301	\$20,927.98
March	2947	2871	2911	0	8729	\$21,317.12
April	4167	4112	4095	0	12374	\$28,176.82
May	2742	2668	2660	0	8070	\$20,693.80
June	2586	2553	2487	0	7626	\$21,138.76
July	3995	3911	3923	0	11829	\$22,599.64
August	2538	2462	2437	0	7437	\$21,062.52
September	2746	2743	2625	0	8114	\$21,227.01
October	2756	2645	2627	0	8028	\$25,617.86
November	2439	2370	2384	0	7193	\$20,364.01
December	2674	2642	2601	0	7917	\$21,075.07
TOTAL	35254	34497	34321	0	104072	\$269,109.64

Cost per meal **\$2.59**

Cost per day **\$7.76**

Wood County Jail Kitchen Expenses					
	2013	2014	2015	2016	2017
Food & Labor	\$335,733.47	\$312,317.25	\$285,692.96	\$275,088.44	\$289,481.66
Number of Meals	103,993	86,637	77,044	88,993	118,016
Cost per Meal	\$3.23	\$3.60	\$3.71	\$3.09	\$2.45
Cost per Day	\$9.69	\$10.81	\$11.12	\$9.27	\$7.36
	2018	2019	2020	2021	2022
Food & Labor	\$262,016.71	\$262,906.02	\$233,270.65	\$251,935.30	\$247,728.79
Number of Meals	122,668	111,439	81,970	86,838	80,356
Cost per Meal	\$2.14	\$2.36	\$2.85	\$2.90	\$3.08
Cost per Day	\$6.41	\$7.08	\$8.54	\$8.70	\$9.25
	2023	2024	2025	2026	2027
Food & Labor	\$248,125.14	\$269,109.64	\$0.00	\$0.00	\$0.00
Number of Meals	87,953	104,072	0	0	0
Cost per Meal	\$2.82	\$2.59	#DIV/0!	#DIV/0!	#DIV/0!
Cost per Day	\$8.46	\$7.76	#DIV/0!	#DIV/0!	#DIV/0!
	2028	2029	2030	2031	2032
Food & Labor	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Number of Meals	0	0	0	0	0
Cost per Meal	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Cost per Day	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!

WOOD COUNTY SHERIFF'S DEPARTMENT
JAIL DIVISION
TEK84 INTERCEPT BODY SCANNER

DECEMBER

DATE	Male Female	DESCRIPTION of CONTRABAND DISCOVERED

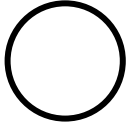
TOTALS

Found item	MALES	0
	FEMALES	0
HOW MANY	SCANNED	
	MALES	92
	FEMALES	24

LOCATION	Internal	0
	External	0

Last date counted
12/25/2024

<i>Error fixed</i>	<i>WCJ NUMBER</i>	<i>OFFICER</i>	<i>DATE</i>	<i>TIME</i>	<i>CID NUMBER</i>
12/26/2024	WCJ8538	SS 728	12/1/2024	23:16	250459
12/26/2024	WCJ8551	JP 709	12/3/2024	14:31	299444



RESOLUTION#

Introduced by Public Safety Committee
Page 1 of 1

SMB

Motion: Adopted:
1st Lost:
2nd Tabled:
No: Yes: Absent:
Number of votes required:
[X] Majority [] Two-thirds
Reviewed by: , Corp Counsel
Reviewed by: , Finance Dir.

INTENT & SYNOPSIS: To recommend the Department of Transportation to improve safety measures at the intersection of US HWY 10 at STH 186, to include but not limited to an overpass.

FISCAL NOTE: None

WHEREAS, the County of Wood is responsible for the health, safety, and welfare of its citizens and those who travel in and around Wood County, and

WHEREAS, safer intersections within Wood County would contribute to the said health, safety and welfare of its citizens and visitors, and

WHEREAS, Wood County is constantly reminded how dangerous this intersection at US HWY 10 and STH 186 is. Since 2014, after US HWY 10 was redesigned, there have been 3 fatal vehicle crashes at this said intersection. All were the result of a driver failing to stop or yield from the stop sign in the median. The most recent fatality involved a 17-year-old student in December of 2024. There have also been 42 reported wrong way drivers in this area in the past 2 years. Additionally, there have been 27 other reported crashes at this said intersection, some of which were serious injury crashes.

WHEREAS, the Wood County Sheriff's Department has provided extra presence, patrol, and enforcement action at this intersection which, unfortunately, has resulted in minimal impact.

WHEREAS, Wood County thinks the intersection needs improved safety measures to include but not limited to an overpass.

NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES, that Wood County recommends and formally requests that the Wisconsin Department of Transportation consider applying new safety measures on US HWY 10 at STH 186, recommending but not limited to, an overpass for the primary purpose of safety reasons for all drivers that travel in this area of Wood County.

BE IT FURTHER RESOLVED, the County Clerk is directed to forward this resolution to Governor Tony Evers, the Secretary of the Wisconsin Department of Transportation, and all state legislators representing Wood County.

()

Joseph Zurfluh, Chairman

Brad Hamilton, Vice Chairman

William Voight

Dennis Polach

Jeff Penzkover

Adopted by the County Board of Wood County, this day of 20

County Clerk

County Board Chairman

MINUTES
CONSERVATION, EDUCATION, & ECONOMIC DEVELOPMENT COMMITTEE

DATE: Wednesday, January 8, 2025

TIME: 9:00 AM

PLACE: Courthouse – Room 114

MEMBERS PRESENT: Bill Leichtnam, Tom Buttke, Tim Hovendick, Wayne Schulz, Russ Perlock

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chairman Leichtnam called the meeting to order at 9:00 AM and declared a quorum present.
2. There was no public comment.
3. The minutes of December 4, 2024, were presented. Motion by Buttke/Hovendick to approve the minutes as presented. Motion carried unanimously.
4. Motion by Hovendick/Schulz to approve the vouchers, monthly department reports and committee reports. Motion carried unanimously.
5. Extension Area Director Solin updated the committee on the status of vacant positions within Extension.
6. Educator Rombalski asked the committee for guidance in the day of the week for the Spring Clean Sweep in Marshfield. The month of May tends to be harder to find folks to man it on the weekend. The consensus of the committee was to leave it on Saturday.
7. County Conservationist Wucherpennig discussed the suggested dues from the Golden Sands RC&D. Currently, Wood County contributes 75% of the suggested amount (\$1,425 out of \$1,900 suggested). With changes in leadership, the committee will decide during the 2026 budget cycle whether to increase the amount to 100%.
8. Wucherpennig reported that a new cooperative agreement between NRCS and the Wood County Land & Water Conservation Dept. has been drawn up (copy in the packet) and will be signed shortly.
9. The Wisconsin Land & Water Annual Conference will be held March 5-7 in Green Bay. Schulz expressed interest in attending.
10. Wucherpennig updated the committee on the ongoing violations for the non-metallic mining (waiting on the DNR for wetlands determination) and the manure runoff violation (court date coming up in January).
11. County Planner Arndt presented a resolution to approve a zoning amendment to the Town of Cameron Zoning Ordinance. The change does not go against any county zoning. Motion by Buttke/Perlock to approve the resolution and forward onto the county board for their consideration.

12. Planning & Zoning Director Grueneberg presented a proposal to use \$2,500 of REDI implementation funds for a consultant to help write a grant for Broadband, Equity, Access and Deployment (BEAD). This would be geared towards the Marshfield area where broadband has been determined to be lacking. Motion by Schulz/Hovendick to approve the expenditure of an amount not to exceed \$2,500 to fund the proposal. Motion carried unanimously.
13. Thank you from North Wood County Historical Society for their economic development grant was shared with the committee.
14. The next regular meeting will be held on Wednesday, February 4, 2025, at 9:00 AM.
15. Chairman Leichtnam declared the meeting adjourned at 10:09 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

**Conservation, Education, & Economic Development Committee
January 8, 2025**

NAME	REPRESENTING
Bill Clendinning	WCB # 15
Jason Greenberg	P+Z
DENNIS POLACH	WCB - 14
Jim Heseadok	WCB - 5
Russ Perlock	WCB #4
Shane Wucherpfennig	LWCD
Wynne Sinsky	WCB #1
Kayla Rombalski	EXT
Victoria Wilson (WebEx)	P+3
Barb Peters (WebEx)	LWCD
Ed Newton (WebEx)	Finance
Julie Marcel (WebEx)	P+3
Lance Pliml (WebEx)	CB Chairman

Golden Sands Resource Conservation & Development Council, Inc.
Personnel/Finance Committee Meeting Minutes
November 21st, 2024
Wood County River Block/Online

Attendees: Shane Wucherpfennig (Wood); Gary Beastrom (Member-at-Large); Bob Walker (Member-at-Large); Amy Thorstenson (Golden Sands RC&D Staff); Jennifer Glad (Golden Sands RC&D Staff); Denise Hilgart (Golden Sands RC&D Staff); Jared Mader (Marathon); Reesa Evans (Member-at-Large). Bill Clendenning (Wood) was also present.

CALL TO ORDER: President Wucherpfennig called the meeting to order at 9:00 a.m.

INTRODUCTIONS: Everyone introduced themselves.

APPROVAL OF MINUTES: A motion was made by Walker, which was seconded by Beastrom, to approve the minutes from the September 2024 meeting. Motion carried unanimously.

CLOSED SESSION: CLOSED SESSION: A motion was made by Evans, which was seconded by Walker, to go into closed session. Motion carried unanimously.

OUT OF CLOSED SESSION: A motion was made by Beastrom, which was seconded by Walker, to come out of closed session at 10:12 a.m. Motion passed unanimously.

FINANCIAL PROCEDURES:

Increase in Fee for Service Hourly Fee: Glad explained her reasons for recommending that the hourly fee be raised from \$55 per hour to \$60 per hour.

Increase in Staff COLA amount: A 3% increase in staff COLA rates was recommended.

Stipend Increase: Golden Sands has been paying staff that qualify a \$2.75 per hour stipend to assist in health insurance costs. Glad is recommending that the rate be raised to \$3.00 per hour.

A motion was made by Walker, which was seconded by Evans, to approve all the recommendations. Motion carried unanimously.

OTHER BUSINESS:

Administrative Rate: Glad indicated that she has asked for an increase in administrative fees to 25% of a project total.

ADJOURNMENT: The meeting was adjourned at 10:15 a.m.

Respectfully submitted,

Reesa Evans
Temporary Recording Secretary

Golden Sands Resource Conservation & Development Council, Inc.
Agriculture Committee Meeting Minutes
November 21st, 2024
Wood County River Block/Online

Attendees: Brent Tessmer (Taylor); Bill Clendenning (Wood); Denise Hilgart (Golden Sands RC&D Staff); Erin Richards (Golden Sands RC&D Staff); Brooke Patrick (Golden Sands RC&D Staff); Asher Maliepaard (Golden Sands RC&D Staff); Gary Beastrom (Member-at-Large); Ken Borzick (Marquette); Carmen Wolfe (Golden Sands RC&D Staff); Brady Albers (Golden Sands RC&D); Robert Bauer (Golden Sands RC&D); Jenna Tuma (Golden Sands RC&D); Amy Thorstenson (Golden Sands RC&D).

CALL TO ORDER: Tessmer called the meeting to order at 10:15 a.m.

INTRODUCTIONS: Everyone introduced themselves.

APPROVAL OF MINUTES: A motion was made by Clendenning, which was seconded by Beastrom, to approve the minutes from the September 2024 meeting. Motion carried unanimously.

STAFF & COUNTY MEMBER UPDATES:

Wood: Clendenning mentioned that the county has been fighting water issues for decades and that it has very high nitrates.

Marquette: Tessmer reported that there is a county-wide water sampling project with UWSP. Samples were collected in the last few weeks to track ground water quality in the county.

Marathon: Beastrom reported that the county is also doing groundwater sampling. PFAS, Nitrogen, and Phosphorus are a big concern in the county. The county is experiencing algal blooms in the flowage.

Taylor: Borzick reported that the county is finishing end of year projects. There are contracts for cover crop cost share and new manure pits for 2025.

Gustafson: He reported that there are 12 grazing plans for Crawford County. Several are out of Richfield. There is a high demand for grazing plans in the county due to soil erosion issues.

Patrick: Reported that there is one plan in Outagamie with extremely wet soils, near CAFO size. A farmer series event is being planned.

Maliepaard: Reported that counties, within the Lake Michigan watershed, are a current focus for managed grazing plans. His goal is to complete plans in time for the spring EQIP cycle. There were many outreach events this fall. For the World Dairy Expo, there was a booth in which he partnered with other organizations, which was effective. For the Small Scale Sheep and Cattle Pasture Walk, there was a good turn out and it was a good example of farmers coming

together to learn from one another and have natural, unstructured conversations. He is currently planning for spring events.

Bauer: He reported that his main workload has been training new staff, working with NRCS partners and other non-profit partners, and setting new grazing techs up for success. He is continuing to develop grazing plans. His goal is to transition away from training and continue to service Monroe and Vernon County grazing plans. He attended meetings and trainings to promote managed grazing. He also had a table at the World Dairy Expo, which was a great networking event.

Albers: Reported that he is working on EQIP applications for grazing, helping with pollinator plantings, working on cover cropping and no till contracts, and working on tree plantings.

Richards: She has been winterizing spaces and off season planning for spring. For the Giving Farm, she has been working with UWSP land planning and architecture class to design space, and plans to reach out to other organizations and community partners. She is already focused on neighborhood engagement and her priorities for spring for the site are fencing and irrigation. For the Stevens Point Area Neighborhood Gardens (SPANG), she is continuing to support gardeners, especially those with physical limitations who reached out to ask for support. Winterizing of spaces has begun and leftover produce was donated to the Salvation Army HOPE Center. Some survey feedback was received, which will be used for deliverable planning in the spring. Her priority is installing tall raised beds, because older gardeners have a hard time with the existing beds. Planning improvements are underway.

Wolfe: She is working with McAdow to develop a grazing newsletter. She is creating social media posts to highlight events.

NEW PROJECTS: None.

MEMBER REPORTS: None.

OTHER BUSINESS: None.

ADJOURNMENT: A motion was made by Clendenning, which was seconded by Beastron, to adjourn. Meeting adjourned at 11:00 a.m.

Respectfully submitted,

Erin Richards
Temporary Recording Secretary

Golden Sands Resource Conservation & Development Council, Inc.
Forestry/Wildlife Committee Meeting Minutes
November 21st, 2024
Wood County River Block/Online

Attendees: Jacob Fluor (Golden Sands RC&D Staff); Nathan Sandwick (Golden Sands RC&D Staff); Bob Walker (Member-at-Large); Morgan Jansen (Golden Sands RC&D Staff); Al Drabek (Marathon); Claire Harwood (Golden Sands RC&D Staff); Bo Hendrickson (Golden Sands RC&D Staff); Dan Nath (Golden Sands RC&D Staff).

CALL TO ORDER: Drabek called the meeting to order at 10:27 a.m.

INTRODUCTIONS: Everyone introduced themselves.

APPROVAL OF MINUTES: Since this committee is newly established, following the split of the forestry/agriculture/wildlife committee, there were no minutes from a previous meeting.

PROJECT UPDATES:

Habitat for Karner Blue Butterfly, Poweshiek Skipperling, & Other Pollinators: Hendrickson reported a busy field season for 2024. He conducted site visits with around 45 landowners. Approximately 25 projects are planned or underway. Around 400 acres of land have established or improved habitat.

Central Wisconsin Windshed Partnership: Glad reported that a meeting of the partnership was held earlier this week, at which a new president was elected. The partnership wrapped up a successful 2024 season with 12 miles of windbreaks established. The LTEs who were hired for the program worked out very well.

Cooperative Forestry / Central Wisconsin Invasives Partnership (CWIP) / Northeast Wisconsin Invasives Partnership (NEWIP): Fluor and Harwood reported on project work and reporting for these initiatives. A demonstration forest field day event was held in Portage County. The CWIP and NEWIP steering committees met. Planning is underway for a demonstration forest owners' get-together in February. Staff is also looking for potential projects that could engage volunteers in invasive species control. Staff have joined the Invasive Plants Association of Wisconsin Board. Fluor and Harwood also attended the Upper Midwest Invasive Species Conference.

Tree Shelters: Glad reported that orders are continuing to come in.

ADJOURNMENT: A motion was made by Walker, which was seconded by Drabek, to adjourn. Meeting adjourned at 11:04 a.m.

Respectfully submitted,

Bob Walker
Recording Secretary

Golden Sands Resource Conservation & Development Council, Inc.
Waters Committee Meeting Minutes
November 21st, 2024
Wood County River Block/Online

Attendees: Joe Tomandl (Taylor); Bill Leichtnam (Wood); Amy Thorstenson (Golden Sands RC&D Staff); Amanda Gurklis (Golden Sands RC&D Staff); Andrew Senderhauf (Golden Sands RC&D Staff); Chris Hamerla (Golden Sands RC&D Staff); Jared Mader (Marathon); Gary Beastron (Member-at-Large); Shane Wucherpennig (Wood); Nancy Eggleston (Portage); Reesa Evans (Member-at-Large); Mara Lince (Golden Sands RC&D Staff).

CALL TO ORDER: Tomandl called the meeting to order at 10:20 a.m.

INTRODUCTIONS: Everyone introduced themselves.

APPROVAL OF MINUTES: A motion was made by Leichtnam, which was seconded by Wucherpennig, to approve the September 2024 meeting minutes. Motion carried unanimously.

NEW PROJECTS: None.

COUNTY AND STAFF UPDATES:

Senderhauf: He and Hamerla participated in AIS outreach to waterfowl hunters at Mead Wildlife Center. Over 100 contacts were made. He participated in some 4th grade conservation field days. Green Lake is dealing with the invasive marsh pennywort. He presented AIS info to elementary school kids from Princeton in their Forest Farm Demo Day.

Hamerla: He was again part of a pet surrender day in Rothschild, where people could turn in unwanted pets like fish, sugar gliders, bearded dragons, etc. He helped Harper Lake try to deal with their invasive Japanese Knotweed. Chain O' Lakes is still dealing with starry stonewort. He and Thorstenson presented information on EWM weevils. He also participated in the WCCFD.

Gurklis: The Waupaca Conservation Field Day (WCCFD), which was in late September, had 350 kids. She had to turn one school down. She has been training Jenna Tuma, a new Golden Sands staff member. She is preparing to start AIS lessons in January.

Lince: She went to a couple of bait shops to talk about AIS issues. She participated with some students in a mussel rescue at the Necedah Wildlife Refuge. She also was part of the Master Naturalist fall color paddle. She and Thorstenson gave a presentation on EWM weevils at the fall state AIS meeting. She also participated in a conservation meeting in Juneau County.

Mader (Marathon): The county installed several grassed waterways this year. Winter spreading restrictions are being discussed, as well as buffer installations. About 1000 private wells were tested this year.

Wucherpennig (Wood): He and Leichtnam will be presenting the revised Wood County SWRM plan to the Natural Resources Board next week. Counties are required to present such plans every 10 years to maintain state funding. It will go before the Wood County Board in December. Over 40% of farmland in Wood County didn't get planted this year due to wet conditions. This provided an opportunity for his office to encourage cover crop planting instead of having fields left bare. A solar-powered watering system was installed on one grazing farm. There are several

Multiple Discharge Variances requested in the county with several violations to address. There is still some pandemic money left.

Eggleston (Portage): The Land & Water Conservation Committee is hoping to get some rules about CAFO in place before any CAFOs move into the county. The Committee has also asked for a moratorium on any CAFO installations until county operations plans are in place. The Committee will be looking at the issue again in January 2025. In the Nelsonville area, 7 out of 21 wells scored high in nitrate contamination.

Tomandl (Taylor): Three manure pits are planned. Taylor County has offered an incentive of \$25 per acre for planting cover crops. If two or more species are planted, the incentive rises to \$40 per acre.

OTHER BUSINESS: None.

ADJOURNMENT: The meeting was adjourned at 11:01 am.

Respectfully submitted,

Reesa Evans
Temporary Recording Secretary

Golden Sands Resource Conservation & Development Council, Inc.
Regular Business/Executive Committee Meeting Minutes
November 21st, 2024
Wood County River Block/Online

Attendees: Bob Walker (Member-at-Large); Bill Clendenning (Wood); Al Drabek (Marathon); Joe Tomandl (Taylor); Brent Tessmer (Taylor); Bill Leichtnam (Wood); Gary Beastrom (Member-at-Large); Shane Wucherpfennig (Wood); Nancy Eggleston (Portage); Jared Mader (Marathon); Amanda Gurklis (Golden Sands RC&D Staff); Jennifer Glad (Golden Sands RC&D Staff); Amy Thorstenson (Golden Sands RC&D); Asher Maliepaard (Golden Sands RC&D Staff); Denise Hilgart (Golden Sands RC&D Staff); Nathan Sandwick (Golden Sands RC&D Staff); Reesa Evans (Member-at-Large); Jacob Fluor (Golden Sands RC&D Staff); Chris Hamerla (Golden Sands RC&D Staff); Robert Bauer (Golden Sands RC&D Staff); Claire Harwood (Golden Sands RC&D Staff); Todd Morris (Green Lake); Erin Richards (Golden Sands RC&D Staff); Carmen Wolfe (Golden Sands RC&D Staff); Ken Borzick (Marquette); Andrew Senderhauf (Golden Sands RC&D Staff); Jenna Tuma (Golden Sands RC&D Staff).

CALL TO ORDER: The meeting was called to order by Wucherpfennig at 11:08 a.m.

INTRODUCTIONS: Everyone introduced themselves.

APPROVAL OF MINUTES: A motion was made by Clendenning, which was seconded by Drabek, to approve the September 2024 minutes. Motion carried unanimously.

TREASURER'S REPORT: Hilgart provided a treasurer's report orally in addition to written reports available for activity since the September 2024 meeting. The accounts reviewed included the checking account from Associated Bank, the money market account from Associated Bank, the savings account from Associated Bank, the money market account from Simplicity Bank, the savings account from Simplicity Bank, and the Simplicity Bank line of credit. Details of the September and October credit card activity will be provided at the next meeting. The third quarter report from the Natural Resources Foundation of Wisconsin Fund was also reviewed and reports were provided. Glad noted that there are still some reimbursement and invoices still outstanding. A motion was made by Walker, which was seconded by Tomandl, to accept and file the treasurer's report. Motion passed unanimously.

VICE-PRESIDENT OF EXECUTIVE COMMITTEE ELECTION: This election was postponed from prior meetings. Wucherpfennig nominated Leichtnam for the position. Leichtnam indicated he was willing to accept the position. It was noted that they are both from Wood County, so having Leichtnam be an officer would give Wood County an additional vote. A motion was made by Clendenning, which was seconded by Walker, to close nominations and elect Leichtnam into the position. Motion carried unanimously.

NATIONAL RC&D UPDATE: Glad announced that two people from the National organization recently visited the Golden Sands office. Some grants may be available for Golden Sands through this contact. The National conference is set for May 2025. Glad & directors of two other Wisconsin RC&Ds will attend, with costs covered by the Wisconsin RC&D.

REVIEW OF 2023 990 FORM: Thorstenson reviewed the recently-submitted Tax Form 990 for Golden Sands RC&D for 2023. This is a multiple-page document, so she explained some of the pages and what they meant for Golden Sands . It showed \$1,410,268 in income and \$1,161,509 in expenses, leaving a net revenue of \$248,759. She noted that because 2023 was a transition year, the net revenue amount did not mean that Golden Sands was making a big profit. These forms are available online for the public to review. Glad noted that projects are now not taken on by Golden Sands, unless administrative expenses are part of the project. Thorstenson also provided a list and graph showing Income and Expenses from 2005 through 2023. In six of those nineteen years, Golden Sands had a loss. From 2005 into 2011, part of the expenses were covered by the federal NRCS, but that ended in 2011. Thorstenson calculated some years ago that the organization needed an income of about \$600,000 to operate efficiently as a business and it has now reached that level. It has the highest rating on the Guidestar network where some people look to determine whether to donate to an organization. It is also listed on the state Natural Resources Foundation.

PASSING OF BILL EBERT: Bill Ebert was the head of Golden Sands when it was partly-supported by the NRCS. He recently died. Thorstenson and Glad attended his memorial. Staff were encouraged to wear tie-dyed clothing for this meeting in honor of Ebert.

2025 DRAFT OVERHEAD/ADMIN BUDGET: Glad explained that the budget proposal included two new part-time positions, one for a part-time administrative assistant and one for a part-time marketing/PR coordinator. With the increase in the NRCS contract and contracted services, plus other projects, there are considerably more administrative requirements. She also noted that an adjoining space to the current office had become available for Golden Sands at a reasonable rent. This space will be able to be used for several purposes, including for council meetings.

COUNTY DUES: Glad listed the counties that have not yet paid any 2025 dues, as well as some that paid partial dues. She will send out another request for dues.

2025 MEETING DATES: 2025 Meeting dates were approved unanimously for January 16th, March 20th, May 15th, July 17th, September 18th, and November 20th.

COMMITTEE REPORTS:

Personnel/Finance Committee: Evans reported on today's P/F Committee meeting. The committee was in closed session to discuss various confidential matters. The committee approved raising the contracted service hourly fee from \$55 to \$60. It also approved a 3% increase in staff pay rates. Golden Sands does not provide health insurance for its employees, but does provide them with an hourly stipend to help with costs in purchasing insurance. The P/F voted to increase the hourly stipend from \$2.75 per hour to \$3.00 per hour.

Forestry/Wildlife Committee Report: Walker reported on today's meeting. Al Drabek is the new committee chair. The Central Wisconsin Windshed Partnership installed 12 miles of windbreaks in 2024. There was a demo forest event, in Portage County, that included information on invasives. The two terrestrial invasives partnerships also reported on various activities during the 2024 season and are looking for more projects for 2025. A banquet for demonstration forest

participants is planned for February 2025. Several outreach events were held. Tree shelter sales continue.

Agriculture Committee Report: Richards provided a report on the meeting today. Cover crops increased in several counties, including Taylor and Wood. Lots of water testing also occurred. Work continues on various aspects of grazing, including the writing of grazing plans, training, and a newsletter. Urban agriculture also wrapped up its 2024 season.

Water Committee Report: Evans reported on today's meeting. AIS staff—Senderhauf, Hamerla, Gurklis, and Lince—provided reports on their activities since the last meeting. There was a County Field Day event for 350 kids. Marsh pennywort was found in Green Lake County. Starry stonewort is still a problem in the Chain O' Lakes. Harper Lake is dealing with Japanese Knotweed. Hamerla participated in a pet surrender event in Rothschild, where people could turn in unusual pets, including a sugar glider, a bearded dragon, and several fish. Gurklis is preparing for AIS lessons to start in January. These lessons are offered to 12 counties. Staff helped in a mussel rescue project at the Necedah Wildlife Refuge and also gave a presentation about AIS issues at a furbearers conference. County reports were given from Marathon, Wood, Portage, and Taylor counties.

NEW PROJECTS: None.

STAFF/PROJECT UPDATES: Staff reports were sent out prior to the meeting and paper copies were available during the meeting.

AGENCY/PARTNER REPORTS: None.

OTHER BUSINESS: Glad announced that Roy Diver, a county conservationist in the past for Wood and Portage Counties, is retiring at the end of this year. He has been a big supporter of Golden Sands. Evans provided a report on the honoring of Al Barden. She will be ordering a plaque for the planned Leopold bench this week. Once there is an idea of when that will be available, a small installation ceremony will be held in Eagle River, Barden's town of residence. Thorstenson informed the members that Walker recently published a mystery book, and copies would be available after the meeting. Clendenning indicated he had recently attended a meeting at the Synergy Agricultural Center, in Plover, and suggested Golden Sands could consider that as a meeting place.

ADJOURNMENT: The meeting was adjourned at 12:06 p.m. upon a motion that was made by Walker and seconded by Borzick.

Respectfully submitted,

Reesa Evans
Temporary Recording Secretary

WOOD COUNTY LAND INFORMATION COUNCIL
MINUTES

Date: Wednesday December 11, 2024

Location: Via Webex Teleconference and in person room 114

Attendees: Bill Leichtnam, District 19 Supervisor; Paul Bernard, Land Information Officer; Tiffany Ringer, Register of Deeds; Nancy Marti, Real Property Lister; Al Breu (via Webex), District 6 Supervisor; Victoria Wilson, Planning & Zoning; Tony Bastien, Dispatch Manager; Bill Clendenning, District 15 Supervisor; Kevin Boyer, County Surveyor

1. Chairperson Leichtnam called the meeting to order at 9:01 a.m.
2. Introductions were made.
3. Chairperson Leichtnam declared a quorum.
4. There was no public comment.
5. Motion by Breu/Bernard to approve the minutes of the previous meeting. Motion carried unanimously.
6. Round Table Discussion on Land Information
 - IT implemented a newer server which has improved GIS performance.
 - Ringer shared that although document recordings have been down statewide, recordings are up in Wood County by 271 documents since last year. She also mentioned the Judicial Privacy Shielding Act that goes into effect on April 1, 2025 and how it will affect many departments including Register of Deeds, Treasurer, Land Records, Dispatch and Surveyor.
7. Approval of Wood County 2025-2027 Land Information Plan
 - Bernard gave an overview of the Land Information Plan. Ringer provided two corrections. Motion by Boyer/Breu to approve the plan with the corrections provided by Ringer. Motion carried unanimously.
8. Budget Update
 - Bernard spoke on a new funding proposal for WLIP.
 - Bernard expressed how fortunate Land Records is to be able to pursue three separate projects through Department of Military Affairs and American Rescue Plan Act funds.
 - Additional LiDAR Deliverables
 - Improved Hydrology Breaklines
 - Closed Depressions
 - Flow Accumulation Lines
 - Catchment Basins
 - Impervious Surfaces
 - **\$232,706.25**
 - 2025 3" Air Photos
 - **\$145,440.00**
 - Road Network Improvements, Cell Tower/Sector mapping

- **\$63,580.00**
 - **TOTAL \$441,726.25 (\$382,656.40 OR 86% COVERED BY DMA/ARPA)**
- Additional 2025 projects
 - Highway Right of Way Surveying \$10,000
 - Smarty Address & US Property Information \$10,000

9. Agenda Items for Next Meeting

- Next meeting will tentatively be a Wednesday early in July of 2025

10. Chairman Leichtnam adjourned the meeting at 9:37 AM.

Minutes taken by Victoria Wilson, Planning and Zoning, and are in draft form until approved at the next meeting.

Extension Wood County staff led, delivered, planned or collaborated on all of the following activities:

4-H POSITIVE YOUTH DEVELOPMENT

Laura Huber, 4-H Program Educator

Olga Meza, 4-H Bilingual Associate Educator

- A hands-on educational series in which students in an alternative high school setting learn how to economically shop for and prepare beef as part of a healthy diet.
- An educational experience for teen 4-H members where they traveled to National 4-H Congress in Atlanta, GA to engage in service learning, social networking, STEM activities, team building, and leadership exercises. Participants learned new ideas and developed skills to help improve the 4-H experience in Wisconsin and build their level of engagement with the 4-H program.
 - **Total Reach: 34 youth**
- An in-person session where participants discovered how to extend all the 4-H Camp fun beyond just a few days. Whether they were a Camp Rookie or Camp Pro, they learned different ways you can be a camp leader all year long in a variety of traditional 4-H spaces like club or project meetings.

AGRICULTURE

Matt Lippert, Agriculture Educator

- A factsheet for dairy producers and nutritionists is being developed to provide guidance about the emerging use of roasted high oleic soybeans in dairy cattle diets. The goal is to provide research based information to be used on farms to improve dairy cattle profitability and sustainability.
- An article, for dairy and livestock farmers, nutritionists, and crop consultants was utilized in three newsletters documents a problem of low soil potassium fertility and its impacts on dairy and livestock production systems. The article identifies a statewide situation where increasing potassium inputs will likely improve profitability and sustainability on the majority of dairy and livestock farms.

COMMUNITY DEVELOPMENT

Kayla Rombalski, Community Development Educator

- Steering Committee meetings to plan the 2025 Connecting Entrepreneurial Communities Conference to showcase rural entrepreneurship in Wisconsin Total Reach: Our steering committee is comprised of five organizations as well as partners from Wood County. We are aiming to recruit 200-250 people at the conference.
- Planning for a series of four regional rural housing summits for local officials, developers, and residents in collaboration with state and local housing advocates. The goal is to build a broader shared understanding of diverse housing issues in rural communities, to compile and share success stories and common challenges, and identify innovative solutions to the rural housing shortage, so that rural communities are empowered to take the lead in addressing their unique housing challenges with support from a statewide cohort of partners.



- **Total Reach:** *Estimated attendance of 400 total, plus agency and development partners. Resources will be posted for broader access after each summit.*
- A series of meetings with a local steering committee to plan for the 2025 Connecting Entrepreneurial Communities Conference, which will be held June 19-20 in Wisconsin Rapids. The purpose of this conference is to showcase the scope and impact of entrepreneurial programs across the state, supporting a thriving entrepreneurial ecosystem for all rural Wisconsin communities.
- Planning and execution of a pilot program called Community Economic Analysis for Rural Wisconsin Communities in collaboration with Wisconsin Economic Development Corporation's Office of Rural Prosperity, the Lac du Flambeau Band of Lake Superior Chippewa, Ashland County, Green County, Taylor County, and Wood County including the City of Brodhead, Pittsville School District, Gilman School District and Morse-Mellen School District. The goal was to apply county and community-specific data as part of efforts for participating communities to plan for economic vitality while building capacity of local leaders to create a strong local economy.
 - **Total Reach:** *60 people*

CRANBERRIES

Allison Jonjak, Cranberry Outreach Specialist

- Based on direct Wisconsin grower feedback, a Virtual Brown Bag was held in the format of a grower panel. Because Washington, New Jersey, and Massachusetts cranberry growers face low ice accumulation in winters and have learned about sanding without ice through trial and error, Wisconsin growers wanted to hear the lessons learned from these other regions based on 2023's low ice accumulation in Wisconsin. One grower from each of the mentioned regions shared their experiences, successes, and failures, before opening for questions and answers.
 - **Total Reach:** *49*
 - **Participant Testimonial:** *"I really appreciate the pictures of these different sanding machines. Thank you so much! Thank you Allison for organizing these Brown Bag sessions! Very interesting as always."*
- The agenda for a two-track conference held across two days, with 41 presenters, was arranged and session descriptions were prepared. This will enable growers to prioritize attendance of Cranberry School to further their production goals.
 - **Total Reach:** *519*

FOODWISE

Hannah Wendels-Scott, FoodWise Nutrition Educator

Mallory McGivern, FoodWise Administrator

Michelle Van Krey, Healthy Communities Coordinator

- A hands-on educational series in which students in an alternative high school setting learn how to economically shop for and prepare beef as part of a healthy diet.
- An 11-week series of strength training sessions (StrongBodies) for older adults/adults in the community, where participants engage in regular, progressive strength training and health education to improve their



physical and mental health, and enhance social connectedness. This series is led by two Extension StrongBodies volunteers.

- A series of lessons (Healthy Living/Life Management) for students at River Cities High School, where we engage them in lessons around topics such as budgeting, renting, cooking, nutrition, and mental health to prepare them for life after high school and help support their overall health and well-being for when they are on their own.
- A partnership with United Way/Hunger Coalition, FOCUS Food Pantry, and the Housing Authority of Wisconsin Rapids that provides "Stockboxes for Seniors", a monthly food box service where low-income seniors can receive around 25-30 pounds of nutritious foods to stock their pantry with. The goal of this partnership is to promote the boxes with community partners with the overall goal to improve food security.
 - **Total Reach:** 80 senior households monthly

HEALTH AND WELL-BEING

Ka Zoua Thao, Bilingual (Hmong) Community Health Worker

- A presentation was done at the Heart of Wisconsin Leadership program's Diversity Day to share about the Hmong history and culture and the unspoken topics within the Hmong community. Members of the Leadership program also learned about health disparities in the Hmong community of Wood County. Through this effort, diverse leaders within the community will increase their cultural competence.
 - **Total Reach:** 16 members of the Heart of Wisconsin Leadership Program
- Ongoing one-on-one meetings with Hmong clients, where resources and referrals are made. Through these efforts, individual clients are able to receive support navigating through the healthcare and legal systems, and get connected with community resources.
 - **Total Reach:** 42 Hmong residents in Wood County resulting in 7 direct clients.
- The Hmong Women's Social Space serves as a monthly gathering for Hmong women to engage in discussions about often overlooked topics within their community. This initiative aims to foster relationships among participants and empower them to advocate for the recognition of their voices.
 - **Total Reach:** 5 Hmong females
- Planning for monthly meetings for the Public Education and Youth Engagement committee of the South Wood County Cultural Coalition in collaboration with The Family Center, Wisconsin Rapids Public Schools, City of Wisconsin Rapids, and Mid-State Technical College. The order to determine future goals and efforts of the group with the goal of raising cultural awareness and connections in Wood County.
- Building relationships and engaging with partners to address health needs with the Hmong community within Wood County.





- A series of strength training sessions (StrongBodies) for adults in the community, where participants engage in regular, progressive strength training and health education to improve their physical and mental health, and enhance social connectedness.
 - **Total Reach:** 23 registered participants and 10 consistently attending
- A monthly youth group for Hmong youth at Lincoln High Schools where participants discuss active living and behavioral health topics. Through this effort, Hmong youth will have a better understanding of these topics and advocate for change within the Hmong community.
 - **Total Reach:** 7 youth group participants
- Monthly meetings for Hmong youth, at Wisconsin Rapids Area Middle School, where participants engage in healthy eating, active living, and behavioral health topics affecting their communities. This effort is designed to build a better understanding of these topics and promote advocacy for change in the Hmong community.
 - **Total Reach:** 26 youth group participants

HORTICULTURE

Janell Wehr, Horticulture Educator

- A newspaper article for residents of the Pittsville area, where readers learned about how to select and care for their Christmas trees. The goal of this effort was to increase awareness and knowledge about UW-Madison resources.
- A diagnostic service for the general public, where Marathon and Wood County residents' horticultural inquiries are answered through evidence-based resources. This effort is designed to reduce pollution through horticultural product (pesticides and fertilizers) misuse.
- "Can you dig it?" newsletter for the general public, where subscribers can read timely articles specifically related to horticulture issues facing central Wisconsin. The goal of this effort is designed to increase awareness and knowledge of resources to decrease environmental contamination.

NATURAL RESOURCES

Anna Mitchell, Natural Resources Educator

Jen McNelly, Natural Resources Educator

- A facilitated meeting with Farmers of the Roche-A-Cri, a producer-led watershed protection group, where group members discussed and planned upcoming events focused on agriculture and water quality. Through this discussion, group members identified relevant topics for events and discussed their goals for hosting each event. The group also identified target audiences and speakers that will be invited to present at each event.
 - **Total Reach:** 9 producer-led group members and 3 county Land & Water staff



- A facilitated meeting with producer-led watershed groups in the North Central Region, where producers and collaborators learned about an opportunity for farmer leadership training and planned an in-person regional gathering. Through this meeting, producers and collaborators learned about an opportunity for their group members to participate in a training to help strengthen farmer-to-farmer programs by offering learning opportunities to increase producers' skills in leadership, communication, and relational organization. Producers and collaborators also discussed the value and benefit of participating in an in-person regional gathering to introduce new groups to the area and discuss the future plans and goals of each group.
 - **Total Reach:** 5 producers and 5 collaborators from Land & Water Conservation departments
- An series of facilitated discussions for members of the Wood County Citizens Water Group, where members worked to identify water quality needs in Wood County, priorities for work, future activities, and how their organization can function to achieve the outlined plans.
 - **Total Reach:** 10 group members



Wood County, Wisconsin LAND AND WATER CONSERVATION DEPARTMENT

Activities Report for Barb Peeters - December 2024

- Scheduled, drafted agenda, attended and took minutes at December 4th and 26th staff meetings.
- Attended December 4th CEED committee meeting via WebEx.
- Continued compiling data for 2024 DATCP Staff & Support Grant Reimbursement Request.
- Generated change order for well abandonment cost share contract due to decrease in price to close well. Processed cost share payment to landowner and submitted reimbursement request to DATCP.
- Assisted customers/provided information and water test kits for the free nitrate water testing program.
- Processed payment to landowner for well closure and submitted reimbursement request to DATCP.
- Contacted customers regarding incorrect payments for tree sale orders (i.e. forgot to add sales tax, incorrect total, etc.).
- Processed DATCP reimbursement payments for 4 cost share contracts totaling \$22,432.11 (cover crops & livestock watering).
- Completed extension request for 2024 Innovations grant funds to extend to 2025 and submitted to DATCP prior to December 31st deadline (balance of 2024 Innovations grant funds to be extended is \$203.68).
- Completed November sales tax report and forwarded to Finance.
- Generated cost share contract for residue management utilizing Mill Creek grant funds (\$1,208.05).
- Replied to customer inquiries via phone & email regarding the 2025 tree/shrub/seed sale.
- Attended Wellness Committee meeting on Dec. 10th and shared updates with LWCD staff.
- Organized County Board packet materials and electronically submitted to the County Clerk's office.
- Processed 70 tree/shrub/seed orders totaling \$8,109.89. Assisted customers who stopped in office with orders.
- Processed payments to landowners for 17 cost share contracts for cover crops totaling \$18,580.50 (MDV funds).
- Completed LWCD payroll percentages and forwarded to Finance prior to December 12 & 26 payrolls.
- Reviewed payroll reports and payroll registers.
- Processed payments to landowners for 3 cost-share contracts for cover crops totaling \$5,417.30 (Mill Creek funds).
- Processed cost share payment to landowner for a manure storage facility system totaling \$15,463.90 and submitted reimbursement request to DATCP.
- Processed nonmetallic mine annual permit fees as received.
- Submitted approved/signed Resolution #24-12-12 to DATCP as the final step in the 2025 LWRM Plan approval process.
- Completed Mill Creek TRM reimbursement request form and compiled 25 cost share contracts as documentation for request. Submitted to County Conservationist on 12/19/24 for his signature and submission to DNR.
- Processed department invoices/vouchers and deposits weekly for submission to the Treasurer/Finance.
- Ordered department supplies. Verified supply balances for all budgets.
- Electronically submitted staff reports/packet materials to the County Clerk's office for CEED packet.
- Contacted the DNR Wildlife Switchboard regarding a report of over a dozen dead geese in the Wisconsin River near Biron on 12/26/24. Provided caller (Biron resident) with contact information for DNR and the USDA Animal Inspection Service.
- As a note of interest, in 2024, LWCD staff generated 111 cost share contracts/projects totaling \$277,018.57:
 - DATCP (Bond/Structural) – 4 projects carried over from 2023 and completed in 2024 (well decommission, livestock watering, streambank/shoreline & roof runoff) totaling \$24,073.44.
 - DATCP (Bond/Structural) – 12 projects cost shared in 2024 totaling \$50,300 (3 of those projects will be extended to 2025) (5 wells decommissioned, 1 livestock watering, 1 manure transfer system, 2 waste facility closures, 1 grazing system fence repair, 1 streambank crossing and 1 grassed waterway)
 - DATCP (SEG) – 16 cost share contracts for cover crops totaling \$54,000
 - MDV – 42 cost share contracts generated in a 3-month time span (Sept. to Dec.) for cover crops/residue management totaling \$44,489.97
 - Mill Creek – 32 cost share contracts generated in a 2-month time span (Nov. to Dec.) for cover crops totaling \$78,450.26
 - ARPA – 3 cost share contracts for cover crops totaling \$1,798.65.
 - Innovations Grant (DATCP) – 2 cost share contracts for cover crops totaling \$23,906.25

Activities Report for Emily Salvinski

-December 2024-

- **Thursday, December 5.** Checked each Wood Co address in Portage's mailing list for upcoming Friends of Mill Creek meeting mailing, as requested by Portage co land conservation.
- **Friday, December 6.** Attended Badger Crops & Soils Update meeting held most of the day online, received CCA credits.
- **Thursday, December 12.** Prepared for a meeting to update a farmer's NMP by updating snapplus as much as I could and preparing print-outs.
- **Friday, December 13.** Added contracts to maps, worked on phosphorus reductions.
- **Tuesday, December 17.** Met with farmer to update their nutrient management plan so they could complete the cost-share process.
- **Wednesday, December 18.** Finished up reductions and adding them to GIS.
- **Thursday, December 19.** Received soil samples by email and added them to NMP. Scanned in notes and checklist.
- **Thursday, December 26.** Added missing data to all cost-share shapefiles (dates, x y coordinates, ...). Cross checked money spent totals to spreadsheets.
- **Friday, December 27.** Worked on well database for upcoming 2024 results.
- **Monday, December 30.** Finished up nutrient management farmer education class brochure mailing, sent it out.

Activities Report for Kyle Andreae – December, 2024

- December 2 – Krohn Design
- December 3 – Krohn Design
- December 4 – Staff meeting, Krohn Design and cost estimate
- December 5 – FMLA
- December 6 – FMLA
- December 9 – FMLA
- December 10 – FMLA
- December 11 – email correspondence, Schiferl CAFO information review
- December 12 – Wisconsin Land and Water Conservation Technical Committee Meeting, Bauer correspondence
- December 13 – Bauer As-built/ payment, Keuffer trouble shooting
- December 16 – Bauer payment, Mentorship Meeting
- December 17 – Bauer payment
- December 18 – FMLA
- December 19 – FMLA
- December 20 – FMLA
- December 23 – FMLA
- December 24 – Holiday
- December 25 – Holiday
- December 26 – Lewis Design
- December 27 – Lewis Design
- December 30 – FMLA
- December 31 – Holiday



Activities Report for Kendra Wilhelm – December 2024

- Had discussions with multiple landowners regarding cover crop, residue management, and nutrient management cost-sharing as well as verified cover crops.
 - Created multiple field maps, documented information for cost-share contracts, and assisted landowners with questions as needed.
 - As of writing this, 3,327.4 acres of cover crops and 202.3 acres of residue management have been cost-shared this year.
 - Completed follow-up on any outstanding cost-share contracts.
- Attended the December Lakes & Rivers Partnership meeting.
 - December's focus was on aquatic invasive species and aquatic plant management.
- Participated in the December 4th staff meeting.
- Picked up posters from a 5th grade classroom for the annual Wood County/North Central Area poster contest.
- Attended the December 5th HIRC meeting to listen to comments on the consideration of a county-wide wake boat/ballast tank ban.
- Attended the annual biocontrol summit hosted by NAISMA.
- Attended a webinar focused on biological control for invasive European frog-bit.
- Attended the annual UW-Update for agriculture.
 - Topics discussed included soil and water, forage and grain, economics, and pest management.
- Attended the Farmers of the Mill Creek Watershed Council Cover Crop Field Day.
 - The morning consisted of presentations from attending high school students, PACRS, UW Nutrient and Pest Management, and members of the Farmers of the Mill Creek Watershed Council.
 - The afternoon consisted of stops at various fields with cover crops established as well as the trial plots at the Auburndale School Forest.
- Attended a Winter Water Talk focused on the role of parasites in aquatic ecosystems.
 - This webinar was hosted by the Water Action Volunteers and the Citizen Lake Monitoring Network.
- Worked various days on the Lake Monitoring and Protection Network reporting and reimbursement requirements for the 2024 year.
 - Finalized the annual project report with all supporting documentation as well as all reimbursement paperwork.
 - All paperwork was submitted to the DNR as well as uploaded to the SWIMS database.
- Assisted members of the Nepco Lake District with grant technical assistance.
- Received the official grant award for the Lake Monitoring and Protection Network Surface Water Grant for the 2025 season.
 - All grant tracking documents have been created.
- Began demoing the new SnapPlus Version 3 nutrient management software.

Activities Report for Rod Mayer – December 2024

- DNR – Earth MR2 wetland email review – correspondence with DNR.
- Financial assurance reviews – review, update file, software, and spreadsheets
 - Earth – Hansen Sand, MR1, Cypress
 - Tork – 2 sites Tork and Fanning Cranberry
 - Schneider
 - Iggy
 - Haas
- Nikolai – Day Road expansion plan review – sent review for corrections to Vreeland and Associates.
- Completed annual safety training.
- Correspondence with Corp. Counsel & Nikolai Const. for justification of hold harmless signature on expansion plan.
- Correspondence to DNR for wetland issues found on B&R Fruin site, Tork site, and Weichelt Hwy T site.
- Sent DNR deer donation report (7 donated to 3 processors as of Dec. 6th).
- Corresp. to Vreeland & Associates for edits needed on expansion plan.
- Post pond exemption from NMM reclamation permitting review – issued approval letter, file update, spreadsheet update.
- Processed wildlife damage claims on DNR database. New database – found errors in calculations – sent issues to DNR. Once resolved reentered all data for checks.
- Additional Correspondence to Vreeland & Associates detailing needed edits to finalize expansion plan on Day Rd site.
- Correspondence for marsh ditch project on County Lands – approved by Forestry dept.
- DNR meeting – review of issues: Weichelt T, Tork, MR2, Visoin, Fruin B&R, Mid WI.
- Received confirmation from DNR for approval of wetland restoration on Earth MR2 site. Reviewed restoration plan, sent variance letter to allow work to be completed per the restoration plan.
- Corp. Counsel correspondence for naming witness for MR2 violation hearing.
- Phone meeting with Weichelt to discuss wetland – boundary issues on site.
- Set up multifactor ID account for DNR mining system.
- Review DNR correspondence for CH 30 permitting on milestone site – County involvement for permitting upland areas, etc. Contact to DNR to set up meeting to justify our involvement.



LAND AND WATER CONSERVATION
DEPARTMENT

Activities Report for Shane Wucherpennig – December 2024

- December 2 – ARPA Meeting, CSGCC Tech. Committee Discussion
- December 3 – Land & Water Resource Management Plan Presentation @ LWCB Meeting in Madison
- December 4 – Staff Meeting, CEED Meeting, Landowner Field Visit
- December 5 – Roth Golden Acres Contracts, Field Visits
- December 6 – Phone & email correspondence, PACRS Meeting
- December 9 – Bulgrin & Heeg Field Checks, Field Visits
- December 10 – FMCWC field Day, PowerPoint Presentation on Mill Creek
- December 11 – MDV Plans, BITS updates, Emails
- December 12 – Mike Krohn Site – Waterway contract, Phone Correspondence
- December 13– Virtual meetings, BITS Updates, WAMS update
- December 16 – Roth Cover Crop Contracts, Virtual Meeting, Kevin Heeg Cover Crop Contracts
- December 17 – County Board, BITS updates
- December 18 – NE Winter Technicians Meeting - Oshkosh
- December 19 – Staff Meeting, Database Updates, Email Correspondence
- December 20 – CWFPE Planning Meeting, Time Reports, Emails, BITS
- December 23 – Meeting Agendas, Correspondence, BITS Updates
- December 24-25 – Christmas Holiday
- December 26 – Database Management, BITS Reports, Correspondence
- December 27 – Intern Correspondence, BITS Reports, Database Management
- December 30 – Email Correspondence, CWFPE Event Planning
- December 31 – New Years Holiday



Wood County WISCONSIN

OFFICE OF PLANNING AND ZONING

TO: Conservation, Education & Economic Development Committee

FR: Jason Grueneberg, Planning & Zoning Director
Emily Arndt, County Planner
Paul Bernard, Land Records Coordinator
Brad Cook, Code Administrator
Kayla Rautio, Code Technician
Victoria Wilson, Program Assistant
Julie Mancl, Program Assistant

RE: Staff Report for January 8, 2025

1. Economic Development (Jason Grueneberg)

Central Wisconsin Economic Development (CWED) Fund Loan Committee – In December the CWED Loan Committee reviewed and approved a loan for an existing Wisconsin Rapids HVAC/plumbing business. The loan provided needed gap financing so that the business could purchase an existing commercial building in Wisconsin Rapids to expand their business. The structure was associated with the Wisconsin Rapids Mill and was vacant for some time. It will be great to see this building be remodeled and improved, and occupied by a growing local business.

Connecting Entrepreneurial Communities (CEC) – I continue to participate CEC planning meetings for the conference that is scheduled for June 19th and 20th, 2024 in Wisconsin Rapids. I serve on the Statewide Steering Committee as well as the Visioning and Programming Committee.

Vesper Elementary School Housing Project – In December I requested and distributed the final Vesper Elementary School Housing Project grant check to the developer. This closes out the \$200,000 Wisconsin Economic Development Corporation Idle Sites Grant. Next steps will include auditing the project and taking care of grant closeout procedures.

Broadband – In December the North Central Wisconsin Regional Plan Commission shared a draft Community Area Network (CAN) Plan for County review. This will guide efforts to create a CAN in Wood County based off of Bug Tussel mid-mile fiber that the County is able to use. Wood County has endorsed Frontier Communications by resolution to apply for a Broadband Equity Access and Deployment (BEAD) grant in the Marshfield area. We will continue to work with Frontier Communications on getting local letters of support and preparing a competitive grant request. Their grant request could impact as many as 434 residences and businesses.

Wisconsin Rapids Downtown Planning – Progress continues to be made on the Wisconsin Rapids downtown plan. I serve on the planning steering committee and have been reviewing drafts of the plan that include a variety of proposed options for sites in the downtown. Communication continues with Wisconsin Rapids staff regarding the Triangle Development area in front of the Courthouse. Currently the City and County have full site control, and are discussing opportunities that will include development, Courthouse parking, and possible street realignment for better/safer vehicular traffic and pedestrian travel. There is some urgency to this project given the fact that Market Street is due for a complete rebuild, and East Jackson St. is slated for redesign and rebuild in 2026. The City has been an outstanding partner to work with, and we feel that together we can activate the Triangle with mixed-use development, improve transportation flow, and accommodate convenient parking for the Courthouse.

Wisconsin Economic Development Corporation – On December 12th I met with WEDC staff and the Central Wisconsin Economic Development Fund Administrator to learn more about the State Small Business Credit Initiative Technical Assistance Center (SSBCI). This is a new resource offered by the UW Office of Business and Entrepreneurship. Through the SSBCI disadvantaged individuals will learn of ways to access capital, and be offered accounting, legal and financial services at no cost for starting or growing their business with 10 employees or less. This will be a great free resource for eligible individuals in the County that need resources to start, maintain, or grow their small business.

2. Planning & Zoning (Emily Arndt)

1. Organize and attended planning meetings at the Town of Rock to work on updating their comprehensive plan.
2. Working through a line by line review of the Rock draft Ordinance
3. Began updating GIS with recent zoning amendments.
4. Continued work with the Town of Cameron to update their comprehensive plan.
5. Assisted multiple towns with zoning ordinance update questions.
6. Working through review and approval of CSMs and Condo Plats
7. Continued planning the organization of future Comprehensive Plans
8. Continued working with staff to ensure that questions are answered in a proficient manner

3. Land Records (Paul Bernard)

- Emergency Services Atlas Production
- Address Mapping
- Parcel Mapping
- GPS-ing CERA Park
- Department of Administration annual admin

4. Code Administrator (Brad Cook)

12-2-2024- (1) soils onsite insp TN: 08, answer phone calls and inquires with POWTS, SL, FL,(2) Reviewed soils, plan review, issued permit for rep con and new HT TN: 02, 07 (3) well permits reviewed and issued TN: 07 (1) HS letter and order letter written and sent TN: 18.

12-3-2024- (1)mound plow, abs cell, and tanks insp TN: 08, (2) conv inspections TN: 07.

12-4-2024- (1)mound plow, abs cell, and tanks insp TN: 19, (1) soils onsite insp TN: 18, answer phone calls and inquires with POWTS, SL, FL.

12-5-2024- (1) Reviewed soils, plan review, issued permit for new conv TN:07, (1) mound plow, abs cell, and tanks insp TN: 19, answer phone calls and inquires with POWTS, SL, FL.

12-6-2024- (1) Reviewed soils, plan review, issued permit for new conv TN:18, (1) well permit reviewed and issued TN: 18, , answer phone calls and inquires with POWTS, SL, FL.

12-7-2024- - (1) POWTS onsite TN: 07 (1) Reviewed soils, plan review, issued permit for rep conv TN: 18, (2) well permits reviewed and issued TN: 02, 07, (1) conv insp TN: 30

12-9-2024- (1) mound plow, abs cell, and tanks insp TN: 18, (1) HT insp TN:11, (1) soils onsite TN: 01

12-10-2024- - (1) mound plow, abs cell, and tanks insp TN: 19, (1) conv insp TN: 18, (1) HT insp TN: 20

12-11-2024- (1) mound plow, abs cell, and tanks insp TN: 17, (1) well permit reviewed and issued TN: 22, answer phone calls and inquires with POWTS, SL, FL, citizen in-person acquires.

12-12-2024- (1) Reviewed soils, plan review, issued permit for new conv TN 27, FP permit/ CERA Park Project

12-13-2024-(1) SL permit reviewed and issued TN: 21, (2) conv permits reviewed and issued TN: 07, 18, answer phone calls and inquires with POWTS, SL, FL.

12-16-2024-(1) Reviewed soils, plan review, issued permit for mound TN: 01 (1) answer phone calls and inquires with POWTS, SL, FL

12-17-2024- (1)conv insp TN: 18, (1) HT insp TN: 11 answer phone calls and inquires with POWTS, SL, FL

12-18-2024 -(1) Reviewed soils, plan review, issued permit for mound TN: 04, (1) well permit reviewed and issued TN: 19, answer phone calls and inquires with POWTS, SL, FL.

12-19-2024- (1) Reviewed soils, plan review, issued permit for rep conv TN: 18, (1) HT insp TN: 17, answer phone calls and inquires with POWTS, SL, FL.

12-20-2024- (1) well permit reviewed and issued TN: 18, (4) insp reports, answer phone calls and inquires with POWTS, SL, FL

12-23-2024-(1) Reviewed soils, plan review, issued permit for rep conv TN: 18

12-24-2024- Holiday

12-25-24- Holiday

12-26-26- Vacation

12-27-24- Vacation

12-30-24- Vacation

12-31-24- Holiday

5. **Code Technician** (Kayla Rautio)

- A. Continued reviewing shoreland zoning information
- B. Reviewed POWTS permits
- C. Worked on inspection reports
- D. Inspections/Investigations:
 - 12-2-24: Mound site visit TN: 08
 - 12-3-24: Mound plow inspection TN:08; Conventional inspection TN: 07; Mound reinspection TN: 08; System-in-fill inspection TN: 07
 - 12-4-24: Mound plow inspection TN: 19; Soils on site inspection TN: 18; Mound reinspection TN: 19
 - 12-10-24: Mound plow inspection TN: 19; Mound reinspection TN: 19; Conventional inspection TN: 18; Holding tank inspection TN: 20
 - 12-11-24: Mound core plow inspection TN: 17; Mound reinspection TN: 17
 - 12-17-24: Conventional inspection TN: 13

6. Office Activity (Victoria Wilson & Julie Mancl)

- a. Monthly Sanitary, Shoreland, Floodplain and Well Permit Activity – There were 12 sanitary permits, 0 shoreland permits and 6 well permits issued in December 2024.
- b. Budget Review - Victoria and Jason reviewed the budget to ensure all revenues/expenses are within budget parameters.
- c. GIS mapping projects – Julie continues to assist Paul with various GIS mapping projects. Julie has also scanned a large number of historical shoreland/floodplain zoning permits into Laserfiche.
- d. Wisconsin Fund – We received the Wisconsin Fund grant from the state of Wisconsin for seven property owners that replaced their failing septic systems in 2023 & 2024. Seven property owners received a total of \$42,119 in total. The checks ranged from \$3,950 to \$7,000 each. Word from the state is they are unsure if the Wisconsin Fund will be re-funded in 2025 and they don't anticipate knowing until mid-way through the year.
- e. Septic System Triennial Program Fee – As of 12-30-2024, 206 triennial program fees remain unpaid. A letter from Corporation Counsel will be mailed out on January 13, 2025.
- f. Attended the following meetings/trainings & activities:
 - i. December 4th CEED meeting (VW)
 - ii. December 11th Land Information Council (VW)



Zoning Board of Adjustment & Appeals Workshop

Wednesday, February 19, 2025
5:00 PM to 8:00 PM

Wood County Riverblock Building
111 W Jackson St
Wisconsin Rapids, WI 54495
Riverblock Auditorium, Second Floor

About the Workshop

Learn about the reasons behind zoning and the legal standards required for zoning board decisions.

Who Should Attend?

This workshop is designed for Zoning Board members and local officials.

\$35 per person

Register by Friday, February 14th by contacting:

Victoria Wilson
Wood County Planning & Zoning
715-421-8467 or victoria.wilson@woodcountywi.gov

Questions?

Lynn Markham, Land Use Specialist
Center for Land Use Education
lynn.markham@uwsp.edu 715.346.3879



Center for Land Use Education
College of Natural Resources
University of Wisconsin - Stevens Point



Extension
UNIVERSITY OF WISCONSIN-MADISON

Agenda

5:00 Introduction to zoning

5:15 Role of the Zoning Board

- Role of zoning board is to act like judges
- May a zoning board member talk with the applicant or neighbor outside of the hearing?
- Voting requirements
- When should a zoning board member recuse?

6:00 Dinner (Catered by Chatterbox Catering)

6:30 Zoning Board Decisions

- Variances

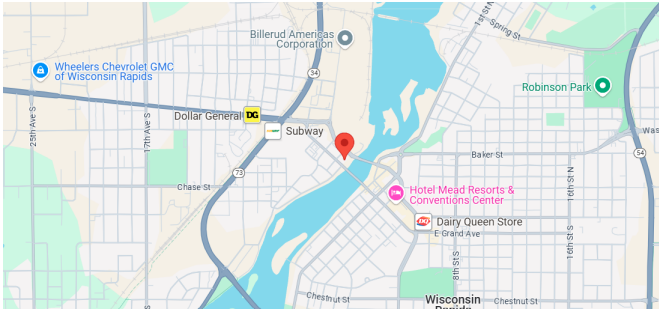
7:15 Would you grant the variance?

7:45 Questions

8:00 Adjourn

Location:

Wood County Riverblock Building
 111 W Jackson St
 Wisconsin Rapids, WI 54495



Register by calling, emailing or filling out the form below and mailing to:

Victoria Wilson
400 Market St
PO BOX 8095
Wisconsin Rapids, WI 54495
715-421-8467
victoria.wilson@woodcountywi.gov



Workshop cost: The cost of the workshop is \$35 and includes printed workshop materials and dinner.

Handbooks: The Zoning Board Handbook serves as a reference for Zoning Board members. It also serves as a resource for Zoning Committee members whose roles and responsibilities differ from Zoning Board members.

Handbooks are \$25 each or free electronically at: www.uwsp.edu/cnr-ap/clue. Click *Planning & Zoning Resources*.

Wednesday February 19th, 2025
5:00 PM to 8:00 PM

Registration Form ✂

Contact Name: _____ City, State, Zip: _____
 Town/City/Village of: _____ Email: _____
 Telephone: _____
 Address: _____

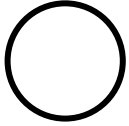
Method of payment: Credit Card (\$1.50 per \$50 convenience fee applies) Check enclosed (payable to Wood County Planning & Zoning)

List Workshop Participants:	February 19 Workshop \$35.00	ZB Handbook \$25.00	Total
1.			
2.			
3.			
4.			

Please note if any attendee has dietary restrictions and what they are here:

Credit Card # _____ Exp ___ / ___ Security Code _____

Total Amount Owed: _____ \$



RESOLUTION#

Introduced by
Page 1 of 1

Conservation, Education, & Economic Development

EA

Motion: Adopted: 1st Lost: 2nd Tabled: No: Yes: Absent:
Number of votes required: [X] Majority [] Two-thirds
Reviewed by: , Corp Counsel
Reviewed by: , Finance Dir.

INTENT & SYNOPSIS: Approve an amendment to the Town of Cameron Official Zoning Ordinance.

FISCAL NOTE: NONE

WHEREAS, the Town of Cameron adopted and administers a zoning ordinance to promote the health, safety, aesthetics, prosperity, and general welfare of the town; and

WHEREAS, pursuant to § 60.62(3)(a) Wis. Stats., in counties having a county zoning ordinance, no town zoning ordinance or amendment of a zoning ordinance may be adopted unless approved by the County Board of Supervisors; and

WHEREAS, on December 4th the Town of Cameron submitted an ordinance amendment to the Wood County Department of Planning and Zoning for review and approval pursuant to the Wis. Stats.; and

WHEREAS, county review and decision concerning approval or disapproval of a town zoning amendment is limited to cases of abuse of discretion, excess of power, or error of law; and

WHEREAS, the Wood County Department of Planning and Zoning reviewed the information submitted by the Town of Cameron and finds the town adhered to the process for zoning amendments as outlined in the Wis. Stats.; and

WHEREAS, the Wood County Department of Planning and Zoning finds no conflict with any county planning and zoning programs and ordinances; and

WHEREAS, on January 8th the Conservation, Education and Economic Development Committee (CEED) reviewed the request and recommended approval; and

THEREFORE BE IT RESOLVED, that the Wood County Board of Supervisors, pursuant to § 60.62(3) (a) Wis. Stats., hereby approves the following amendments to the Town of Cameron Official Zoning Ordinance:

- (1) Rezoning of parcel #03-00152B located at 8835 Mill Creek Drive from Residential District to Commercial District.

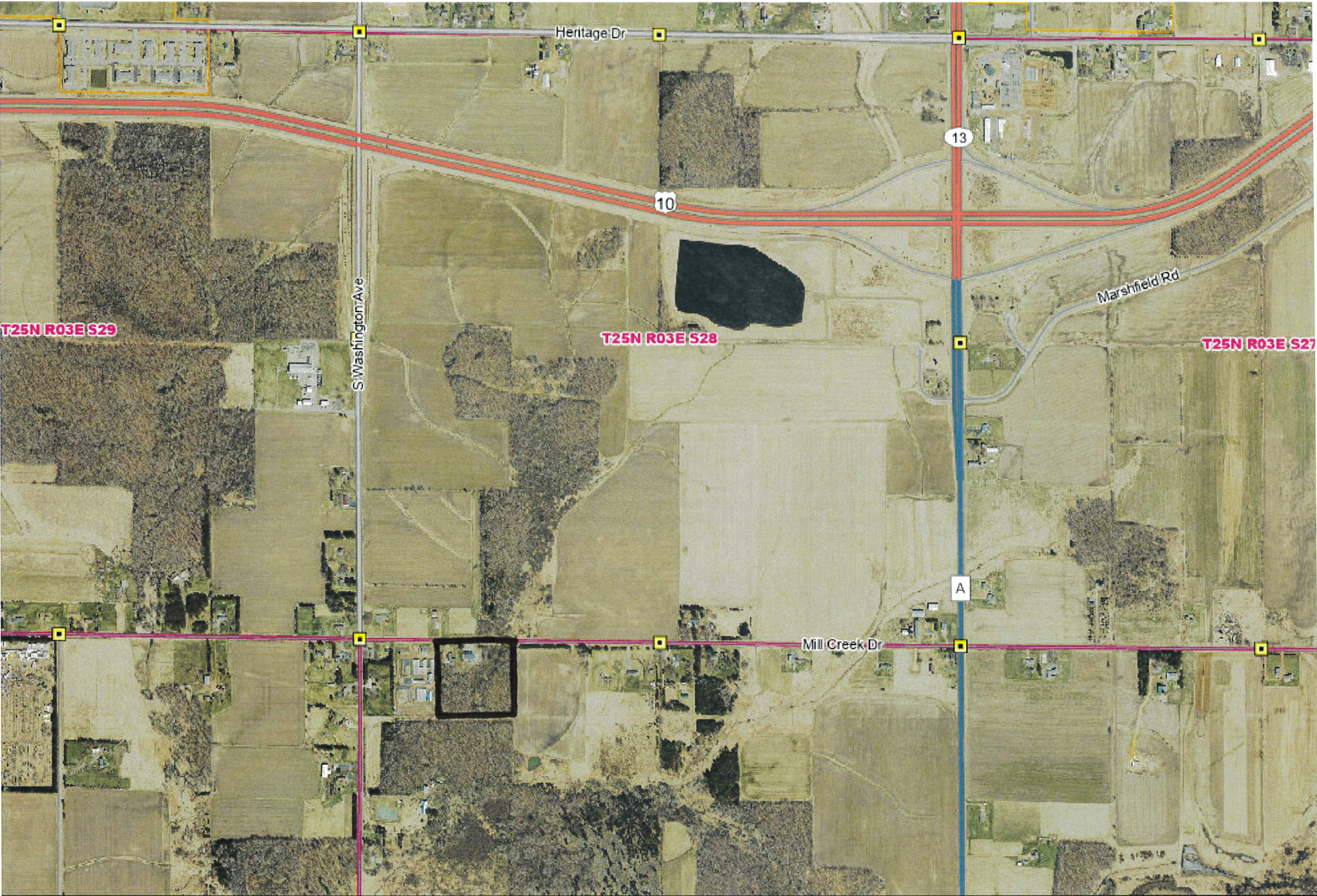
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Bill Leichtnam, Chair
Timothy Hovendick
Russell Perlock
Wayne Schulz
Tom Buttke, Vice Chair

Adopted by the County Board of Wood County, this _____ day of _____ 20 _____ .

County Clerk

County Board Chairman



Wood County Land Information Office

Author: Wood County Land Information Office
Date Printed: 12/19/2024 9:09 AM

DISCLAIMER: This map is not a survey. No information on this website is intended to serve as legal evidence of size, shape, location or ownership of real estate or environmental features. Wood County assumes no liability related to the use of this map.

**MINUTES
JUDICIAL & LEGISLATIVE COMMITTEE**

DATE: Monday, December 16, 2024
TIME: 9:00 AM
LOCATION: Courthouse – Rm 115

MEMBERS PRESENT: Bill Clendenning, Bill Leichtnam, William Voight, Tim Hovendick

MEMBER EXCUSED: Russ Perlock

OTHERS PRESENT: Kimberly McGrath, Human Resources Director; Lance Pliml, County Board Chair

1. Chairman Clendenning called the meeting to order at 9:00 AM and declared quorum present.
2. There were no public comments.
3. Motion by Leichtnam/Voight to go into closed session pursuant to Wis Stats 19.85 (1)(c) to review applicants to the office of Corporation Counsel. Motion carried unanimously.
4. Motion by Voight/Hovendick to return to open session. Motion carried unanimously.
5. Chairman Clendenning declared the meeting adjourned at 10:45 AM.

Minutes taken by Supervisor Leichtnam, transcribed by Trent Miner, County Clerk, and are in draft form until approved at the next regular meeting.

MINUTES
JUDICIAL & LEGISLATIVE COMMITTEE

DATE: Wednesday, December 18, 2024
TIME: 11:00 AM
LOCATION: Courthouse – Rm 115

MEMBERS PRESENT: Bill Clendenning, Bill Leichtnam, William Voight, Russ Perlock

MEMBER EXCUSED: Tim Hovendick

OTHERS PRESENT: Kimberly McGrath, Human Resources Director; Lance Pliml, County Board Chair

1. Chairman Clendenning called the meeting to order at 11:00 AM and declared quorum present.
2. There were no public comments
3. Motion by Leichtnam/Voight to go into closed session pursuant to Wis Stats 19.85 (1)(c) to review applicants to the office of Corporation Counsel. Motion carried unanimously.
4. Motion by Leichtnam/Voight seconded by to return to open session. Motion carried unanimously.
5. Chairman Clendenning declared the meeting adjourned at 12:00 PM.

Minutes taken by Supervisor Leichtnam, transcribed by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

MINUTES
JUDICIAL & LEGISLATIVE COMMITTEE

DATE: Friday, January 3, 2025
TIME: 9:00 AM
PLACE: Courthouse – Room 114

MEMBERS PRESENT: Bill Clendenning, Bill Leichtnam, William Voight, Russ Perlock, Tim Hovendick (WebEx)

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chairman Clendenning called the meeting to order at 9:00 AM.
2. There was no public comment.
3. Motion by Voight/Leichtnam to approve the minutes of the December 2, 6, 16, & 18, 2024 meetings, as presented. Motion carried unanimously.
4. There were no notices of claim or dog claims for the month.
5. The vouchers and reports from the departments the committee oversees were reviewed. Motion by Leichtnam/Voight to approve them as presented. Motion carried unanimously.
6. Clendenning announced that Nick Flanagan has officially accepted the offer of employment for the Corporation Counsel position.
7. Paula Hensel, DNP, from the Criminal Justice Dept. presented a request for out of state travel to attend a Train the Trainer for the Anti-Stigma Institute through the Addiction Policy Forum being held in Washington, D.C. April 7-8. All expenses are fully funded by grant dollars. Motion by Clendenning/Perlock to approve the out of state travel request. Motion carried unanimously.
8. Supervisor Leichtnam provided a report of the Citizens Water Group meeting recently held and reviewed some projects the group hopes to undertake this calendar year.
9. Chairman Clendenning asked the committee to review the first 10 rules of the current county board rules for next month for discussion and possible changes. The committee would like Corp Counsel Flanagan to be a part of the discussions.
10. The next meeting will be held on Friday, February 7, 2025, at 9:00 AM.
11. Chairman Clendenning declared the meeting adjourned at 9:14 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.



Wood County

WISCONSIN

CHILD SUPPORT
AGENCY

JANUARY 2025

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Child Support Director Brent Vruwink

- I will be updating the Cooperative Agreements to align with the 2025 budget. The standard agreements were updated for 2024 and are good for two years.
- The State informed the agency of our funding allocation for the ELEVATE Program for 2025. The allocation was more than anticipated so we will be in a good fiscal position with the program for 2025. This will allow the agency to offer more services to the customers we serve. The ELEVATE Program is funded completely from the State on a reimbursement basis.
- I attended the WCSEA Board meeting on December 12th.
- I attended the WCSEA State meeting on December 13th.
- We are on pace to meet all four performance measures.
- The current IV-D case count is 3,712.



Wood County

WISCONSIN

Kimberly A. Stimac

CLERK OF
CIRCUIT COURT

January 2025

Monthly Report to the Judicial and Legislative Committee
Prepared by Kimberly Stimac, Clerk of Circuit Court

December 4, 2024

- All employee evaluations have been completed and filed with Human Resources.

December 6, 2024

- Attended the Judicial & Legislative Committee meeting.

December 11, 2024

- Attended the monthly Judges meeting.

December 17, 2024

- Attended the County Board meeting.

December 19, 2024

- With the announcement from Governor Evers that they are seeking applications to fill the vacancy in Circuit Court Branch 1 following Judge Potter's retirement, the Information Clerk position has been posted. The posting will be up until January 6.



Wood County

WISCONSIN

REGISTER IN
PROBATE

January 2025

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Register in Probate, Tara Jensen

- Guardianship cases require that a report and account be completed annually and filed with the court by April 15th. We are starting the process of printing and mailing out close to 1000 of these reports to be completed. This is a large project that involves a detailed review of each case individually. This will be an ongoing project for the next several months as mailings are sent out and received back for filing.
- Department evaluations were completed and submitted on December 4, 2024.
- Our office continues to share the judicial assistant floater position with Branch 1 and the judicial assistant position. This continues to be a challenge for our office in managing work load and coverage.

Meetings Attended:

- 12/06 – Judicial & Legislative Committee Meeting
- 12/11 – Monthly Judges Meeting
- 12/17 – Wood County Board Meeting

Tara Jensen
Register in Probate
Probate Registrar

Karrie Moore
Deputy Register in Probate
Juvenile Clerk



Wood County

WISCONSIN

**REGISTER OF
DEEDS OFFICE**

Tiffany R. Ringer
Register of Deeds

JANUARY 2025

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

- On December 4th, I was part of a group of Registrars that facilitated an orientation & training for the newly elected Registrar of Deeds. As part of the Advisory Committee for the WRDA, I will continue to be a resource for them.
- I attended the WCA weekly webinars this month.
- On December 6th, I attended the Judicial and Legislative committee meeting.
- I attended the Land Information Council meeting on December 11th.
- As fraud continues to be on the rise, I was asked to present on property fraud at the Towns Association meeting January 17th.
- With the mention of fraud, I attended a free webinar, sponsored by Fidler: Inside the Mind of a Hacker. We were shown ways and ideas to keep our records safe. The presenter did a live demo of hacking information. It was mind-blowing at how easy it was for her. I intend to follow up with IT.
- I attended the County Board meeting on December 17th.
- On January 6th, along with the County Clerk and County Treasurer, I will take my Oath of office in Branch 2 with Judge Brazeau at 8am. Please feel free to attend.

MINUTES
HIGHWAY, INFRASTRUCTURE & RECREATION COMMITTEE

DATE: Tuesday, December 17, 2024
TIME: 9:20 AM
PLACE: Courthouse – County Board Room

MEMBERS PRESENT: Jake Hahn, Al Breu, John Hokamp, Lee Thao, Scott Brehm

OTHERS PRESENT: Trent Miner, County Clerk

1. Chairman Hahn called the meeting to order at 9:20 AM and declared a quorum present.
2. There was no public comment.
3. A resolution was presented moving Hwy. Commissioner Hawk up an additional step in his wage scale. Motion by Hokamp/Thao to refer this resolution back to the committee. Motion carried unanimously.
4. Chairman Hahn declared the meeting adjourned at 9:21 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

MINUTES
HIGHWAY, INFRASTRUCTURE & RECREATION COMMITTEE

DATE: Thursday, January 2, 2025
TIME: 9:00 AM
PLACE: Highway Dept., Conference Room

MEMBERS PRESENT: Jake Hahn, Al Breu (WebEx), Scott Brehm, John Hokamp, Lee Thao

OTHERS PRESENT: Trent Miner, County Clerk, see attached sign-in sheet

1. Chairman Hahn called the meeting to order at 9:00 AM and declared a quorum present.
2. There was no public comment.
3. The minutes of the December 5 & 17, 2024 meeting were presented. Hokamp noted the time of the December 5th meeting was 9:00 AM. Motion by Breu/Hokamp to accept the minutes as amended. Motion carried unanimously.
4. After the last meeting, it was determined that the City of Wisconsin Rapids does not have any ordinance regulating ATV/UTV on city streets, therefore the county is able to unilaterally open CTH Z. Motion by Brehm/Thao to open CTH Z/Griffith Ave. from 20th St. to Sampson. Motion carried 4-1. Voting no was Breu.
5. The Highway Dept. staff reports were highlighted and reviewed. Hawk reviewed the DNR response for the parcel of land located on the corner of CTH A and Richfield Dr. The best way for the county to acquire this land with limited liability to the county for contamination would be through the tax deeding process or through foreclosure. Motion by Breu/Hokamp to authorize the Highway Commission to move forward in securing the parcel under these two circumstances and communicate that with the financial institution holding the mortgage. Motion carried unanimously.
6. The Highway revenue report was reviewed.
7. Motion by Hokamp/Thao to approve the Highway Dept. vouchers. Motion carried unanimously.
8. Highway Commission Hawk reviewed the Marshfield Shop and the restroom set up currently in place. When this shop was built, very few employees used this facility but with the consolidation of shops, there are more employees utilizing the building and there needs to be some upgrades to the restrooms. Motion by Brehm/Breu to approve the bathroom remodel proposed by Hawk, in an amount not to exceed \$25,000. Motion carried unanimously.
9. Highway Commissioner Hawk requested permission, and presented a resolution for, out of state travel for the NACE Board of Directors Legislative Fly In coming up the end of

February. Motion by Hahn/Brehm to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.

10. Hawk presented a resolution for an additional step increase for the Highway Commissioner, effective January 1, 2025. Motion by Hokamp/Brehm to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.
11. The Parks & Forestry staff reports were reviewed. Forest Administrator Schubert reported that Yoder Logging, who currently own 3 contracts is no longer operating in Wisconsin. He will be working with Corporation Counsel in avenues available for these contracts and will report back to the committee.
12. Schooley reported that the documents relating to CERA Park have been signed and executed by all parties and work is beginning for the 2025 opening. Naming rights were discussed and will be brought back for discussion at a future meeting.
13. The 2025 Parks & Forestry Work Plan resolution was presented. Motion by Breu/Hokamp to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.
14. Schubert presented the results of the recent timber bid opening. Of the 5 tracts put out for bid, only 3 were sold. Motion by Brehm/Thao to award contracts to the highest bidders and to rebid the 2 unsold tracts during the spring bidding process. Motion carried unanimously.
15. Parks & Forestry revenue reports were reviewed.
16. Motion by Hokamp/Brehm to approve the Parks & Forestry vouchers. Motion carried unanimously.
17. The next meeting will be held on Thursday, February 6, 2025, at 9:00 AM at the Highway Department Conference Room.
18. Chairman Hahn declared the meeting adjourned at 9:31 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.



Wood County

WISCONSIN

OFFICE OF
HIGHWAY COMMISSION

Roland Hawk
COMMISSIONER

December 24, 2024

To: Highway, Infrastructure & Recreation Committee

From: Roland Hawk, Highway Commissioner

Subject: Commissioner Report for January 2, 2025 HIRC meeting

Department Activities

Personnel/Administration

Highway Department has no vacancies for the third month in a row.

Commissioner submitted General Liability Clarification letter October 1, 2024 to WDNR to acquire the parcel in the SE quadrant of CTH A and Richfield Drive. WDNR responded December 17 stating if the County receives this property through donation or direct purchase the county would not be eligible for Local Government Unit (LGU) liability exemption. There are specific ways in which the county may take ownership of this property and maintain the LGU liability exemption. Commissioner will not pursue the donation option and work with the bank and/or treasurer's office through bankruptcy or tax delinquency.

Commissioner is seeking approval to attend the National Association of County Engineers Annual Legislative Fly-In in Washington, DC scheduled for February 26-28, 2025. There will be meetings with the New Administration and members of congress to discuss transportation funding and programs designated for county highways.

Highway/Facility Projects

- WisDOT STP Project CTH F & HH Intersection **Construction 2026**
 - Design Engineering 90% Complete
 - R/W acquisition in progress.
- WisDOT STP Bridge CTH N (STH 186 – CTH N) **Construction 2025**
 - LET for Bids on 12-10-24 (\$416,823)
 - 80/20 Project
- WisDOT STP Urban (BIL) CTH U Village of Biron **Construction 2026**
 - DNR, FERC, US ACOE coordination ongoing
 - R/W acquisition to begin January 2025
 - Environmental Document & Design Study Report submitted.
 - Borrow site (pond) anticipated winter 2025.
 - Coordination of box culvert extension, to be performed by Wood Co Hwy. in 2025
- CTH BB Realignment Project
 - Final alignment selected; R/W acquisition complete.
 - WDNR & USACE wetland documentation completed.
 - Construction anticipated to begin *early 2025*.
- Marshfield Brine Building

- Foundation, walls, & roof complete
- Exterior sheeting complete
- Interior in progress
- CTH A Corridor Preliminary Engineering
 - Preliminary engineering underway
 - Haz Mat report
 - Crash analysis.
 - Alignment & Profile set
 - Intersection analysis & Safety Certification complete
 - Commissioner exploring funding options.
 - Abandoned property with Haz Mat reviewed for General Liability Risk. Anticipate tax delinquency as the best way to acquire the site.
- CTH AA Lynn Creek
 - Geotechnical/pavement cores complete
 - Wetland Delineation Complete
 - Topo Survey Complete
 - Initial WDNR Correspondence Complete
 - Preliminary alignment complete
- Unisex Locker Room/Restroom
 - Plumbing installed.
 - Fixtures installed.

Highway Maintenance

Work in December included:

- Sign replacements,
- Brush cutting
- Ditching
- Snow & ice control

WCHA Events & Misc. Meetings since last HIRC meeting

Commissioner attended the following events/meetings:

- December 2 – WCHA By-law subcommittee meeting – virtual.
- December 3 – WCHA Past Presidents Scholar Ship meeting – virtual.
- December 3 – Bid Express virtual meeting.
- December 4 – WisDOT Traffic Engineering, Operations, & Safety Manual meeting – virtual.
- December 5 – HIRC meeting
- December 6 – Bid Express virtual meeting.
- December 9 - - WCHA, WCA <20 Local Bridge Aid, Virtual
- December 9 – WCHA Executive Committee Meeting, Virtual
- December 11 – Quarterly Traffic Safety Committee meeting.
- December 13 – Bid Express virtual meeting.
- December 16 – Meeting with HG Meigs representative
- December 16 – WCHA Board of Directors meeting – virtual.
- December 17 – County Board meeting
- December 18 – WisDOT Shelf Project meeting – Madison
- December 18 – NC Region Commissioner meeting – virtual.
- December 19 – CTH AA progress meeting - virtual
- December 19 – Meeting with WisDOT Secretary Kristina Boardman & DS Scott Lawry – Madison
- Dec 23 – Jan 1 Out of the office.

EQUIPMENT

Mack patrol truck purchased in 2022 was delivered in late November went into service in December 2024.

Accounting Supervisor Report

By John Peckham, Wood County Highway Department Accounting Supervisor

HIRC Meeting

Revenues and Expenses

Both revenues and expenses have, in a number of functions, exceeded budget estimates. Revenues for state charges, local government charges, bridge projects, and bituminous revenues, to name a few, were higher than anticipated. Conversely, expenses for administration, crushing operations, salt brine operations, county highway maintenance, state and local road maintenance, and bridge projects were also higher than anticipated.

Other

This month continues the educational series, Bookkeepers Corner, which I began a few months ago. The chapter this month is on Highway Department Funds – Maintenance Fund.

HIGHWAY DEPARTMENT FUNDS – MAINTENANCE FUND**The Funds in Detail****Maintenance Fund*****Purpose of the Fund***

The purpose of this fund is to account for the revenues and costs associated with providing administrative duties to the department, as well as highway maintenance.

Source of Funding

This fund is supported by General Transportation Aids (GTA), revenue from asphalt plant production, and tax levy (though tax levy did not contribute to the 2025 maintenance fund).

Sub-categories

Administration – Consists of the Highway Commissioner, Accounting Supervisor, and Program Assistant. They provide administrative and accounting functions for the Department.

Engineer – Consists of the Highway Engineer and Engineer Technician. They provide engineering (county and municipal projects), project estimates and oversight, DNR permit and reporting compliance, and implements of husbandry and utility permit oversight.

Other Administration – Consists of the Patrol Superintendents. They provide project estimates and oversight, as well as being the front-line supervisors for the majority of Department employees – the field ops guys.

Bituminous Operations – This is the production arm of the bituminous operations process. Consists of a leadperson, an asphalt plant operator, and a loader operator. They work at the asphalt plant and produce hot mix asphalt, cold mix asphalt, and patch.

Patrol Sections – The County and State highway system in Wood County has been broken down into sections (different sections for summer and winter) called patrol sections. This allows the Patrol Superintendents to direct the proper employee in the maintenance of the sections. Historically, an individual “patrolman” has been assigned to a section and was responsible for the maintenance of cracks, signs, ditches, etc. in his section. If the work required more than one person, it became “gang” and a gang of employees would work on it. Most of the county highway maintenance expenses and all the GTA monies are run through this sub-category.

Maintenance Gang – Historically, “gang” maintenance was any highway maintenance that required more than one person (a patrolman). Today, most of the Department’s work is technically gang but has been run through the Patrol Sections sub-category. The Maintenance Gang sub-category is mainly used for safety-related expenses (training and safety clothes).

Expenses and Revenues of the Fund

Expenditures

Budget expenditures are broken down into the following:

Personal Services – Salaries, Health Insurance, FICA, Incremental Labor Costs (ILC - recovery of fringe benefit costs), post-employment benefits, vision, life insurance, and workers compensation.

Contractual Services – Accounting (external), telephone, and PC replacement.

Supplies and Expense – Office supplies, copy expense, postage, advertising, meetings and travel, RT Vision annual support, software upgrades (external vendors), radio expenses, crushing aggregates supplies, asphalt production supplies, materials for maintenance of patrol sections, sheriff's dept. seasonal weight limits charge, safety training, drug and alcohol testing, painting centerlines and edgelines, non-metallic mine permit fee, and scale license renewals.

Fixed Charges – Engineer's use of county vehicle, liability insurance, patrol superintendents' use of county vehicle, production expense for asphalt plant machinery, loader, and paver training.

Revenues

Intergovernmental – General Transportation Aids (GTA)

Licenses and Permits – Utility permits, driveway permits, and moving permits.

Intergovernmental Charges – Administrative charges for State records and reports, patrol superintendents' pay by State, and revenue from bituminous use and sales.

Miscellaneous – Sale of salvaged culverts.

County of Wood
 DETAILED INCOME STATEMENT W/SUBTOTALS
 Highway Departmentwide
 Monday, December 30, 2024

		2024			
		Actual	Budget	Variance	Variance %
REVENUES					
Intergovernmental Revenues					
43300	Federal Grants-American Recovery & Reinvest Act	\$151,023.91		\$151,023.91	0.00%
43531	State Aid-Transportation	2,213,390.51	2,497,341.00	(283,950.49)	(11.37%)
43534	State Aid-LRIP	462,691.55	816,480.00	(353,788.45)	(43.33%)
	Total Intergovernmental	2,827,105.97	3,313,821.00	(486,715.03)	(14.69%)
Licenses and Permits					
44101	Utility Permits	20,373.41	29,200.00	(8,826.59)	(30.23%)
	Total Licenses and Permits	20,373.41	29,200.00	(8,826.59)	(30.23%)
Intergovernmental Charges for Services					
47230	State Charges	1,078,688.35	1,061,555.00	17,133.35	1.61%
47231	State Charges-Highway	219,963.64	307,190.00	(87,226.36)	(28.39%)
47232	State Charges-Machinery	25,671.03		25,671.03	0.00%
47300	Local Gov Chgs	668,808.69	525,383.00	143,425.69	27.30%
47330	Local Gov Chgs-Transp	1,586,716.32	1,130,895.00	455,821.32	40.31%
47332	Local Gov Chgs-Roads	333,417.77	424,793.00	(91,375.23)	(21.51%)
47333	Local Gov Chgs-Bridges	124,331.75	84,227.00	40,104.75	47.62%
	Total Charges to Other Governments	4,037,597.55	3,534,043.00	503,554.55	14.25%
Interdepartmental Charges for Services					
47470	Dept Charges-Highway	2,712,985.68	2,481,327.00	231,658.68	9.34%
	Total Interdepartmental Charges	2,712,985.68	2,481,327.00	231,658.68	9.34%
	Total Intergovernmental Charges for Services	6,750,583.23	6,015,370.00	735,213.23	12.22%
Miscellaneous					
48100	Interest	88.74		88.74	0.00%
48340	Gain/Loss-Sale of Salvage and Waste	12,738.20	6,700.00	6,038.20	90.12%
48510	Donations	660,000.00		660,000.00	0.00%
48520	Grants/Contribution-ATV Route Signage		20,000.00	(20,000.00)	(100.00%)
	Total Miscellaneous	672,826.94	26,700.00	646,126.94	2,419.95%
Other Financing Sources					
49110	Proceeds from Long-Term Debt	2,451,500.00	2,137,517.00	313,983.00	14.69%
49280	Transfer from Trust Funds	462,691.55		462,691.55	0.00%
	Total Other Financing Sources	2,914,191.55	2,137,517.00	776,674.55	36.34%
TOTAL REVENUES		13,185,081.10	11,522,608.00	1,662,473.10	14.43%
EXPENDITURES					
Public Works-Highway					
53110	Hwy-Administration	570,768.55	413,359.51	(157,409.04)	(38.08%)
53120	Hwy-Engineer	225,439.15	271,100.38	45,661.23	16.84%
53191	Hwy-Other Administration	367,135.54	364,803.97	(2,331.57)	(0.64%)
53210	Hwy-Employee Taxes & Benefits	(726,251.38)	(0.01)	726,251.37	#####
53220	Hwy-Field Tools	(69,501.93)	(0.08)	69,501.85	#####
53230	Hwy-Shop Operations	325,877.48	331,761.59	5,884.11	1.77%
53232	Hwy-Fuel Handling	(21,521.42)	(23,105.00)	(1,583.58)	6.85%
53240	Hwy-Machinery Operations	(1,524,085.80)	(580,718.15)	943,367.65	(162.45%)
53250	Hwy-Crushing Operations	48,602.30	0.44	(48,601.86)	#####
53251	Hwy-Crushing Operations Production	123,374.50	(0.13)	(123,374.63)	#####
53260	Hwy-Bituminous Ops	137,639.57	234,143.57	96,504.00	41.22%
53266	Hwy-Bituminous Ops	1,822,653.46	1,957,351.50	134,698.04	6.88%
53270	Hwy-Buildings & Grounds	320,714.70	376,257.96	55,543.26	14.76%
53290	Hwy-Salt Brine Operations	18,984.28	(0.40)	(18,984.68)	4,746,170.00%
53291	Hwy-Salt Brine Operations	18,328.64	(0.40)	(18,329.04)	4,582,260.00%
53281	Hwy-Acquistion of Capital Assets	821,690.34		(821,690.34)	0.00%
53310	Hwy-Maintenance CTHS		23,742.92	23,742.92	100.00%
53311	Hwy-Maint CTHS Patrol Sectn	3,438,743.51	2,895,462.40	(543,281.11)	(18.76%)
53312	Hwy-Snow Remov	630,492.00	907,384.18	276,892.18	30.52%
53313	Hwy-Maintenance Gang	265,377.20	217,092.62	(48,284.58)	(22.24%)
53314	Hwy-Maint Gang-Materials	6,262.82	3,160.00	(3,102.82)	(98.19%)
53320	Hwy-Maint STHS	1,173,132.10	1,061,555.11	(111,576.99)	(10.51%)
53330	Hwy-Local Roads	1,555,772.83	1,130,894.59	(424,878.24)	(37.57%)
53340	Hwy-County-Aid Road Construction	418,603.87	478,363.75	59,759.88	12.49%
53341	Hwy-County-Aid Bridge Construction	259,451.78	134,227.18	(125,224.60)	(93.29%)
53490	Hwy-State & Local Other Services	745,312.60	525,383.46	(219,929.14)	(41.86%)
53491	Hwy-ATV Route Signage		40,000.01	40,000.01	100.00%

County of Wood
 DETAILED INCOME STATEMENT W/SUBTOTALS
 Highway Departmentwide
 Monday, December 30, 2024

		2024			
		Actual	Budget	Variance	Variance %
	Total Public Works-Highway	10,952,996.69	10,762,220.97	(190,775.72)	(1.77%)
	Capital Outlay				
57310	Highway Capital Projects	3,668,486.91	2,246,682.03	(1,421,804.88)	(63.28%)
57930	Depreciation & Amortization	1,967.47		(1,967.47)	0.00%
	Total Capital Outlay	3,670,454.38	2,246,682.03	(1,423,772.35)	(63.37%)
	Other Financing Uses				
59210	Transfers to General Fund	462,691.55		(462,691.55)	0.00%
	Total Other Financing Uses	462,691.55		(462,691.55)	0.00%
	TOTAL EXPENDITURES	15,086,142.62	13,008,903.00	(2,077,239.62)	(15.97%)
	NET INCOME (LOSS) *	(1,901,061.52)	(1,486,295.00)	(414,766.52)	27.91%



Parks & Forestry Department Reports

January 2, 2025

Director Report, by Chad Schooley

- Continue project management of Powers Bluff Maintenance Shop Project. Carpentry Contractor is beginning wall construction.
- Awaiting proposal for trailhead shelter final design work.
- CERA Park Lease and MOU have been signed. Planning for park operations and maintenance is ongoing.
- Began process of updating Parks, Recreation, and Open Spaces Plan. North Central Wisconsin Regional Planning Commission (NCWRPC) will be leading this project. A representative will be attending the February HIRC meeting to explain the process.
- **Special Use Permits**

Maintenance Program Supervisor Report, by Dan Vollert

Construction Projects

- South Park-capped north fireplace chimney on Red Beach Stone Shelter.
- South Park-new Storm Shelter final furnishing items.
- CERA Park-Inventorying buildings, needs, and future remodeling projects.

Maintenance Operations

- NEPCO/South Park: Boat landings are closed for the season and ice fishing access points set up.
- South Park: Women's side of showerhouse walls being stripped of dairy board and block painted.
- South Park: Dead tree removal.
- North Park: Emerald Ash Borer Trees and Oak Wilt trees being removed. Cleaning up wood storage area.
- North Park: Fixing tables and building billboard signs.
- Dexter Park: Fixing tables and building billboard signs.
- All Parks: All building winterized for the off season. Snow plowing operations ongoing as needed.
- Powers Bluff setup for winter operations, running-pending snow. Arpin Lions are setting up concession stand and have inquired on trying their new snow maker on hill.
- CERA Park: Prioritizes tasks and starting cleanup.

Employee Matters

- Looking at potential employee needs for CERA Park.
- Currently looking for (2) Emergency Medical Responders for Winter Sports at Powers Bluff.
- Had employee meeting at new South Park Storm Shelter on December 19th. Gave employees tour and had annual Powers Bluff Training. Safety & Risk Director, Nick Fluguar attended, going over annual safety concerns in park system.

Snowmobile/ATV

- Attended AWSC Meeting on December 2nd at Sherriland Ballroom. Reminded Clubs to get their paperwork in for upcoming 2024-25 Snowmobile Season. Clubs have trails prepped for trail opening, pending snow.
- Auburndale (DH) Snowmobile Bridge project off of CTH N east of Arpin is underway. Earth Inc. has pilings in and will be building abutments and setting bridge soon.
- Hay Creek ATV project: Completed and will be open next spring, once signage is complete. Grant Reimbursement process underway.
- Rudolph-Plum Road is completed and Grant Reimbursement process underway.

Office Supervisor Report, by Stacie Kleifgen

- Attended WPRA Leadership Academy in Oshkosh December 4-6
- Updated Reservation System with 2026 dates and fees
- Began preparing 2024 Fixed Assets
- Prepared information and met with Chad and PaNyaia to reconcile projects using ARPA funds
- Assisted in December Timber Sale
- Prepared for 2025 Forester Admin Grant

Forest Administrator Report, by Fritz Schubert

- Timber Sales: Four active timber sales in December. Logging activity started to pick up early in November due to dry weather. Activity is likely to slow down as these timber sales are completed and due to certain markets limiting deliveries.
- Finalized timber sale tracts, advertised and held timber bid opening December 17, 2024. Bid results are included in HIRC packet.
- Completed forestry portion of 2025 Annual Work Plan.
- Forestry Technician: Cleaned shooting range, conducted forest recon, graded roadbase delivered to Hay Creek ATV Trail project. Began work on new ATV trail project north of HWY 54 near ATV intensive use area (forestry mulching with skidsteer and Fecon).

Wood County Forest Timber Bid Summary

Tuesday, April 30, 2024

<u>Tract</u>	<u>Bids</u>	<u>High Bidder</u>	<u>Bid Value</u>	<u>Appraised Value</u>	<u>Acres</u>
4-24	0	n/a	\$ -	\$14,710.00	52
6-24	4	Biewer	\$ 158,818.20	\$94,600.00	49
7-24	3	Medda	\$ 60,286.80	\$40,620.00	37
8-24	1	Midwest HW	\$ 75,328.40	\$44,570.00	49
9-24	0	n/a	\$ -	\$28,100.00	42
ALL Tracts Totals	8		\$ 294,433.40	\$222,600.00	229

	Pulp - Tons					Sawtimber - MBF		Firewood - Cords
	Aspen	Mixed HW	Oak	Red Pine	White Pine	Mixed HW	Oak	Dead Oak
Volume	1820	1790	1580	4340	3730	38	170	12
Max Bid	\$ 7.77	\$ 33.33	\$ 11.97	\$ 40.02	\$ 30.30	\$ 305.00	\$ 305.00	\$ 20.00
Weighted Average (all bids - sold Tracts)	\$ 7.77	\$ 12.16	\$ 10.89	\$ 33.46	\$ 25.92	\$ 305.00	\$ 305.00	\$ 7.50

Wood County Parks & Forestry Department

111 W. Jackson Street, Wisconsin Rapids, WI 54495-8095

(715) 421-8422 (phone) - (715) 421-8534 (fax)

Forester: Fritz Schubert, 715-421-8549 / Frederick.Schubert@woodcountywi.gov

Billing: Stacie Kleifgen, 715-421-8541 / Stacie.Kleifgen@woodcountywi.gov

Forest Certification Chain of Custody found at:

<https://dnr.wisconsin.gov/topic/timbersales/certification>

Bid Comparison Report

Tract 6-24

	Winning Bid
BIEWER WISCONSIN SAWMILL	158,818.20 <input checked="" type="checkbox"/>
TNT TMBER IMPROVEMENT LLC	155,816.40 <input type="checkbox"/>
MEDDA ENTERPRISES	155,014.80 <input type="checkbox"/>
KOERNER FOREST PRODUCTS, LTD	143,920.00 <input type="checkbox"/>

BIEWER WISCONSIN SAWMI				TNT TMBER IMPROVEMENT				MEDDA ENTERPRISES				KOERNER FOREST PRODUC			
	Vol	Value			Vol	Value			Vol	Value			Vol	Value	
20T-PR	2840	37.290	105,903.60	20T-PR	2840	40.020	113,656.80	20T-PR	2840	33.330	94,657.20	20T-PR	2840	32.000	90,880.00
20T-PW	1860	27.610	51,354.60	20T-PW	1860	22.020	40,957.20	20T-PW	1860	30.300	56,358.00	20T-PW	1860	28.000	52,080.00
20T-MX	120	13.000	1,560.00	20T-MX	120	10.020	1,202.40	20T-MX	120	33.330	3,999.60	20T-MX	120	8.000	960.00
	Bid Total:		158,818.20		Bid Total:		155,816.40		Bid Total:		155,014.80		Bid Total:		143,920.00

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Forest Certification Chain of Custody found at:

<https://dnr.wisconsin.gov/topic/timbersales/certification>

Bid Comparison Report

Tract 7-24

	Winning Bid
MEDDA ENTERPRISES	60,286.80 <input checked="" type="checkbox"/>
BIEWER WISCONSIN SAWMILL	51,750.30 <input type="checkbox"/>
KOERNER FOREST PRODUCTS, LTD	44,350.00 <input type="checkbox"/>

MEDDA ENTERPRISES				BIEWER WISCONSIN SAWMI				KOERNER FOREST PRODUC			
	Vol	Value			Vol	Value			Vol	Value	
20T-PR	1120	28.820	32,278.40	20T-PR	1120	28.180	31,561.60	20T-PR	1120	21.000	23,520.00
20T-PW	710	28.820	20,462.20	20T-PW	710	16.770	11,906.70	20T-PW	710	21.000	14,910.00
20T-MX	320	8.250	2,640.00	20T-MX	320	11.350	3,632.00	20T-MX	320	8.000	2,560.00
20T-OO	420	11.110	4,666.20	20T-OO	420	11.000	4,620.00	20T-OO	420	8.000	3,360.00
23-OO	12	20.000	240.00	23-OO	12	2.500	30.00	23-OO	12	0.000	0.00
	Bid Total:		60,286.80		Bid Total:		51,750.30		Bid Total:		44,350.00

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Forest Certification Chain of Custody found at:

<https://dnr.wisconsin.gov/topic/timbersales/certification>

Bid Comparison Report

Tract 8-24

MID HARDWOOD-BUFFALO LUMBER

Winning Bid

75,328.40

MID HARDWOOD-BUFFALO L			
	Vol	Value	
20T-OO	1000	11.970	11,970.00
20T-MX	360	14.830	5,338.80
20T-A	480	7.770	3,729.60
10-OO	170	305.000	51,850.00
10-MX	8	305.000	2,440.00
	Bid Total:		75,328.40

**WOOD COUNTY PARKS & FORESTRY DEPARTMENT
REVENUE SUMMARY 2024**

December Revenue - January HIRC

BUDGETED REVENUES 2024	46721	FEES	YTD REVENUE	YTD REVENUE	DEC REV	DEC REV	ACTUAL REV
	SOURCE		2024	2023	2024	2023	2023
\$ 612,000.00	Camping Reservations	\$10 Resv. Fee+/\$21/\$26/\$29/\$36	\$554,642.42	\$ 549,512.32	\$6,673.85	\$ 8,893.56	\$ 549,512.32
\$ 45,000.00	Campground Firewood Sales	\$7 per rack	\$39,888.11	\$ 42,845.41	\$63.51	\$ 133.65	\$ 42,845.41
\$ 10,000.00	Ice	\$4 (small) /\$7 (large)	\$7,887.62	\$ 9,891.33	\$0.00	\$ -	\$ 9,891.33
\$ 3,900.00	Non-Camper Dump Station	\$20	\$2,905.41	\$ 3,498.08	\$37.91	\$ 56.87	\$ 3,498.08
\$ 400.00	Camper Storage	\$20/wk - \$300/mo	\$99.87	\$ 304.91	\$0.00	\$ -	\$ 304.91
\$ 900.00	Washer/Dryer/Showers	\$2 wash / \$2 dry/\$1 Laundry Pods	\$802.85	\$ 811.85	\$3.79	\$ -	\$ 811.85
\$ 59,000.00	Shelters Enclosed	Various Fees based on 4 or 8 hrs or all day.	\$60,212.87	\$ 51,979.84	\$2,948.25	\$ 4,220.58	\$ 51,979.84
\$ 13,000.00	Shelters - Open	Various Fees based on location of shelter.	\$13,192.93	\$ 11,573.31	\$433.08	\$ 389.95	\$ 11,573.31
\$ 3,000.00	General Park User Fees (Use of open areas within parks)	\$75 / \$10 per picnic table	\$450.24	\$ 47.39	\$0.00	\$ -	\$ 47.39
\$ 38,000.00	Powers Bluff Winter Recreation Tickets, Parties, Rentals & Concessions	\$13/\$22/\$515/\$655/\$515/\$725/\$865	\$3,066.03	\$ 33,687.24	\$0.00	\$ -	\$ 33,687.24
\$ 5,000.00	Trail Passes (Ski/Snowshoe/Multi-Use)	\$8/daily; \$30/annual; \$60/family	\$4,682.68	\$ 4,175.49	\$54.94	\$ 121.44	\$ 4,175.49
\$ 8,500.00	Disc Golf	\$3 / \$5 / \$25 / \$50	\$4,650.13	\$ 7,657.44	\$0.00	\$ 18.35	\$ 7,657.44
\$ 500.00	Parks Pulpwood	Market Price	\$0.00	\$ -	\$0.00	\$ -	\$ -
\$ 25,000.00	Boat Launch	\$25/annual; \$7/daily	\$24,755.49	\$ 22,496.22	\$0.00	\$ -	\$ 22,496.22
\$ 17,000.00	Miscellaneous		\$9,897.77	\$ 15,433.37	\$0.00	\$ 9,758.53	\$ 15,433.37
\$ 8,800.00	Gift Certificates		\$9,035.75	\$ 7,889.91	\$8,680.46	\$ 7,612.31	\$ 7,889.91
\$ 850,000.00			\$736,170.17	\$761,804.11	\$18,895.79	\$31,205.24	\$ 761,804.11
\$ 350,000.00	46813 - Timber Sales & Wood Cutting (90%/County & 10%/Townships) Monthly totals = NET Revenue	CONTRACTED	\$315,529.88	\$ 629,983.16	\$7,001.34	\$ 142,107.99	\$ 629,983.14
\$ 1,200,000.00		TOTAL REVENUE:	\$1,051,700.05	\$1,391,787.27	\$25,897.13	\$173,313.23	\$1,391,787.25

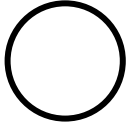
**WOOD COUNTY, PARKS & FORESTRY - FOREST ADMINISTRATOR
REVENUE REPORT & TIMBER SALE BALANCES**

January 2025 (December 2024 Revenue)

Budget Year 2024

CONTRACT	TRACT	CONTRACTOR	CONTRACT AWARD AMOUNT	CONTRACT AWARD DATE	CONTRACT EXPIRATION DATE	\$ RECEIVED CURRENT MONTH	AMOUNT BILLED TO DATE	AMOUNT RCVD TO DATE	BALANCE
780	2-16	YODER	\$42,886.00	7/10/2020	7/1/2025		\$20,012.67	\$20,012.67	\$0.00
781	5-19	YODER	\$9,720.00	7/10/2020	7/1/2025		\$0.00	\$0.00	\$0.00
790	4-21	SCHREINER	\$15,600.00	11/24/2021	12/31/2025		\$0.00	\$0.00	\$0.00
797	3-22	SCHREINER	\$30,770.00	5/27/2022	6/30/2025		\$0.00	\$0.00	\$0.00
799	5-22	SCHREINER	\$20,200.00	5/27/2022	7/1/2025		\$18,808.66	\$0.00	-\$18,808.66
800	6-22	SCHREINER	\$16,440.00	5/27/2022	7/1/2025		\$0.00	\$0.00	\$0.00
801	7-22	WILSON	\$11,750.00	8/4/2022	7/30/2025		\$0.00	\$0.00	\$0.00
803	9-22	KOERNER	\$21,057.80	11/16/2022	12/3/2025		\$0.00	\$0.00	\$0.00
804	10-22	KOERNER	\$84,093.60	11/16/2022	12/3/2025		\$0.00	\$0.00	\$0.00
805	11-22	YODER	\$17,390.00	11/16/2022	12/3/2024		\$0.00	\$0.00	\$0.00
807	13-22	FLINK	\$9,450.00	12/31/2022	12/31/2025		\$2,274.03	\$2,274.03	\$0.00
809	2-23	KOERNER	\$66,089.00	6/1/2023	6/1/2025		\$76,019.72	\$76,019.72	\$0.00
812	4-23	FLINK	\$11,813.85	6/1/2023	6/1/2025		\$7,418.12	\$7,418.12	\$0.00
814	6-23	YODER	\$21,055.00	6/1/2023	6/1/2025		\$0.00	\$0.00	\$0.00
815	7-23	KOERNER	\$10,728.75	1/4/2024	12/31/2025	\$5,687.13	\$6,746.36	\$7,396.39	\$650.03
816	8-23	KOERNER	\$31,625.00	1/4/2024	12/31/2025		\$0.00	\$0.00	\$0.00
817	9-23	KOERNER	\$17,310.00	1/4/2024	12/31/2025		\$0.00	\$0.00	\$0.00
818	10-23	MIDWEST HW	\$51,768.30	1/4/2024	12/31/2026		\$0.00	\$0.00	\$0.00
819	11-23	TNT Timber	\$124,257.30	4/30/2024	5/1/2026		\$0.00	\$0.00	\$0.00
820	12-23	TNT Timber	\$115,113.25	4/30/2024	5/1/2026		\$53,444.57	\$0.00	-\$53,444.57
821	1-24	KOERNER	\$26,270.00	4/30/2024	5/1/2026		\$0.00	\$0.00	\$0.00
823	3-24	FLINK	\$9,318.70	4/30/2024	5/1/2026	\$2,082.14	\$6,921.18	\$6,921.18	\$0.00
824	5-24	KOERNER	\$53,280.00	4/30/2024	5/1/2026		\$0.00	\$0.00	\$0.00
755		FIREWOOD				\$10.00	\$135.00	\$155.00	
Payments Received This Month:						\$7,779.27	AMOUNT BILLED TO DATE	AMOUNT RCVD TO DATE	(71,603.20)
2024 Budgeted Total Revenues						\$350,000			
2024 Total County Forestry Revenues this month (90%)						\$7,001.34			
2024 Total Township Revenues this month (10%):						\$777.93			
2024 TOTAL NET FORESTRY REVENUE TO DATE:						\$315,136.18			

- Jobs Finished
- Jobs Started
- Jobs Continuing/Reactivated
- Jobs Gone Inactive



RESOLUTION# _____

Introduced by Highway Infrastructure and Recreation Committee
Page 1 of 1

Committee

RRK

Motion:	Adopted:	<input type="checkbox"/>
1 st _____	Lost:	<input type="checkbox"/>
2 nd _____	Tabled:	<input type="checkbox"/>
No: _____ Yes: _____	Absent:	<input type="checkbox"/>
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds	
Reviewed by: <u>PK</u> , Corp Counsel		
Reviewed by: _____, Finance Dir.		

INTENT & SYNOPSIS: To authorize out-of-state travel for the Highway Commissioner.

FISCAL NOTE: Hotel: \$ 760
 Flight: \$ 510
 Meals: \$ 88
Per Diem: \$ 300
 Total: \$ 1658

Source of Money: Budget

WHEREAS, the National Association of County Engineers (NACE) is hosting it's Annual Federal Legislative Fly-in February 26-28, 2025 in Washington D.C.,

WHEREAS, the Wood County Highway Commissioner was elected to the NACE Board of Directors at their annual conference, and

WHEREAS, the objective of NACE is to promote the use of recognized engineering standards for the design, construction and maintenance of public works, and

WHEREAS, the Wood County Highway Commissioners attendance will promote the exchange of ideas, to give Wood County the advantages of qualified professional engineering services in all phases of public works, and

WHEREAS, NACE provides a forum for the exchange of ideas and information for the advancement of county engineering and management aimed at improving service to the public, and

WHEREAS, Rule 16 of the Wood County Board states that out-of-state travel that is funded by tax levy dollars requires approval from the County Board,

THEREFORE BE IT RESOLVED, that the Wood County Highway Department send the Highway Commissioner to the National Association of County Engineers Annual Federal Legislative Fly-in February 26-28, 2025 in Washington D. C. in the amount not to exceed \$1658.

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Jake Hahn (Chair)

Al Breu

Lee Thao

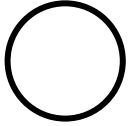
John Hokamp

Scott Brehm

Adopted by the County Board of Wood County, this _____ day of _____ 20 _____.

County Clerk

County Board Chairman



RESOLUTION#

Introduced by Highway Infrastructure and Recreation Committee
Page 1 of 1

Committee

RRK

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No: _____	Yes: _____	Absent: _____
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds	
Reviewed by: <u>PK</u> , Corp Counsel		
Reviewed by: <u>EN</u> , Finance Dir.		

INTENT & SYNOPSIS: To grant an increase in the Highway Commissioner's compensation from a step 7 to step 8 effective January 1, 2025

FISCAL NOTE: Wages: \$3,120
Fringe: \$1,900
Total: \$5,020

		NO	YES	A
1	Schulz, W			
2	Rozar, D			
3	Buttke, T			
4	Perlock, R			
5	Hovendick, T			
6	Breu, A			
7	Voight, W			
8	Hahn, J			
9	Brehm, S			
10	Thao, L			
11	Penzkover, J			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

Source of Money:

Intergovernmental Revenues (LRIP, GTA) \$2,761
Licenses and Permits \$ 50
Intergovernmental Charges for Service \$2,209
(State records and Reports, Supervision Bituminous Revenues)
Total: \$5,020

WHEREAS, the Wood County Highway Infrastructure and Recreation Committee is the oversight committee for the Highway Commissioner, and

WHEREAS, the Highway Infrastructure and Recreation Committee rated the Commissioner's performance consistently and substantially exceeds expectation, and

WHEREAS, the Commissioner was elected and served as President of the Wisconsin County Highway Association from January 2022 until January 2024, and

WHEREAS, the Commissioner currently serves as the Wisconsin Board of Directors representative for the National Association of County Engineers, and

WHEREAS, Step 8 on the wage scale is more in line with neighboring Clark and Portage County's Commissioner salaries.

NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES to increase the Highway Commissioner's pay from step 7 to step 8 retroactive to January 1, 2025.

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JAKE HAHN (Chairman)

AL BREU

SCOTT BREHM

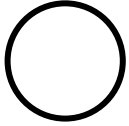
JOHN HOKAMP

LEE THAO

Adopted by the County Board of Wood County, this 21st day of January 2025.

County Clerk

County Board Chairman



Motion:	Adopted:	<input type="checkbox"/>
1 st _____	Lost:	<input type="checkbox"/>
2 nd _____	Tabled:	<input type="checkbox"/>
No: _____ Yes: _____	Absent:	<input type="checkbox"/>
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds	
Reviewed by: PK _____, Corp Counsel		
Reviewed by: EN _____, Finance Dir.		

INTENT & SYNOPSIS: Approval of the 2025 Wood County Forest Annual Work Plan.

FISCAL NOTE: Potential loss of State Aid Revenues of \$57,088.16

WHEREAS, Wood County has lands enrolled in the Wisconsin County Forest Land Program commonly referred to as the Wood County Forest, and

WHEREAS, §28.11 and the Wood County Forest Comprehensive Land Use Plan requires an annual County Forest Work Plan to be approved by the Wood County Board of Supervisors, in order to be eligible for certain grant funding per §28.11 (5m) Wis. Stats., and

WHEREAS, the Highway Infrastructure and Recreation Committee approved the 2025 Wood County Parks & Forestry Annual Work Plan (see attached documents) at their monthly meeting held January 2, 2025 and

WHEREAS, the Wood County Board of Supervisors adopted the 2025 Wood County Parks & Forestry Budget at the November County Board Meeting, and

NOW THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES to, approve and adopt the 2025 Wood County Forest Annual Work Plan.

		NO	YES	A
1	Schultz, W			
2	Rozar, D			
3	Buttke, T			
4	Perlock, R			
5	Hovendick, T			
6	Breu, A			
7	Voight, W			
8	Hahn, J			
9	Brehm, S			
10	Thao, L			
11	Penzkover, J			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

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Jake Hahn (Chairman)

Allen Breu

Scott Brehm

John Hokamp

Lee Thao

Adopted by the County Board of Wood County, this 2nd day of January 20 25 .

County Clerk

County Board Chairman

WOOD COUNTY

PARKS AND FORESTRY DEPARTMENT



**2025
WORK PLAN**

WOOD COUNTY PARKS AND FORESTRY DEPARTMENT

2025 PERSONNEL

Director	Chad Schooley
Forest Administrator	Fritz Schubert
Maintenance Program Supervisor	Dan Vollert
Office Supervisor	Stacie Kleifgen
Program Assistant.....	Monica Anderson
Park Lead Workers	Jeff Okonek
	Brad O' Donnell
	Matt Huber
Park Maintenance Workers	Seth Dupee
	Jesse Kostolny
	Mitch Darr
	Jonathan Rahm
	Dawson Simon
Forest Technician.....	Clyde Dammann

2025 SEASONAL EMPLOYEES

LTE II	9
LTE I	2
Camp Rangers.....	4
Powers Bluff First Responders	2

WOOD COUNTY PARKS

“MISSION STATEMENT”

To develop, maintain, and operate facilities, resources and programs that meet the outdoor recreation, environmental, and economic needs of the public; and provide clean, safe, quality family enjoyment at a reasonable cost.

PARKS IMPROVEMENT PROJECTS

SOUTH PARK

1. Complete shoreline improvements where RC&D ditch drains into Lake Wazeecha.
2. Repair campground boat mooring retaining walls
3. Tuck pointing White Beach stone entrance gate
4. Construct storage shed for camp ranger/host
5. Design and construct new restrooms/shower building in 2nd loop.
6. Ash tree removal

NEPCO PARK

1. Walk trail/shore stabilization improvements near beach
2. Thin wooded areas of oak wilt
3. Replace back door to Shelter. (Fiberglass)

POWERS BLUFF

1. Complete design and begin construction of trailhead shelter construction project
2. Pave trailhead entrance road and parkinglot
3. Complete construction of new maintenance shop
4. Remove old maintenance building.
5. Complete design and installation of historical informational signs

DEXTER PARK

1. Dam gate-seal replacement, crack filling and electrical upgrade
2. Design and construct new restrooms at beach
3. Continue walk trail improvements
4. Shelter building parking lot resurfacing
5. Continue upgrading camp pads
6. Ash tree removal

NORTH PARK

1. Concrete approach to vault toilet behind ranger house
2. Continue upgrading camp pads
3. Continue lower campground road improvements
4. Tuck pointing of stone bridges and abutments
5. Install ice guards on maintenance shop roof
6. Ash tree removal
7. New Fiberglass Doors to Lower Shower Building
8. Signs for Campground River Crossing

RICHFIELD 360 AREA

1. Improve trail signage
2. Create small parking lot on south end of property off Puff Creek Blvd
3. Repair pipeline bridge underlayment

CERA PARK

1. Create comprehensive plan for park
2. Inventory equipment and liquidate unusable items
3. Cut hazard trees throughout park
4. Remove outdated/unsafe playground equipment

5. Abandon and fill swimming pools
6. Begin building repairs/remodels throughout park
7. Enter park information on reservation system and begin taking reservations for 2025 camping/shelter season

ATV/SNOWMOBILE PROGRAM

1. Finish Hay Creek ATV trail signage along with entrance/exit signage at Peterson & Hay Creek Roads.
2. Finish Auburndale (DH) & Plum Road Snowmobile Bridge Projects
3. South Park 2nd campground planning
4. Begin Hwy 54-Range Road ATV Trail

OTHER

1. Complete update of Parks, Recreation, and Open Spaces Plan
2. Celebrate 90th anniversary throughout the year with different public engagement and promotion events
3. Develop Operational Policies/Procedures for South Park Storm Shelter and begin taking reservations

WOOD COUNTY FOREST 2025 ANNUAL WORK PLAN

The mission of the Wood County Forest is to provide current and future generations with outdoor recreational opportunities while managing timber resources for raw materials for wood using industries on a sustainable basis.

Management of the Forest balances local needs with broader concerns through integration of forestry, wildlife, fisheries, endangered resources, water and air quality, soil, and recreational recommendations and practices. Multiple-use management will provide this variety of products and recreational amenities for the future with sound forestry management practices. The Forest will also be managed for such environmental needs as watershed protection, the protection of rare plant and animal communities, and biological diversity.

The Wood County Forest will be protected from natural catastrophes such as fire, insect and disease outbreaks, and from possible detrimental effects of human encroachment, over-utilization, environmental degradation and excessive development.

ANNUAL DNR TIME STANDARDS

Each year the county forest administrator and the Department of Natural Resources (DNR) liaison forester meet for an annual meeting. During this meeting one of the discussion topics is the DNR’s availability to work on the county forest, also known as “Time Standards”. Time Standard hours were revised in 2022 resulting in the current DNR minimum Time Standard commitment of **819** hours. This new Time Standards revision affects all county forests and is to be in effect until the end of DNR fiscal year 2027. The DNR Time Standard commitment for all counties has fluctuated over the years.

This past year the DNR contributed **824** hours, thus meeting and slightly exceeding the **819** hour Time Standard minimum for 2024. Wood County is experiencing an increased interest, pressure, and opportunity for land trades and acquisitions that could benefit the county forest. It is possible an adjustment to the Time Standards will be needed to address increased workloads associated with land trades/acquisitions.

TIMBER SALE NEEDS IN 2025

The timber sale program on the forest continues to generate substantial revenues for the county.

Gross timber revenues for 2024 were \$----- (or \$-----net).

Each year we examine the timber harvest schedule from the Wood County Forest / DNR forest inventory data, and GIS representation of the Wood County Forest to identify areas in need of a harvest or thinning. To maintain a sustainable flow of income to the county, timber sales are established throughout the year and then sold at bid openings, usually targeted for spring and fall. Once contracts have been signed, loggers usually have two years to harvest the timber on each sale. This past year, we established eleven timber sales on 490 acres. Unfortunately, three of these tracts did not receive any bids. We may adjust stumpage prices and/or other factors pertinent to each tract and rebid in 2025.

Potential Timber Sales for 2025:

REGENERATION & FINAL HARVESTS:

COMPARTMENT	STANDS	ACRES	FOREST TYPE	TOWNSHIP
5	9	28	R.MAPLE	REMINGTON
37	16	109	OAK	HILES
41	9	12	R.MAPLE	HILES
41	11	15	R.MAPLE	HILES
42	27	33	R.MAPLE	HILES
48	1	17	W.PINE	HILES
48	6	38	ASPEN	HILES
52	1	7	OAK	DEXTER
52	2	5	OAK	DEXTER
52	3	9	ASPEN	DEXTER
52	8	15	ASPEN	DEXTER
65	2	20	ASPEN	SENECA
66	8	104	OAK	SENECA/CRANMOOR
78	1	65	ASPEN	CARY

Total Regeneration Acres = 477

THINNINGS

COMPARTMENT	STANDS	ACRES	FOREST TYPE	TOWNSHIP
5	2	64	OAK	REMINGTON
5	7	41	OAK	REMINGTON
8	1	21	R.PINE	REMINGTON
41	10	6	OAK	HILES
54	3	13	R.PINE	DEXTER
65	10	16	R.PINE	SENECA
74	1	60	W.PINE	SENECA
75	4	24	R.PINE	SENECA
79	12	28	CNTRL HDWD	RICHFIELD

Total Thinning Acres = 273

TOTAL FOR ALL POTENTIAL TIMBER SALES = 750 ACRES

** Note: It is anticipated some older existing contracts will expire and may not be extended. Therefore there will likely be additional timber sale acreage added due the necessity of reestablishment of those particular acreages.*

WILDLIFE HABITAT PROJECTS:

Wildlife Habitat Grant funding was cut by 50% in 2009 due to DNR budgetary concerns. What was once known as “Dime-an-Acre” has now become “Nickel-an-Acre”.

Wildlife projects, utilizing Nickel-an-Acre monies, identified for the year 2025 include:

- Grouse/woodcock habitat improvement project. Location and acres to be determined through consultation with local DNR wildlife biologist.
- Red-Shouldered Hawk/Goshawk: Survey suitable habitat within new timber harvest areas as needed.
- Herbicide control of invasive species depending on \$ amount expended on above projects.

2025 REFORESTATION/CULTURAL PROJECTS:

a) Reforestation:

- Red and white pine seedlings are scheduled to be planted on 89 acres in compartment 19-stand 14, compartment 20-stand 7, compartment 62-stand 1, and compartment 71-stand 2. These sites will be hand planted at a rate of approximately 900 trees per acre in spring 2025
- Mechanical site prep is scheduled to occur on 47 acres in compartment 14-stand 1, compartment 18-stand 11, and compartment 71-stand 20 summer of 2025. Site prep will likely be a combination of disc trenching and/or dozer scarification.
- Chemical site prep is scheduled to occur on the previously mentioned sites late summer/early fall 2025. These sites will be planted in spring 2026 with a mix of red and white pine seedlings.
- Jack pine seeding: The following is a list of sites that have been identified as suitable for seeding to jack pine. These sites, and possibly others, will be scarified with assistance from DNR dozer(s) followed by direct seeding to jack pine as availability of machinery and personnel permits.

Compartment	Stand(s)	Acreage
33	2	25

TOTAL 161 acres

b) Cultural Projects:

- These projects will be undertaken as time and availability of personnel permit.

CULTURAL PROJECTS

Non-commercial thinning:

Compartment	Stand	Timber Type	Acreage
73	12	Oak/ Red Pine	18
TOTAL:			18 acres

Release/TSI:

COMPARTMENT	STAND	ACRES	TIMBER TYPE	NOTES
69	1, 10, 15	26	RED PINE	Chem. Invasive control (buckthorn)

70	16	28	R.PINE, W.PINE	Chem. Release
71	12, 21	21	J.PINE	Chem. Release

Total= 75 acres

Site Prep:

COMPARTMENT	STAND	ACRES	TIMBER TYPE	NOTES
69	6	11	RED PINE	Dozer Site Prep & Chem. Invasive control (buckthorn)
14	1	27	R.PINE	Mechanical Site Prep. (Disc Trench) 2025, Pre-plant herbicide 2025
18	11	6	J.PINE	Pre-plant herbicide 2025
71	20	14	R.PINE	Mechanical Site Prep. (roller-chopper) 2023, Pre-plant herbicide 2024

TOTAL= 58 acres

RECON UPDATING:

- Routine recon updates due to timber sales completion as needed.
- Backlog recon project: update recon in compartments 25 and 26, approximately 542 acres. These compartments contain some of the oldest and most outdated data on the county forest. Due to difficult access and resulting lack of past management it is suspected that composition and health of these forest acres may have changed significantly. Updated recon data is crucial to future management decisions.
- Evaluate natural and artificial regeneration on approximately 900 acres.

OTHER WORK NEEDS:

a) Forestry Technician:

- Continue training Forestry Technician to improve skills related to forestry aspects of the position. The Technician position shall be focused on timber stand improvement, invasive species management, forest infrastructure maintenance, and shall assist with timber sale establishment, forest recon, tree planting, surveys, ATV trail development, etc.

b) Road Repairs & Access Management:

Road improvement efforts in 2024 were somewhat reduced due to other work priorities. Therefore

improvements and regular maintenance will be placed as a higher priority in 2025. Heavily traveled county forest roads open to vehicular travel are in decent shape but still vulnerable to wet conditions. Furthermore, it is expected road maintenance needs will increase on certain roads destined to become part of the new Wood County ATV trail system. Road maintenance and improvements will continue to be a main work priority for the forestry technician.

- Continue project to repair and protect damaged roads on the county forest. Road repairs and closures will occur throughout the county forest as time and manpower permit. Install boulders and rebuild berms throughout county forest where vehicles are gaining illegal access and damaging roads or dumping trash.
- Begin project to improve road and install railroad crossing in compartment 46 for the purpose of timber sale access.
- Improve parking and vehicular access control off Puff Creek Boulevard (south access to the Richfield 360 block of county forest).

c) Recreation:

- **ATV Trail Improvement:** Maintain trail identification and signage improvements to the Wood County ATV intensive use area located south of HWY 54 near Port Edwards. Also, work with DNR forestry technicians to incorporate dozer-training time for trail maintenance purposes whenever possible. Improve access for emergency vehicles and first responders.
- Maintain new ATV trail system on county forest including signage, brushing, grading.
- **ATV Trail Development:** 1) Work with Wood County ATV Trail Coordinator to complete existing Hay Creek trail development project on Wood County Forest. 2) Work with Wood County ATV Trail Coordinator to begin trail development project north of HWY 54 (near ATV intensive use area). 3) Continue identification and planning for future trail development projects within Wood County Forest lands.
- **Mountain Bike Trail:** Work with local individuals who have begun developing a mountain bike trail system in the South Bluff Block of Wood County Forest. Maintain helicopter-landing site for emergency response.
- **Disabled Hunter Blinds:** Improve/develop system to reserve blinds, notify public of use of blinds and associated areas. Work with DNR to determine the legality of limiting public use and amend forestry ordinance if necessary. Continue to make necessary repairs to blinds and regrade, improve access/gravel approach.

d) Land Surveying Needs:

- Several areas of the county forest are in need of surveying and boundary line establishment. We will continue a survey project, using budgeted dollars, to facilitate timber sale establishment in areas of the county forest in need of management. We will also work with neighboring landowner requests to locate property lines provided good monumentation exists, and as time permits.

e) Easements, Encroachments, Land Transactions:

- Investigate and address easement, land trade requests and encroachments as they arise. Investigate opportunities to purchase parcels advantageous to the management of the county forest as they arise.

Currently several parties have expressed interest in either trading for County Forest lands, or possibly selling their property for addition to the Wood County Forest.

- Utility Easements: Fiber-optic and other utility activity is increasing in Wood County and it is expected that these developments will impact the Wood County Forest and result in additional increased workload.

f) Forest Certification:

- Continue to make changes necessary to comply with forest certification corrective actions previously identified and as solutions are developed.

g) Wildlife Habitat:

- Continue to involve the wildlife biologist in timber sales design, planning for Nickel-an-Acre grant funds, and in identifying wildlife habitat improvement projects.

h) Invasive Species:

- Continue efforts to treat most severe infestations of buckthorn. County forest locations include timber stands in Compartments 69,74,75,79.

i) Beaver Issues:

- Continue to address increasing complaints about beaver activities on Wood County Forest where they are negatively affecting town roads and recreational trails. Make use of volunteer trappers whenever possible.

k) Technical Forestry Training & Technology:

- Take advantage of training and continuing educational opportunities offered through DNR, FISTA, and other professional forestry organizations as time permits.
- Cooperate with other entities (e.g. FISTA, UWSP, WLAWCA) to promote forestry and natural resource educational efforts.

l) Drainage Ditch Management:

- Continue efforts to work with cranberry grower requests to clean selected ditches to improve drainage. Ditch cleaning projects will be discussed with appropriate DNR, Army Corps of Engineers, County Planning and Zoning personnel to insure proper design and permits are in place.

m) Hardwood Bombing Range Expansion:

Although the issue of the Hardwood Bombing Range has subsided and there are no current expansion plans known, we will continue maintain relations with the Air National Guard and monitor and respond as necessary to issues relating to the bombing range.

MINUTES
PROPERTY & INFORMATION TECHNOLOGY COMMITTEE

DATE: Monday, January 6, 2025

TIME: 9:00 a.m.

PLACE: Courthouse – Room 114

MEMBERS PRESENT: Al Breu, Jeff Penzkover, Dennis Polach, Scott Brehm, Brad Hamilton

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chairman Breu called the meeting to order at 9:00 AM.
2. There was no public comment.
3. The minutes of the previous meeting were reviewed. Motion by Hamilton/Penzkover to accept them as presented. Motion carried unanimously.
4. The Information Technology vouchers were reviewed. Motion by Hamilton/Brehm to approve as presented. Motion carried unanimously.
5. The IT Report was reviewed.
6. The Maintenance vouchers were reviewed. Motion by Hamilton/Polach to approve as presented. Motion carried unanimously.
7. The Maintenance Report and project updates were reviewed.
8. The next meeting will be held on Monday, February 3rd at 9:00 AM.
9. Chairman Breu declared the meeting adjourned at 9:20 AM.

Minutes taken by Trent Miner, County Clerk and are in draft form until approved at the next meeting.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

December 2024

1. Substantial staff time continues to be spent on the preparation and configuration for the new LEC. All network hardware for the wired network has been configured, placed, and tested. The Wireless controller has been configured in a highly available (HA) pair to ensure wireless access in the event of hardware failure or scheduled maintenance. Nearly 100 wireless access points have been patched into the network switches and the ports have been configured for use. All access points should be online in the LEC soon. All 17 of the video conferencing units have been patched in and configured to Wood County standards. Once the AV contractor is finished setting up and configuring their hardware, we will be able to test the units and make sure everything is working properly. The permanent switches for the security systems have been received and we will be working with the involved parties on when we can place them. Remote access has been configured for various vendors so they can program the multiple systems without being on-site. Network staff continue to work through additional support items as needed.
2. Met with Sheriff's Department staff regarding adding new printers for the Sheriff's department in the Law Enforcement Center and planning the relocation of their current printers.
3. Completed a project to implement Managed File Transfer available to county employees. This system enables secure and regulations-compliant exchange of digital files between county employees and outside entities such as members of the public, private companies, contractors, and other government agencies. The first group of employees has started using the system and new users can be enrolled on request to IT.
4. Time is being spent creating custom validation and reports for Human Services Electronic Health Record System, SmartCare.
5. Assisting Planning & Zoning on obtaining crime data from the Wood County PDs that have agreed to share data as part of a County GIS project.
6. Completed migration of all devices to the new virus scanning software and installation of the new client.
7. One new Livescan machine will be set up and connected in the current jail mugshot room in early 2025.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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8. Continued selection and testing of IRS form 1099 automation software for the Finance Department. This form is sent to all vendors and payees on a yearly basis and now electronic submission to the IRS is required. Adding software for this purpose will reduce data entry tasks related to this requirement.
 9. The roll out of Microsoft Office (O365) is almost complete. The current version of Office needed to be replaced with O365 by December 31, 2024. The O365 software has been pushed out to all Wood County computers that utilize Office. There are some computers that have not been powered on to receive the O365 software and IT staff are following up with these individuals.
 10. Staff is reviewing the configuration of O365 to ensure the environment is properly configured, easy to use and has the proper security in place as we begin to implement SharePoint, Teams, One Drive and work to migrate email servers to Exchange Online.
 11. Configuration of the interface between the jail management system (JMS) and the inmate tracking system is complete and tested. In house testing with the equipment and interface is scheduled for January 21-23, 2025. The new jail housing in JMS will be turned on for this testing and left on in CIS.
 12. Completed review of proposals for an enhancement of County court rooms A/V system. This will be to improve reliability for in room and video conference communication. A room to house the new equipment has been located. IT staff will begin work to prepare this room and finalize the details of this project. Equipment has been ordered and preparations for installation have begun.
 13. Network staff has been migrating connections to new switches and storage in the data center. The new switches will extend the support and reliability of critical network infrastructure. The equipment that runs the majority of the servers for Wood County will also be replaced and is being configured. Due to the size and connectivity requirements of the new equipment, existing hardware must be moved strategically to reduce the impact to users. Devices continue to be migrated in the data center to new hardware. The new equipment has been configured and is being tested for production.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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14. Network staff have been working with Communications on the necessary changes required for the radio network upgrade. Base stations are being replaced at all the tower sites for the upgraded radio communication.
 15. Continue work with the Village of Port Edwards to update older systems. Placed an order for O365 and new server equipment. Preparations for implementing these solutions are underway.
 16. Assisting Maintenance department with Branch I remodel tasks including sound masking for the jury room.
 17. Preparing for the refresh of server equipment at county remote sites. This will replace machines that are soon out of support with newer technology.
 18. System\code improvement for the in-house Planning & Zoning permitting system continues.
 19. Norwood and Edgewater Matrix Claims Management support continues with multi-factor authentication support and procedure improvement and preparation for electronic transaction implementation.
 20. Support for the Highway time and materials tracking system and AWS scales system continues.
 21. Programming staff works to improve support documentation for the Sage HRMS, Human Resources Management System, system for employee benefit and payroll data. Programming staff begin the preliminary process of vetting replacement systems for HRMS and Dynamics. System preparation for year-end processing continues.
 22. Support for GCS\Catalis property tax systems is ongoing. The former property tax software version end-of-life is set for Fall of 2024 and was on-prem, servers at Wood County. The upgraded version is cloud based. System migration and training is complete and go-live was July 15, 2024. Preparations begin for migrating the 34 municipalities to the new system by late 2025. Annual tax bill creation on the new system is complete.
 23. Continued work on forms process improvement and document storage in Information Technology leveraging Laserfiche.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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24. Work continues with CIS, Law Enforcement System, to update the software configurations to meet the new jail housing needs. The new jail housing configuration is now in the CIS Training environment so that Sheriff Department staff can test the system. Once testing is completed and approved, the new jail housing configuration will be added to the live environment.
 25. Continue work on preparing data for migration from Human Services IMS, current document management system & TCM, Electronic Health Record System, into Laserfiche, countywide document management system.
 26. Support for Norwood Healthcare Center and Edgewater Haven Matrix (EHR) and CART (CMS abstraction and reporting tool) software is ongoing. eMAR provides ability to dispense patient medication when the EHR system is not accessible. Super user training continues and results in improved support of the EHR (electronic health record) system. Ivanti, CMS connection software, upgrades are being scheduled quickly for all workstations\users that use Ivanti.
 27. Research and preparation begins for the CMS, including attending training webinars in order to meet the latest CMS (Centers for Medicare and Medicaid) requirement for the Norwood Admissions Hospital unit transparency in pricing reporting. Additional new requirements for reporting begin January 1, 2025.
 28. Continued work on the WISHIN project. This project is to meet the latest WISHIN (Wisconsin Statewide Health Information Network) requirement for the Norwood Admissions Hospital unit data capture and reporting. Failure to comply and meet the deadline of December 31, 2024, would result in loss of DHS financial incentives and later a reduction of CMS and DHS revenue for the Norwood Healthcare Facility. WISHIN has confirmed the ability to stand up a secure web service for the interface. Progress continues to be made to meet this deadline.
 29. Network staff continue to respond to information gathered by the recently implemented SIEM, Security Information & Event Management, solution. This will give us much needed insight into threat detection, security events, and compliance information and other useful metrics for ensuring that the Wood County network and computers are protected. Software has been installed on all Wood County clients and servers with sensors configured to monitor network traffic for malicious activity. The Virtual Scanner is fully operational. Work is being spent on planning risk scanning schedules for all endpoints on the County network.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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30. Continued work consolidating programming source control systems to organize historical and ongoing software development projects, and this will eliminate a server as part of the Server OS update project.
 31. The TimeStar, electronic timecard and time tracking software system configuration changes is ongoing. Staff works to adjust settings as change requests continue. PBJ reports are submitted to CMS (Centers for Medicare & Medicaid) using TimeStar data for both the Edgewater and Norwood Facilities. Configuration adjustments are underway to meet the requirements resulting from a CMS PBJ audit at Norwood. Edgewater CMS PBJ audit was last month and a few issues were identified and have been attributed to data entry error.
 32. The Register of Deeds work to upgrade multiple applications continues. IT staff escorts and assists the vendor, Fidlar Technologies, with server and application updates and maintenance on a regular basis. Installation and configuration of the new Citadel software that is needed to comply with a new Judicial Shielding law that goes into effect in early 2025 was requested in mid-December and is being promptly addressed.
 33. IT staff work to schedule and upgrade various server operating systems and database management systems, SQL server is nearly complete. This ongoing project took considerable time to plan, test, and implement.
 34. Programming staff continue support and system functionality improvement coding for the ESS, employee self-service portal, for payroll reports and employee benefits open enrollment. The ESS test system was implemented and new admin views and significant .net updates are being tested. Plan for upgrade deployment by end of month.
 35. Continue to work with members of the Central Records subcommittee. Working to schedule an on-site visit from CIS, current Law Enforcement Software vendor, to discuss unmet needs of the current system.
 36. The 2024 PC replacement 3rd and final order has been placed and all items have been received. Staff is working to configure and place the new devices. New devices include the update to Windows 11 and Office 365. The new equipment for the LEC has been configured and is ready to place prior to occupancy.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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37. The IT Security Team continues the Security Awareness Program. Members of our team have been virtually attending mentoring meetings with leaders in the cybersecurity area, as arranged by the MS-ISAC (Multi-State Information Sharing and Analysis Center). This includes monthly update meetings with the State of Wisconsin CRT (Cyber Response Team).
38. For the month of November, 504 helpdesk requests were created, with staff completing 493 tickets and leaving 109 open requests. In addition, there are currently 232 project requests.
39. Network analyst Brian Landowski will be transferring to the vacant Services Support Analyst position. Recruitment to fill the Network Analyst position has been unsuccessful. Steps have been taken to partner with a Temp Agency to help fill the position needs until we are comfortable continuing recruitment efforts again. To date, no applicants of interest have been identified. Network analyst Josh Wolf will be promoted to the new Cyber Security position effective January 6, 2025. This will leave us with two Network analyst vacancies.
40. As we prepare for the upcoming occupancy of the LEC and the increased demands on IT, discussions with Maintenance have begun regarding space needs for the IT department. With the addition of the Cyber Security analyst position, we are out of room in our current location. There is significant increase of technology that will need to be supported in the LEC and increase of staff and services in other Departments within the County as well. It is inevitable that IT will need additional IT staff in order to properly support the County's expanded facilities, additional staff, additional software, hardware and systems and the increased reliance on technology.



Wood County

WISCONSIN

Reuben Van Tassel
Facilities Manager

Letter of Comments January 2025

Ongoing Projects and Planning

Jail Project – There are a few details that still need to be addressed before we can move in to the new facility; some of the remaining items include: security system programming and testing, staff training and system/equipment demonstration (conducted by the contractors), final inspections by our local and state building inspectors, as well as the Department of Corrections. After we receive a Certificate of Occupancy, we will schedule the relocation of Sheriff's Department and Jail operations.

Our project team has identified some details for demolition of the old jail that must be investigated and confirmed prior to starting the work. We will conduct this investigation over the next several weeks.

Courthouse – A contract for replacing the heating system has been drafted and reviewed with the assistance of our Corporation Counsel and Safety & Risk Specialist. I expect equipment documents to be reviewed and approved by the project engineer at the end of January; the contractor can then begin ordering all necessary equipment and schedule some of their preliminary work in the building.

River Block – The second phase of installing a new roof membrane will occur in 2025; materials will be ordered soon to ensure we are ready when the weather and contractor's schedule both align for the work to be completed.

Miscellaneous

Continuing to work with City staff and adjacent property occupants regarding accessibility improvements at the Courthouse.

Marshfield Fairgrounds Commission
1:30 PM Thursday, November 21, 2024 Meeting Minutes

1. CALL TO ORDER:

Meeting was called to order by Tom Buttke at 1:30 p.m. at the 2nd Street Community Center in the Wein Room.

ROLL CALL:

Present: Commissioners: Tom Buttke; Russ Stauber; Jeff Penzkover; Brian Varsho; & Wayne Schulz (Arrived at 1:38pm).

Absent: Rebecca Spiros.

Also Present: Justin Casperson, Parks and Recreation Director; Dale Christianson, CWSFA Director; Sandy Leonard, CWSFA President; Gary Byers, CWSFA Board Member; Lance Pliml, Wood County Board of Supervisors Chair (Arrived at 1:50pm); Lois TeStrake, City of Marshfield Mayor (arrived at 2:08pm).

2. APPROVAL OF MEETING MINUTES: Motion by Stauber, seconded by Penzkover to approve October 17, 2024 meeting minutes; motion carried 5-0.

3. CONFLICT OF INTEREST: None.

4. PUBLIC COMMENT: None.

5. FAIRGROUNDS COMMISSION:

A. Financial Statement: Casperson shared the bank statement from Wood County Finance Department and a detailed report on expenses since 2018. There is still an outstanding expense of \$1,900 to MSA for the completion of the expo and campus master plan with a balance of \$29,425.44. Motion by Varsho, seconded by Stauber to accept the financial report and place on file; motion carried 5-0.

B. Approval of Bills: None.

C. Long Term Loan: No report.

D. Grant Writer: Penzkover talked about a grant writer from Wisconsin Rapids named Jessica Planner who is eager to write grants for the Fairgrounds. She will charge \$250 upfront to explore what grants are available and \$80.00/hour to complete the applications. Penzkover thought the Expo building would be a good spot to start, and to see if she can successfully secure money. He said "she is very good at what does and will not take 'no' for an answer. She will get us the money." Penzkover strongly feels she is a 'go-getter and guarantees she will come back with some amount of money. She's very aggressive'. She will work with Dale and CWSFA office on the specific details. Motion by Penzkover, seconded by Schulz to approve spending the \$250 fee to explore grant options and up to \$240 to apply for grants for an amount not to exceed \$490; motion carried 5-0.

E. Campus Master Plan: Casperson shared the campus master plan earlier via email. He is looking for comments or changes for the plan. MSA will take comments until the end of November. A final version will be presented to the City of Marshfield's Plan Commission in January and the to the City of Marshfield's Common Council. The plan will be good for 5 more years, but the City does charge \$500. Motion by Schulz, seconded by Penzkover to approve the plan as emailed and the expense of \$500 for the Fairgrounds Campus Master plan; motion carried 5-0.

6. FAIRGROUNDS MANAGEMENT REPORT:

A. Development of Ag Campus south of 17th Street Update: Christianson shared with the group that the CWSFA is working with Nikolai Construction on drawings of a new barn south of 17th Street. The barn would be approximately 100' x 200' and help offset the cost of temporary tents during the fair. It would contain restrooms, showers and an animal wash rack. This would be an excellent complement to the Jer Lang Show Palace and hopefully attract more animals

shows. They are working with the City on designs to make sure it meets all code. They want drawings to be done by their November 30th Christmas Show.

- B. Electric Improvements Update: Christianson said that Pat Kilty, City Electric Inspector and Marshfield Utilities are working on electric repairs and upgrades near 17th Street.
- C. Capital Project List: Christianson shared a detailed list of projects. It included all the facilities on the campus. The Commission asked if Dale could put it in order of priority and be shared with the grant writer.

- 7. **CENTRAL WISCONSIN STATE FAIR REPORT**: Christianson said the 2024 Fair was a success with a potential net profit of \$84,000. Unfortunately, the skid-steer broke and they have to buy another one, which will quickly eat into the net profit. They want to build a reserve fund for the years in which weather is bad and the fair ends up losing money. The 2025 Fair is coming together already, as they secured one of their main entertainers, Justin Moore. They plan to do music each night and skip the demo derby and move the bull-riding to Sunday. Wayne Schulz apologized for the way he acted at a previous Jr. Fair Board meeting. It was not what he wanted for either the fair or himself. He wants the best for the fair and he will continue to work toward the betterment of the fair because it is near and dear to his heart.
- 8. **PARKS & RECREATION REPORT**: No Report.
- 9. **FUTURE AGENDA ITEMS**: None.
- 10. **NEXT MEETING**: Thursday, December 19, 2024 at 1:30pm
- 11. **ADJOURNMENT**: Motion by Varsho, seconded by Stauber to adjourn the meeting at 2:52 pm, motion carried 5-0.

Respectfully Submitted: Justin Casperson, Director of Parks & Recreation

CWSF Board of Directors Meeting Agenda

Monday, November 18th, 2024 at 6:30pm – Fair Office

513 East 17th Street, Marshfield, WI

1. Call to Order
 - a. Roll Call – Dale Christiansen, Gary Bymers, Kari Schwingle, Scott Karl, Sandy Leonhard, Peggy Sue Behselich, Joyce Karl, Kara McManus, Heather Wellach, Brad Hamilton, Jeff V, Derek Wehrman
 - b. Not Present: Nick Wayerski

2. Public Comment: None

The meeting of the Central Wisconsin State Fair Board was called to order at 6:30pm in the Fair Office building at the Central Wisconsin State Fair Grounds in Marshfield, WI.

3. Approval of Minutes: Minutes from October were presented and reviewed. Brad Hamilton made a motion to approve the minutes. Peggy Sue Behselich seconded. All approved.
4. Financial Report: Fair came out positively for 2024. Just a couple things still coming out and things are getting fully wrapped up. But We have purchased a refurbished forklift. We have settled on beer sales which will give a truer report once that reflects. Motion to approve Financial Report by Brad Hamilton. Seconded by Kara McManus. All approved.
5. Executive Director's Report: Dale Christiansen – Looking for ways to communicate with the community a bit better or more effectively. Ideas are newsletters, weekly/monthly updates, etc. We need to find ways to build involvement.
6. Junior Fair Report: Heather Wellach – No meeting. Next meeting is 11/19/24. Meat goats have been added.

7. Fair Update: Exciting news! Country music show will be announced this week! Tickets go to sale on Friday morning. Still looking into Rock performer. Music will be expanded into Saturday night. Bull ride will be Sunday. Circus is booked and several other grounds entertainers are still in the works. Motion to approve new policy for animals was made by Gary Bymers. Seconded by Heather Wellach. All approved.
8. Fair Park Management: Fair Commission is requesting estimates. Working on updated quotes on new siding on Expo building and other areas. Needing follow up from Fair Commission. Snow fence has been put up on dog park area. Lang 4H building has been broken into several times in the last few months. Money and dog crates have been stolen. Cameras have been installed to help with security in this area.
9. Topics to be discussed:
 - a. Campus Master Plan: Working on a fundraiser to get started. Master plan was sent to all board members for discussion. Brad Hamilton made a motion to approve Master Plan. Derek Wehrman seconded. All approved.
 - Looking for parts for the furnace in the Junior Fair building.
 - b. Board Nominations: Peggy Sue Behselich will run again. Jeff V and Kari Schwingle will not rerun. Nominations are Dave Lang, Shelby Anderson, Heather Wellach, Peggy Sue.
 - Votes were cast: Heather Wellach, Peggy Sue, and Dave Lang have been elected onto the Board of Directors.
10. Old Business
 - a. Christmas Show Update: Things are moving forward. Looking for Santa and Mrs. Santa. We are looking for someone who can help facilitate photos. In need of raffle items/baskets. Trying to grow ticket sales. Decorating has been set up and coordinated.
11. New Business:
 - a. Christmas Show Preparation: Covered above.

12. Agenda Item for next meeting: Dog Show/Open Show. Open Show on Thursday as well. Heather Wellach made a motion to have an Open Show without Premiums. Brad Hamilton seconded. All approved. Motion made to allow the Dog Open Show on Sunday before Fair by Gary Bymers. Brad Hamilton seconded. All approved.
13. Next Agenda item: News releases/communications, follow up on Christmas event, committees, and Executive Board elections.
14. Adjournment: Gary Bymers made a motion to adjourn at 7:44pm. Brad Hamilton seconded. All approved.

Respectfully,

Kari Schwingle

South Central Library System Board of Trustees Minutes
11/22/2024, 12:15 p.m.
1650 Pankratz Street, Madison
Meeting held via Zoom & in person

Action Items

Approved the 2025 – 2029 SCLS Technology and Resource Sharing Plan

Present: C. Clark, B. Clendenning, S. Feith, J. Fordham, N. Foth, J. Honl, M. Howe, S. Garcia, M. Jorgensen, M. Nelson, G. Poulson, H. St. Maurice, T. Walske, J. Wright

Excused: P. Cox, B. Carus

Absent: D. Peterson

Recorder: H. Moe

SCLS Staff Present: S. Schultz, K. Goeden, V. Teal Lovely

Guests: None

Call to Order: 12:16 p.m. J. Honl, President.

- a. Introduction of guests/visitors: None
- b. Changes/Additions to the Agenda: None
- c. Requests to address the Board: None

Approval of previous meeting minutes: 10/24/2024 Minutes

- a. Motion: G. Poulson moved approved of the 10/24/2024. M. Howe seconded.
- b. Changes or corrections: None
- c. Vote: Motion carried.

Financial Statements: K. Goeden provided an overview of the financial statements.

Bills for Payments: The payment amount is \$218,244.87

- a. Motion: C. Clark reviewed the bills for payment. H. St. Maurice moved approval. M. Nelson seconded.
- b. Discussion: None.
- c. Vote: Motion carried.

Action Items:

a. Approve 2025 – 2029 SCLS Technology and Resource Sharing Plan

- i. Motion: G. Poulson moved approval of the 2025 – 2029 SCLS Technology and Resource Sharing Plan. S. Feith seconded.
- ii. Discussion:
- iii. Vote: Motion carried.

Committee Reports:

- a. Advocacy: No report
- b. Nominations: G. Poulson noted the officer search continues. Will report to the board in January.
- c. Personnel Committee will meet 12/9/24 at 1:00 p.m. virtually to review the handbook revisions.

System Director's Report: You may view the System Director report online.

SCLS Foundation Report

a. Three SCLS Board members are needed for the Foundation Board. Please consider serving. The board meets quarterly directly after the SCLS Board meetings. The foundation chair will be asked to create a “job description” for those who may be interested in serving.

Discussion:

a. Start thinking about which committee you would like to serve on in 2025 including staying on the current committee. Send requests to Heidi Moe.

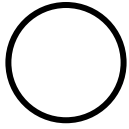
b. January 2025 Annual Potluck – would the board like the staff to provide this? The trustees present indicated they would like the potluck to continue, but suggested the event take place in the spring/summer months to avoid the possibility of bad weather hindering attendance.

c. December bill examiner: S. Garcia; J. Wright, alternate

d. Bill Examiner list for 2025: self-selection or assigned? SCLS will create the bill examiner list.

Adjournment: 1:09 p.m.

For more information about the Board of Trustees, contact Shannon Schultz
BOT/Minutes/11/22/2024



RESOLUTION#

Introduced by Chairman Lance Pliml
Page 1 of 1

Motion: Adopted: Lost: Tabled: Absent:
Number of votes required:
[X] Majority [] Two-thirds
Reviewed by: , Corp Counsel
Reviewed by: , Finance Dir.

TDM

INTENT & SYNOPSIS: To approve the 2025 Wood County Emergency Fire Warden List

FISCAL NOTE: None

WHEREAS, in accordance with Section 26.13(3) and Section 26.14(3) of the Wisconsin Statutes, the following individuals are authorized to act as authorized Emergency Fire Wardens for the prevention and suppression of forest fires in the County for the 2025 calendar year:

Table with 5 columns: NO, YES, A, and 19 rows of names (Schulz, W; Rozar, D; Buttkke, T; Perlock, R; Hovendick, T; Breu, A; Voight, W; Hahn, J; Brehm, S; Thao, L; Penzkover, J; Valenstein, L; Hokamp, J; Polach, D; Clendenning, B; Pliml, L; Zurfluh, J; Hamilton, B; Leichtnam, B)

- Town of Dexter: Scott Bloyd
Town of Grand Rapids: Amanda Dotter, Theresa Meyer-Drinkwine
Town of Remington: Mandy Norton
Town of Rome: Tim Mitchell
Town of Saratoga: Jess Pacyna

THEREFORE BE IT RESOLVED, the Wood County Board of Supervisors approve the above list of fire wardens and authorize the Chairman to sign the list.

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Adopted by the County Board of Wood County, this 21st day of January 20 25 .

County Clerk

County Board Chairman

RESOLUTION # _____

Introduced by: WOOD COUNTY BOARD OF SUPERVISORS

RELATING TO THE LIFE AND PUBLIC SERVICE OF LARRY VIEREGGE

WHEREAS, it has pleased the Almighty to call from this life former County Board Supervisor Larry Vieregge, and,

WHEREAS, Supervisor Vieregge was born October 11, 1937, and passed from this world on December 26, 2024, and,

WHEREAS, Supervisor Vieregge was a long time business owner in Marshfield, owning LaDot Shoe Store for 42 years, and,

WHEREAS, Supervisor Vieregge was appointed to the Wood County Board of Supervisors in June of 2001, and served until April of 2006, and,

WHEREAS, Supervisor Vieregge served with honor and distinction on the Commission on Aging, Unified Services Board, Board of Health, and Census Review & Redistricting Committee, and,

WHEREAS, Supervisor Vieregge enjoyed the respect of his colleagues and the many service organizations to which he belonged, including Child Development Center, Jaycees, Opportunity Development Center, Kiwanis Club, along with many positions within his church community, and,

NOW, THEREFORE, BE IT RESOLVED, that the Wood County Board of Supervisors commend Supervisor Larry Vieregge’s public service, express their sorrow at his passing, and extend condolences to his family and friends.

BE IT FURTHER RESOLVED, that a copy of this resolution be sent to his wife, Dorothy, and,

BE IT FURTHER RESOLVED, that we stand in silence for one minute in respect to his passing.

WOOD COUNTY BOARD OF SUPERVISORS

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Adopted by the Wood County Board of Supervisors this 21st day of January, 2025.

County Clerk

County Board Chairman