

PROCEEDINGS OF THE WOOD COUNTY BOARD OF SUPERVISORS

March 18, 2025 – 9:30 a.m.

The Wood County Board of Supervisors composed of nineteen members convened in the Wood County Boardroom at the Courthouse in Wisconsin Rapids, Wisconsin on Tuesday, March 18, 2025.

Vice Chair Valenstein called the meeting to order at 9:30 a.m.

Supervisors present: Brehm, Breu, Buttke, Clendenning, Hahn, Hamilton, Hokamp, Hovendick, Leichtnam, Penzkover, Perlock, Polach, Pliml, Rozar, Schulz, Thao, Valenstein, Voight, and Zurfluh.

Supervisor Hokamp gave the invocation led the Pledge of Allegiance.

Motion by Breu/Zurfluh to approve the minutes of the previous meeting. Motion carried by voice vote.

Motion by Rozar/Leichtnam to approve the following appointments: Health & Human Services Committee (Citizen Member) – term ending April 1, 2026 – Rachel Stankowski; Health & Human Services Committee (RN Member) – 3-year term – Marie Topping, RN; North Central Wisconsin Regional Planning Commission (Governor Appointment) – David LaFontaine, Karen Olson; Ag Producer Member of CEED – Term ending April 2026 – George Gilbertson. Motion carried by voice vote.

There was no public comment.

SPECIAL ORDER OF BUSINESS
Edgewater Haven CBRF Proposal

Edgewater Haven Administrator Justin Cielewicz and Patrick Carroll from Wipfli presented a PowerPoint on the proposed retrofitting of a currently empty wing at the nursing home into a CBRF/assisted living facility. They reviewed the current census, staffing, and upcoming demands for this type of care in the community as well as financial models related to this service. The estimated cost of upgrading the wing in question would be approximately \$2.2 million.

Referrals were noted.

Committee minutes presented: Operations.

From the Operations Committee March 12, 2025 minutes, item #6 (and supporting document on page 12 of the packet, motion by Clendenning/Rozar the last paragraph of the Recruitment & Retention Policy read as follows: *Advancing an employee an additional step beyond Step 6 shall only be considered in extraordinary circumstances, in consultation with Human Resources and a recommendation from the Operations Committee, and requires approval of the Department's oversight committee and the County Board by way of resolution. The Department Head must present justification for the request at the various stages and all eligibility criteria, as defined above, must be satisfied in order for the request to be considered.* A vote on the board was requested, resulting in the motion being carried. Voting no was Breu.

Vice Chair Valenstein declared her intention on taking the first 7 resolutions with one vote. No objection heard.

RESOLUTION 25-3-1

Introduced by: Operations Committee

INTENT & SYNOPSIS: To amend the 2024 budget for Property and Liability Insurance (51931) for higher than anticipated expenditures.

FISCAL NOTE: No cost to Wood County. The source of funding is unanticipated revenues from Insurance Recoveries (48440). The adjustment to the budget is as follows:

<u>Function</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
48440	Insurance Recoveries	\$63,900	
51931	Prop & Liability Ins		\$63,900

Motion by Hamilton/Breu to adopt Resolution 25-3-1. Motion carried unanimously.

RESOLUTION 25-3-2

Introduced by: Health & Human Services and Operations Committees

INTENT & SYNOPSIS: To Amend the 2025 Human Services Department, Norwood Health Center, Capital Projects budget to include expenditures for projects which were in progress, but not completed as of December 31, 2024.

FISCAL NOTE: No Cost to Wood County. The source of funding is unspent from previously approved Capital Projects. Project in question is 20-24-001, Water Pipe Replacement, Phase 1.

<u>Account</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
57420	Capital Projects/Norwood		31,200
54351	Plant Op & Maint Other Eq		150,000
34113	Capital Projects Fund Bal	31,200	
34300	Norwood Fund Balance	150,000	

Motion by Hamilton/Breu to adopt Resolution 25-3-2. Motion carried unanimously.

RESOLUTION 25-3-3

Introduced by: Operations & Public Safety Committees

INTENT & SYNOPSIS: To amend the 2025 Communications - Capital Projects and Radio Engineer budgets to include expenditures for the radio system update project that has been in process but not yet completed as of December 31, 2024.

FISCAL NOTE: No additional cost to Wood County. The source of funding is from previously approved ARPA funds not yet expended and unspent funds from the 2024 Communications Radio Engineer budget. The adjustment to the budget is as follows:

<u>Account</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
43300	ARPA Proceeds	\$1,188,981.92	
57230	Capital Projects		\$1,188,981.92
34300	Fund Balance	\$69,600	
52130	Communications		\$69,600

Motion by Hamilton/Breu to adopt Resolution 25-3-3. Motion carried unanimously.

RESOLUTION 25-3-4

Introduced by: Public Safety & Operations Committees

INTENT & SYNOPSIS: To amend Coroner’s 2024 budget for the purpose of funding higher than anticipated expenditures.

FISCAL NOTE: No cost to Wood County. The source of funding is unanticipated revenues from the Coroner’s Cremation account. The adjustment to the budget is as follows:

Function	Account Name	Debit	Credit
46221	Cremation Revenue	\$14,000	
51231	Coroner		\$14,000

Motion by Hamilton/Breu to adopt Resolution 25-3-4. Motion carried unanimously.

RESOLUTION 25-3-5

Introduced by: Operations Committee

INTENT & SYNOPSIS: To amend the 2024 budget for the Capital Projects-Sheriff/Jail function (57211) for expenditures not included during the original budget process due to ongoing construction of the jail project.

FISCAL NOTE: No additional cost to Wood County. The source of funding is available debt funds from the Capital Projects fund balance. The adjustment to the budget is as follows:

Account	Account Name	Debit	Credit
34113	Capital Projects Fund Balance	\$7,700,000	
57211	Capital Projects Sheriff/Jail		\$7,700,000

Motion by Hamilton/Breu to adopt Resolution 25-3-5. Motion carried unanimously.

RESOLUTION 25-3-6

Introduced by: Public Safety and Operations Committees

INTENT & SYNOPSIS: To amend the 2025 Sheriff’s Department Administration and Jail Operations budgets to include unspent funds from 2024 to offset unanticipated expenses associated with moving into the new jail and Sheriff’s Department.

FISCAL NOTE: No cost to Wood County. The source of the funding is unspent 2024 funds. The adjustment will be as follows:

Function	Account Name	Debit	Credit
34300	Fund Balance	\$135,000	
52110	Admin Operations (2025)		\$35,000
52710	Jail Operations (2025)		\$100,000

Motion by Hamilton/Breu to adopt Resolution 25-3-6. Motion carried unanimously.

RESOLUTION 25-3-7

Introduced by: Operations Committee

INTENT & SYNOPSIS: To amend the 2025 UWSP-Marshfield Capital Projects budget to include expenditures not yet spent and expenditures for projects that were in process but not completed at December 31, 2024.

FISCAL NOTE: No cost to Wood County. The source of funding is unspent capital debt funds from 2024. The adjustment to the budget is as follows:

<u>Account</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
34113	Capital Projects Fund Balance	\$28,790.64	
57640	Capital Projects-UWSP-Mfld		\$28,790.64

Motion by Hamilton/Breu to adopt Resolution 25-3-7. Motion carried unanimously.

Committee minutes presented: Health & Human Services, Veterans Service Commission.

RESOLUTION 25-3-8

Introduced by: Health & Human Services Committee

INTENT & SYNOPSIS: To create Two (2) (.97 FTE’s) Children’s Support and Service Coordinator positions.

FISCAL NOTE: Anticipated wages and benefits based upon Grade H, Step 2, with effective start date of April 1,2025 is:

Wages: \$89,650.76
Fringe: \$41,691.54
Total: \$131,342.30

Motion by Rozar/Buttke to adopt Resolution 25-3-8. Motion carried unanimously.

Committee minutes presented: Public Safety

RESOLUTION 25-3-9

Introduced by: Public Safety Committee

INTENT & SYNOPSIS: To amend the 2025 Sheriff’s Department Administration Operations budget to include unspent funds for a project that will be using unspent Opioid Settlement funds awarded in 2024.

FISCAL NOTE: No cost to Wood County. The source of the funding is unspent Opioid Settlement funds awarded in 2024 and placed in the Administration Operations budget. The adjustment will be as follows:

<u>Function</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
34300	Fund Balance	\$32,020	
52110	Admin Operations (2025)		\$32,020

Motion by Breu/Hamilton to adopt Resolution 25-3-9. Motion carried unanimously.

Committee minutes presented: Conservation, Education, & Economic Development, Golden Sands Resource Conservation & Development Council, North Central Wisconsin Tourism Partnership Tourism.

RESOLUTION 25-3-10

Introduced by: Conservation, Education, & Economic Development Committee

INTENT & SYNOPSIS: Approve an amendment to the Town of Lincoln Official Zoning Ordinance.

FISCAL NOTE: NONE

Motion by Leichtnam/Hamilton to adopt Resolution 25-3-10. Motion carried unanimously.

Committee minutes presented: Judicial & Legislative Committee.

RESOLUTION 25-3-11

Introduced by: Judicial & Legislative Committee

INTENT & SYNOPSIS: To seek the support of the Wood County Board of Supervisors to join the Wisconsin Clerks of Circuit Court Association (WCCCA) and the Wisconsin Counties Association (WCA) in their efforts to increase the Circuit Court Cost Appropriation by \$70 million payable to Wisconsin Counties in the 2025/27 Wisconsin State Budget.

FISCAL NOTE: No cost to Wood County.

Motion by Clendenning/Leichtnam to adopt Resolution 25-3-11. Motion carried unanimously.

Committee minutes presented: Highway Infrastructure & Recreation, Wood County Wildlife Area Advisory.

RESOLUTION 25-3-12

Introduced by: Highway Infrastructure & Recreation Committee

INTENT & SYNOPSIS: To amend the 2024 ATV Trail Maintenance budget (55442) for additional expenditures which were not anticipated during the original budget process.

FISCAL NOTE: No cost to Wood County. The source of the funding is increased revenues from the state ATV grant program. The adjustment to the budget is as follows:

<u>Account</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
43572	ATV Program Revenues	\$55,984.39	
55442	ATV Program Expenses		\$55,984.39

Motion by Hamilton/Schulz to adopt Resolution 25-3-12. Motion carried unanimously.

RESOLUTION 25-3-13

Introduced by: Highway Infrastructure & Recreation Committee

INTENT & SYNOPSIS: To become eligible for maintenance monies on new and existing ATV and Snowmobile

Trails.

FISCAL NOTE: No cost to Wood County. Total reimbursement from State Aid and donated services.

Motion by Buttke/Breu to adopt Resolution 25-3-13. Motion carried unanimously.

Committee minutes presented: Property & Information Technology, Junior Fair Board, Fairgrounds Commission, McMillan Library Board of Trustees, South Central Library Board of Trustees, UW Commission.

RESOLUTION 25-3-14

Introduced by: County Board of Supervisors

INTENT & SYNOPSIS: Relating to the life & public service of David Lyons.

Motion by Schulz/Hahn to adopt Resolution 25-3-14. Motion carried by voice vote. The board stood for a moment of silence in memory of former Supervisor Lyons.

Without objection, Vice Chair Valenstein adjourned the meeting at 11:03 AM. Next scheduled county board meeting is April 15, 2025.

Trent Miner
County Clerk