## MINUTES OPERATIONS COMMITTEE

**DATE:** Tuesday, April 1, 2025

**TIME:** 10:00 AM

**PLACE:** Courthouse – Conference Room #302

MEMBERS PRESENT: Laura Valenstein, Donna Rozar, Lance Pliml, Jake Hahn, Joseph

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OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chair Valenstein called the meeting to order at 10:00 AM.

2. There was no public comment.

- 3. Motion by Rozar/Hahn to approve the consent agenda. Motion carried unanimously.
- 4. County Clerk Miner introduced the new Deputy County Clerk/Program Assistant, Suzanne Khang, to the committee. Miner presented his 2026-2030 CIP request to the committee. The source of the funding for the request is from the Elections Fund balance. Motion by Pliml/Rozar to approve the CIP as presented. Motion carried unanimously.
- 5. Wellness Coordinator Boeshaar reviewed updates of the Wellness Program.
- 6. Finance Director Yang reviewed the current status of the various fund balances within the county budget. Motion by Rozar/Pliml transfer unused levy, after audit entries, back to the general fund. Motion carried unanimously.
- 7. Yang presented a resolution amending the Edgewater Haven budget to fund the architectural design for the possible CBRF at that location. Motion by Rozar/Pliml to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.
- 8. Yang presented another budget amending resolution transferring funds from the jail contingency to the Maintenance budget to fund the Courthouse HVAC project. Motion by Valenstein/Pliml to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.
- 9. Yang presented a resolution amending the Highway Dept. budget allocating funding from underspent functions to those that went over budget. Motion by Hahn/Rozar to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.
- 10. The next regular meeting will be held on Tuesday, May 6, 2025, at 10:30 AM.

11. Chair Valenstein adjourned the meeting at 10:29 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

## Operations Committee April 1, 2025

| NAME                       | REPRESENTING        |
|----------------------------|---------------------|
| Bill Clederaldy            | e € 15              |
| Panyayang                  | Finance             |
| Darin Steinback            | Fireru              |
| Heather Gehrt              | Treasurer           |
| K. McGrath                 | HR                  |
| Ryan Boeshaar              | wellness            |
| BRAOR". HAMILOON           | WC # 18             |
|                            |                     |
| Amy Kaup (Ne6 Gx)          | IT                  |
| Nice Angar (Web Ex)        | HR                  |
| Mary Schlagenhaft (Web Ex) | Human Services      |
| Tony Bastier (Web(x)       | Dispatch            |
| Sue Smith (Webex)          | Health              |
| Marissa Lornack (Web (x)   | Legister of Deeds   |
|                            | Norwood             |
| Sarah (hristensen (Me6 Gr) | Lamergency Ugmt     |
| Katie Haansted (Web Es)    | Norwood / Edgewater |
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