

AGENDA
PROPERTY & INFORMATION TECHNOLOGY COMMITTEE

DATE: Tuesday, April 1, 2025
TIME: 9:00 AM
LOCATION: Courthouse – Room 302

1. Call meeting to order
2. Public Comments
3. Approve minutes from previous meeting
4. **Information Technology**
 - a. Vouchers
 - b. Monthly Comments
 - c. CIP Request
5. **Maintenance Dept.**
 - a. Vouchers
 - b. Monthly Comments
 - c. CIP Request
 - d. Resolution – Amend 2025 Budget – Courthouse HVAC Project
 - e. Consider requested lease for office space
 - f. Discuss demolition of recently acquired properties adjacent to Courthouse
6. Future Agenda Items
7. Set date and time of next meeting – Monday, May 5, 2025, 9:00 AM
8. Adjourn

Join by phone

+1-408-418-9388 United States Toll
Meeting number (access code): 2499 014 1020

Join by WebEx App or Web

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=mda16b11abe4bad35903c0ea933dc0506>
Meeting number (access code): 2499 014 1020
Meeting password: 040125

MINUTES
PROPERTY & INFORMATION TECHNOLOGY COMMITTEE

DATE: Monday, March 3, 2025

TIME: 9:00 a.m.

PLACE: Courthouse – Room 302

MEMBERS PRESENT: Al Breu, Jeff Penzkover, Dennis Polach, Scott Brehm, Brad Hamilton

OTHERS PRESENT: See attached sign-in list

1. Chairman Breu called the meeting to order at 9:00 AM.
2. There was no public comment.
3. The minutes of the previous meeting were reviewed. Motion by Hamilton/Penzkover to accept them as presented. Motion carried unanimously.
4. The Information Technology vouchers were reviewed. Motion by Hamilton/Polach to approve as presented. Motion carried unanimously.
5. The IT report was reviewed.
6. The Maintenance vouchers were reviewed. Motion by Brehm/Hamilton to approve as presented. Motion carried unanimously.
7. The Maintenance report was reviewed.
8. Facilities Manager Van Tassel shared information for a request for mural in River Block lobby. Motion by Brehm/Penzkover to approve the design for a mural to be painted at River Block. Motion carried unanimously.
9. Van Tassel shared an update regarding the disposition of properties adjacent to the Courthouse
10. The next regular meeting date will be set up by the County Clerk's office.
11. Chair Breu adjourned the meeting at 9:58 AM.

Minutes recorded and prepared by Nicole Gessert. Minutes in draft form until approved at the next meeting.

Committee Report

County of Wood

Report of claims for: INFORMATION TECHNOLOGY

For the period of: MARCH 2025

For the range of vouchers: 27250078 - 27250129

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
27250078	AT&T MOBILITY	MONTHLY CELL/HOTSPOT CHARGES	02/23/2025	\$396.14	P
27250079	AT&T MOBILITY	MONTHLY CELL CHARGES	02/23/2025	\$3,606.28	P
27250080	FRONTIER	PHONE CHARGES	02/19/2025	\$69.26	P
27250081	GOLDFAX	NETWORK FAXING FEBRUARY 2025	03/04/2025	\$86.80	P
27250082	INSIGHT PUBLIC SECTOR INC	ROD - REPLACEMENT MONITORS	02/19/2025	\$298.42	P
27250083	PAESSLER AG	2025 PRTG SUBSCRIPTION	02/28/2025	\$4,373.46	P
27250084	RHYME BUSINESS PRODUCTS	PRINTER/COPIER CHARGES	03/03/2025	\$7,977.50	P
27250085	SOLARUS	PHONE CHGS ACCT 00063942-1	03/01/2025	\$2,861.56	P
27250086	SOLARUS	PHONE CHGS ACCT 00077856-5	03/01/2025	\$245.31	P
27250087	SOLARUS	PHONE CHGS ACCT 00061009-7	03/01/2025	\$69.99	P
27250088	TDS TELECOM	PHONE CHARGES	02/28/2025	\$73.76	P
27250089	TDS TELECOM	PHONE CHARGES	02/28/2025	\$59.80	P
27250090	TDS TELECOM	PHONE CHARGES	02/28/2025	\$45.02	P
27250091	TDS TELECOM	PHONE CHARGES	02/28/2025	\$57.40	P
27250092	TEKSYSTEMS INC	TEMP LBY 2/16/25 - 2/22/25	03/03/2025	\$2,280.00	P
27250093	TEKSYSTEMS INC	TEMP NA 2/16/25 - 2/22/25	03/03/2025	\$1,912.50	P
27250094	US CELLULAR	CELL PHONE CHGS ACCT 277407322	02/16/2025	\$282.11	P
27250095	US CELLULAR	CELL PHONE CHGS ACCT 203391922	02/20/2025	\$12.36	P
27250096	US CELLULAR	CELL PHONE CHGS ACCT 851710598	02/16/2025	\$4.75	P
27250097	US CELLULAR	CELL PHONE CHGS ACCT 203538532	02/20/2025	\$2,143.67	P
27250098	TDS TELECOM	PHONE CHARGES	02/28/2025	\$18.80	P
27250099	AMAZON CAPITAL SERVICES	IT CABLES	03/04/2025	\$24.27	P
27250100	AMAZON CAPITAL SERVICES	HS PHONE CASE FOR C.D.	03/05/2025	\$17.99	P
27250101	AMAZON CAPITAL SERVICES	HS SCREEN PROTECTOR	03/06/2025	\$5.86	P
27250102	AMAZON CAPITAL SERVICES	HS CHARGER BLOCK	03/07/2025	\$7.99	P
27250103	SOLARUS	PHONE CHGS ACCT 00088823-9	03/01/2025	\$2.60	P
27250104	TEKSYSTEMS INC	TEMP LBY 2/23/25 - 3/1/25	03/10/2025	\$2,280.00	P
27250105	TEKSYSTEMS INC	TEMP NA 2/23/25 - 3/1/25	03/10/2025	\$1,912.50	P
27250106	ZOHO CORPORATION	ENDPOINT CENTRAL TECH LICENSE	02/12/2025	\$288.00	P
27250107	VERIZON	CELL CHGS ACCT 242258062-00001	03/01/2025	\$5,157.17	P
27250108	AVI SYSTEMS INC	VC COURTROOM PROJECT	01/31/2025	\$14,785.50	P
27250109	AVI SYSTEMS INC	CH UPDATE-BR 1 SOUND MASKING	02/28/2025	\$4,948.11	P
27250110	CHARTER COMMUNICATIONS (Pittsburgh)	INTERNET PRO100	03/01/2025	\$134.99	P
27250111	CHARTER COMMUNICATIONS (Pittsburgh)	WR FIBER	03/01/2025	\$982.56	P

INFORMATION TECHNOLOGY - MARCH
2025

27250078 - 27250129

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
27250112	CHARTER COMMUNICATIONS (Pittsburgh)	MFLD FIBER	03/01/2025	\$318.06	P
27250113	CHARTER COMMUNICATIONS (Pittsburgh)	NETWORK SERVICES	03/01/2025	\$2,653.59	P
27250114	CENTURYLINK	PHONE/LONG DISTANCE CHARGES	03/01/2025	\$2.51	P
27250115	INSIGHT PUBLIC SECTOR INC	EM MONITOR FOR S.C.	02/13/2025	\$173.16	P
27250116	INSIGHT PUBLIC SECTOR INC	TELEWORKER CONSOLE CABLE	02/24/2025	\$588.19	P
27250117	INSIGHT PUBLIC SECTOR INC	2025 CITRIX MAINTENANCE	02/24/2025	\$35,445.30	P
27250118	INSIGHT PUBLIC SECTOR INC	2025 1ST & 2ND PC ORDER	02/28/2025	\$528.26	P
27250119	INSIGHT PUBLIC SECTOR INC	2025 1ST & 2ND PC ORDER	03/04/2025	\$14,004.96	P
27250120	INSIGHT PUBLIC SECTOR INC	2025 VOIP VMWARE LICENSING	03/03/2025	\$2,029.20	P
27250121	INSIGHT PUBLIC SECTOR INC	RB SWITCH REFRESH PROJECT	03/05/2025	\$3,097.95	P
27250122	TEKSYSTEMS INC	TEMP LBY 03/02/25 - 03/08/25	03/17/2025	\$2,280.00	P
27250123	TEKSYSTEMS INC	TEMP NA 03/02/25 - 03/08/25	03/17/2025	\$1,644.75	P
27250124	AMAZON CAPITAL SERVICES	NW PRIVACY SCREEN	03/17/2025	\$26.99	
27250125	INSIGHT PUBLIC SECTOR INC	2025 1ST & 2ND PC ORDER	03/06/2025	\$60,448.35	
27250126	INSIGHT PUBLIC SECTOR INC	RB SWITCH REFRESH PROJECT	03/11/2025	\$54,362.96	
27250127	TEKSYSTEMS INC	TEMP LBY 3/09/25 - 3/15/25	03/24/2025	\$2,280.00	
27250128	TEKSYSTEMS INC	TEMP NA 3/09/25 - 3/15/25	03/24/2025	\$1,746.75	
27250129	US BANK	ACRONIS, TRNG, JAIL PROJECT	03/18/2025	\$7,557.49	
Grand Total:				\$246,610.90	

Signatures

Committee Chair: _____
 Committee Member: _____
 Committee Member: _____
 Committee Member: _____
 Committee Member: _____

Committee Member: _____
 Committee Member: _____
 Committee Member: _____
 Committee Member: _____



Wood County WISCONSIN

INFORMATION TECHNOLOGY

March 2025

1. Substantial staff time continues to be spent on the preparation, configuration and move in for the new LEC. Staff continue to work on multiple items related to the Law Enforcement Center occupancy. Staff assisted in setting up a new Livescan machine for mugshots and fingerprints. A large amount of time was spent assisting SGTS and Turnkey with their equipment.
2. AI usage guidelines have been outlined and terms of usage agreement forms made available. Users are able to request AI access. Requests for access are being approved by Department Heads and then reviewed and allowed by IT. A date was set and AI general access was blocked. The goal is to ensure responsible use of these technologies in an effort to protect confidential or private information. The process is being refined.
3. Five security incidents were detected in March. Each one of them was triaged, remediated and devices thoroughly cleaned before being returned to the user.
4. Employees submitted 159 Phishing emails to IT for review. Each submittal was reviewed. Several were identified as legitimate phishing attempts. These emails were then removed from all Wood County mailboxes and blocks were put in place to disallow further delivery attempts.
5. Network staff continue to work with the Communications Department on the radio upgrade project. Initial testing of the radios on the new network has been successful. Time is being scheduled with the vendor for installation.
6. The switch for Child Support and Emergency Management was experiencing issues causing some users to be disconnected from the network. Staff replaced the switch afterhours.
7. Continued software development work on the Planning & Zoning Permits system to implement an improved public search available on the website.
8. Completed an upgrade to the GIS (geographic mapping) server software used to operate our county Land Records office and mapping services.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

9. Continue the process of migrating virtual servers. The remaining servers need to be migrated during off hours as they are large and take a long period of time to transfer or have an impact on operations.
10. Continue custom work for Human Services Electronic Health Record System, SmartCare. This includes reports, stored procedures, and import of ICD10 codes. The stored procedures and code import items have been completed.
11. Requested and received a project request for an Electronic Medical Records system from Criminal Justice. Continued working with them to identify needs and caveats of the system that was purchased before the project request was submitted for IT review.
12. Continue work to implement Everbridge, mass communication software, for Norwood and Edgewater. This will replace the current system that is used heavily.
13. Planning an upgrade for the CIS software for the Computer Aided Dispatch (CAD). This upgrade is necessary in order to complete other projects that Dispatch is requesting. The 'Use of Force' supplemental narrative report with drop down options for the jail will be fixed during the upgrade.
14. Working with Dispatch on Total Response and Eventide software requests. This software will replace current solutions used in Dispatch.
15. Staff are working with Southern Health Partners (SHP), CIS, Criminal Justice and Jail staff to implement an Electronic Medical Record (EMR) for the jail. The hosted server is being built and the interface with the EMR and CIS is being stood up. IT is working with Criminal Justice staff on the hardware needs and budget restraints.
16. Programming staff works to improve support documentation for the Sage HRMS, Human Resources Management System, system for employee benefit and payroll data.
17. Programming staff continue the preliminary process of vetting replacement systems for HRMS and Dynamics. An RFI was created and sent out, with a submission deadline of March 25th, 2025.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

-
18. Staff continue the review of the configuration of O365 to ensure the environment is properly configured, easy to use and has the proper security in place as we begin to implement SharePoint, Teams, and One Drive and work to migrate email servers to Exchange Online. The email migration process is working. Staff are now reviewing plans for backup and email encryption for the new environment.
 19. Completed review of proposals for an enhancement of County court rooms A/V system. This will be to improve reliability for in room and video conference communication. A room to house the new equipment has been located. Equipment has been ordered and preparations for installation have begun. The wiring project parameters have been expanded as we review the new project needs for a recent request by the new district attorney who wants to implement a paperless system as soon as possible.
 20. Assisted Maintenance department and vendor on sound masking for the jury room. This project has been completed.
 21. Continue project to replace and/or upgrade Winscribe for Human Services.
 22. System\code improvement for the in-house Planning & Zoning permitting system continues.
 23. Norwood and Edgewater Matrix Claims Management support continues with multi-factor authentication (MFA) migration to a new system. Account work for new backup procedures for Claims Management continues.
 24. Support for GCS\Catalis property tax systems is ongoing. The former property tax software version end-of-life is set for Fall of 2024 and was on-prem, servers at Wood County. The upgraded version is cloud based. System migration and training is complete and go-live was July 15, 2024. Preparations begin for migrating the 34 municipalities to the new system by late 2025. The onsite database, web and application servers that were migrated have been decommissioned.
 25. Continued work on forms process improvement and document storage in Information Technology leveraging Laserfiche.
 26. Continued work consolidating programming source control systems to organize historical and ongoing software development projects. This will eliminate a server as part of the Server OS update project.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

-
27. Continue work on preparing data for migration from Human Services IMS, current document management system & TCM, Electronic Health Record System, into Laserfiche, countywide document management system. Held in-depth conversations with HS staff and continue working to provide data to them for organization and proper data retention.
 28. Support for Norwood Healthcare Center and Edgewater Haven Matrix (EHR) and CART (CMS abstraction and reporting tool) software is ongoing. eMAR provides ability to dispense patient medication when the EHR system is not accessible. Super user training continues and results in improved support of the EHR (electronic health record) system. Work to update and support new CMS connection requirements for MFA and VPN continues.
 29. Implementation is complete meeting the latest CMS (Centers for Medicare and Medicaid) reporting requirement for the Norwood Admissions Hospital unit transparency in pricing reporting. Additional new requirements for reporting began January 1, 2025.
 30. Continued work with WISHIN and Matrix on standing up the CCD and ADT interfaces. The ADTs are in the test environment, and the CCDs should be in the test environment by the end of February. Norwood Admin and IT have accounts for the test environment to verify information that is being sent to WISHIN. Testing has revealed there is a format issue with the CCDs that WISHIN and Matrix are working to correct.
 31. Network staff continue to respond to information gathered by the recently implemented SIEM, Security Information & Event Management, solution. This gives us much needed insight into threat detection, security events, and compliance information and other useful metrics for ensuring that the Wood County network and computers are protected. Software has been installed on all Wood County clients and servers with sensors configured to monitor network traffic for malicious activity. The Virtual Scanner is fully operational. Work is being spent on planning risk scanning schedules for all endpoints on the County network.
 32. The TimeStar, electronic timecard and time tracking software system configuration changes is ongoing. Staff works to adjust settings as change requests continue. PBJ reports are submitted to CMS (Centers for Medicare & Medicaid) using TimeStar data for both the Edgewater and Norwood Facilities.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

-
33. The Register of Deeds work to upgrade multiple applications continues. IT staff escorts and assists the vendor, Fidlar Technologies, with server and application updates and maintenance on a regular basis. AVID software upgrade is scheduled for late March.
 34. IT staff work to schedule and upgrade various server operating systems and database management systems, and SQL server is nearly complete. This ongoing project took considerable time to plan, test, and implement.
 35. The 2025 PC replacement orders have been identified. The 1st and 2nd quarter orders have been placed and equipment is starting to be received. Placement of the last of the 2024 replacement devices has been scheduled. The remaining devices are for Parks, and we anticipate being able to access these locations in May.
 36. The IT Security Team continues the Security Awareness Program. Members of our team have been virtually attending mentoring meetings with leaders in the cybersecurity area, as arranged by the MS-ISAC (Multi-State Information Sharing and Analysis Center). The 1st quarter security awareness training was assigned to all County users.
 37. Cyber Security Analyst attended Spring Cyber Fest Training.
 38. For the month of February, 550 helpdesk requests were created, with staff completing 540 tickets and leaving 160 open requests. In addition, there are currently 273 project requests.
 39. Jeremy Heckendorf, Systems Technician, resigned his position. His last day was February 21st. Recruitment to fill the System Technician vacancy is underway. Initial interviews were held and 2nd interviews are scheduled for March 28th. One of the two contracted Network Analysts contract has ended. We have begun recruitment for this vacancy.
 40. As we prepare for the increased demands on IT, discussions with Maintenance continue regarding space needs for the IT department. With the addition of the Cyber Security analyst position, we are out of room in our current location. There is significant increase of technology that will need to be supported in the LEC and increase of staff and services in other Departments within the County increases the demands on IT support as well. It is inevitable that IT will need additional IT staff in order to properly support the County's expanded facilities, additional staff, additional software, hardware and systems and the increased reliance on technology.

Information Technology CIP		
2026	Investment	Total Per Year
County Storage & Backup Infrastructure	145,000.00	
Video Conferencing - EM	11,500.00	
Firewall Replacement	61,250.00	
HRMS/Payroll replacement	300,000.00	
		517,750.00
2027		
Server Infrastructure/Network Server	180,000.00	
County Wireless Infrastructure	253,500.00	
Dynamics placeholder	400,000.00	
Forensic Server (PC Replacment Fund)	17,500.00	
		851,000.00
2028		
County Network hardware at remote County locations	125,000.00	
		125,000.00

**WOOD COUNTY
CAPITAL IMPROVEMENT PLAN
2026-2030**

#1	Department #	Year	Project #	
PROJECT #:	13	26	-001	1326-001
PROJECT NAME:	EM Video Conference Sytems			
START DATE:				
END DATE:				

#2	DEPARTMENT	13	Emergency Management
	CONTACT PERSON	Amy Kaup	
	TYPE	Equipment-Network Infrastructure	
	USEFUL LIFE	5 - 10	
	CATEGORY	Major Equipment	
	PRIORITY	Necessary	

TOTAL PROJECT COSTS: \$ 12,500

PROJECT DESCRIPTION:

Replace EM Video Conference Unit.

PROJECT ALTERNATIVES:

Not be able to use VC.

RELATIONSHIP TO OTHER PROJECTS:

N/A

PROJECT JUSTIFICATION Priority from Above **Necessary**

Need to upgrade current unit so it is supported and remains current.

Expenditure Schedule

PRIOR TOTAL		2026	2027	2028	2029	2030	TOTAL	FUTURE TOTAL
\$ 10,512	Planning/Design						-	
	Land Improvement						-	
	Construction/Maintenance						-	
	Equip/Vehicles/Furniture	12,500					12,500	
	Other						-	
		\$ 12,500	\$ -	\$ -	\$ -	\$ -	\$ 12,500	

Funding Sources

PRIOR TOTAL		2026	2027	2028	2029	2030	TOTAL	FUTURE TOTAL
	Tax Levy						-	
	Debt						-	
	State/Federal Grant						-	
	Departmental Rent						-	
	User Fees						-	
	Donations & Contributions						-	
	Other						-	
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

OPERATIONAL IMPACT/OTHER

Operating Budget Impact

PRIOR TOTAL		2026	2027	2028	2029	2030	TOTAL	FUTURE TOTAL
	Salaries & Fringes						-	
	Professional Services						-	
	Supplies/Materials						-	
	Depreciation						-	
	Other (Insurance, Utilities)						-	
	Principal & Interest						-	
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

**WOOD COUNTY
CAPITAL IMPROVEMENT PLAN
2026-2030**

#1	Department #	Year	Project #	
PROJECT #:	27	26	-001	2726-001
PROJECT NAME:	County Storage & Backup Infrastructure			
START DATE:				
END DATE:				

TOTAL PROJECT COSTS: \$ 145,000

#2	DEPARTMENT	27	Information Technology
	CONTACT PERSON	Amy Kaup	
	TYPE	Equipment-Network Infrastructure	
	USEFUL LIFE	5 - 10	
	CATEGORY	Major Equipment	
	PRIORITY	Necessary	

PROJECT DESCRIPTION:

Increase capacity of County storage, update current hardware. Ensure proper backup and recovery is in place for additional data storage.

PROJECT ALTERNATIVES:

None

RELATIONSHIP TO OTHER PROJECTS:

N/A

PROJECT JUSTIFICATION Priority from Above **Necessary**

Data storage needs to be kept up to date and expanded as files increase in size and new systems continue to be added. As storage increases to allow for larger and more files, costs associated with backup and business continuity also increase.

Expenditure Schedule

PRIOR TOTAL		2026	2027	2028	2029	2030	TOTAL	FUTURE TOTAL
\$ 106,000	Planning/Design	145,000					145,000	
	Land Improvement						-	
	Construction/Maintenance						-	
	Equip/Vehicles/Furniture						-	
	Other						-	
		\$ 145,000	\$ -	\$ -	\$ -	\$ -	\$ 145,000	

Funding Sources

PRIOR TOTAL		2026	2027	2028	2029	2030	TOTAL	FUTURE TOTAL
	Tax Levy						-	
	Debt						-	
	State/Federal Grant						-	
	Departmental Rent						-	
	User Fees						-	
	Donations & Contributions						-	
	Other						-	
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

OPERATIONAL IMPACT/OTHER

Operating Budget Impact

PRIOR TOTAL		2026	2027	2028	2029	2030	TOTAL	FUTURE TOTAL
	Salaries & Fringes						-	
	Professional Services						-	
	Supplies/Materials						-	
	Depreciation						-	
	Other (Insurance, Utilities)						-	
	Principal & Interest						-	
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

**WOOD COUNTY
CAPITAL IMPROVEMENT PLAN
2026-2030**

#1	Department #	Year	Project #	
PROJECT #:	27	26	-001	2726-001
PROJECT NAME:	Firewall Replacement			
START DATE:				
END DATE:				

#2	DEPARTMENT	27	Information Technology
	CONTACT PERSON	Amy Kaup	
	TYPE	Equipment-Network Infrastructure	
	USEFUL LIFE	5 - 10	
	CATEGORY	Major Equipment	
	PRIORITY	Urgent	

TOTAL PROJECT COSTS: \$ 61,250

PROJECT DESCRIPTION:

Replace County firewalls.

PROJECT ALTERNATIVES:

RELATIONSHIP TO OTHER PROJECTS:

N/A

PROJECT JUSTIFICATION Priority from Above **Urgent**

County firewalls manage all incoming and outgoing traffic. It is imperative these remain current and in good working order. Any issues with the firewalls would cause a major disruption in County business. Firewalls also act as a first line of defense on protecting the County internal network.

Expenditure Schedule

PRIOR TOTAL		2026	2027	2028	2029	2030	TOTAL	FUTURE TOTAL
\$ 52,929	Planning/Design						-	
	Land Improvement						-	
	Construction/Maintenance						-	
	Equip/Vehicles/Furniture	61,250					61,250	
	Other						-	
		\$ 61,250	\$ -	\$ -	\$ -	\$ -	\$ 61,250	

Funding Sources

PRIOR TOTAL		2026	2027	2028	2029	2030	TOTAL	FUTURE TOTAL
	Tax Levy						-	
	Debt						-	
	State/Federal Grant						-	
	Departmental Rent						-	
	User Fees						-	
	Donations & Contributions						-	
	Other						-	
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

OPERATIONAL IMPACT/OTHER

Operating Budget Impact

PRIOR TOTAL		2026	2027	2028	2029	2030	TOTAL	FUTURE TOTAL
	Salaries & Fringes						-	
	Professional Services						-	
	Supplies/Materials						-	
	Depreciation						-	
	Other (Insurance, Utilities)						-	
	Principal & Interest						-	
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

Committee Report

County of Wood

Report of claims for: MAINTENANCE

For the period of: MARCH 2025

For the range of vouchers: 19250158 - 19250256 50121078 - 50121078

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19250158	AMAZON CAPITAL SERVICES	SHOP SUPPLIES	02/25/2025	\$17.98	P
19250159	AMAZON CAPITAL SERVICES	JAIL PROJECT - FF&E	02/26/2025	\$56.99	P
19250160	AMAZON CAPITAL SERVICES	SHOP SUPPLIES	02/28/2025	\$9.89	P
19250161	AMAZON CAPITAL SERVICES	SHOP SUPPLIES	03/03/2025	\$180.61	P
19250162	AMAZON CAPITAL SERVICES	SHOP SUPPLIES	03/03/2025	\$41.69	P
19250163	ADVANCE JANITORIAL SERVICE & SUPPLY	CLEANING RIVER BLOCK	02/25/2025	\$4,303.29	P
19250164	ADVANCE JANITORIAL SERVICE & SUPPLY	CLEANING COURTHOUSE, JAIL	02/28/2025	\$7,171.10	P
19250165	CINTAS CORPORATION	MAT CLEANING COURTHOUSE	02/12/2025	\$655.34	P
19250166	CINTAS CORPORATION	MAT CLEANING RIVER BLOCK	02/21/2025	\$152.83	P
19250167	CINTAS CORPORATION	MAT CLEANING COURTHOUSE	02/26/2025	\$646.23	P
19250168	WATER WORKS & LIGHTING COMM	SHERIFF LOCKUP OUTDOOR LIGHTS	02/26/2025	\$13.16	P
19250169	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC SVC JOINT USE	02/26/2025	\$225.25	P
19250170	WATER WORKS & LIGHTING COMM	RIVER BLOCK WATER/SEWER	02/26/2025	\$629.53	P
19250171	WATER WORKS & LIGHTING COMM	ELECTRIC SVC SHERIFF LOCKUP	02/26/2025	\$89.49	P
19250172	WATER WORKS & LIGHTING COMM	RIVER BLOCK OUTSIDE LIGHTING	02/26/2025	\$107.76	P
19250173	TDS TELECOM	PHONE CHARGES	02/28/2025	(Voided)	P
19250174	SUPERIOR CHEMICAL LLC	CLEANING SUPPLIES	03/05/2025	\$1,404.93	P
19250175	NASSCO INC	CLEANING SUPPLIES	03/05/2025	\$441.31	P
19250176	AMAZON CAPITAL SERVICES	JAIL PROJECT - TVS	02/19/2025	\$679.98	P
19250177	AMAZON CAPITAL SERVICES	CLEANING SUPPLIES	03/04/2025	\$40.49	P
19250178	AMAZON CAPITAL SERVICES	SHOP SUPPLIES	03/05/2025	\$83.61	P
19250179	APEX ENGINEERING INC	CH HTG SYSTEM - ADMIN PHASE	02/28/2028	\$3,500.00	P
19250180	CONSOLIDATED WATER POWER COMPANY	RIVER BLOCK ELECTRIC FEB 2025	03/04/2025	\$3,990.95	P
19250181	ECON ELECTRIC	CH UPDATES - TR POWER RETROFIT	03/06/2025	\$2,429.52	P
19250182	GAPPA SECURITY SOLUTIONS LLC	CH SECURITY-CONTROLLERS, CORES	02/28/2025	\$3,519.00	P
19250183	GAPPA SECURITY SOLUTIONS LLC	CH SECURITY - KEYS, CORES	03/06/2025	\$112.75	P
19250184	JOSLIN CONCRETE	FEB 25 SNOW REMOVAL - CH, RB	03/01/2025	\$3,545.00	P
19250185	KRISS PREMIUM PRODUCTS INC	BOILER CHEMICALS	02/25/2025	\$950.96	P
19250186	NORTHSTAR ENVIRONMENTAL TESTING LLC	CH HVAC - ASBESTOS TESTING	02/27/2025	\$502.00	P
19250187	QUALITY DOOR & HARDWARE	RB SERVICE CALL	02/27/2025	\$343.70	P
19250188	WE ENERGIES	GAS SERVICE JAIL - FEB	03/03/2025	\$761.20	P
19250189	WE ENERGIES	GAS SERVICE 321 MARKET ST-FEB	03/04/2025	\$161.14	P
19250190	WE ENERGIES	GAS SERVICE 441 SARATOGA - FEB	03/04/2025	\$196.56	P
19250191	WE ENERGIES	GAS SERVICE RIVER BLOCK - FEB	03/03/2025	\$977.67	P

Committee Report - County of Wood

MAINTENANCE - MARCH 2025

50121078 - 50121078 19250158 - 19250256

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19250192	WE ENERGIES	GAS SERVICE SHERIFF LOCKUP-FEB	03/06/2025	\$282.03	P
19250193	WE ENERGIES	GAS SERVICE COURTHOUSE - FEB	03/03/2025	\$1,429.91	P
19250194	WE ENERGIES	GAS SERVICE JOINT USE BLDG-FEB	03/06/2025	\$602.59	P
19250195	CDW GOVERNMENT INC	JAIL PROJECT - UPS/TRNG RACKS	02/14/2025	\$3,457.60	P
19250196	DECKER SUPPLY CO	JAIL PROJECT - SIGNAGE	02/21/2025	\$107.02	P
19250197	GAPPA SECURITY SOLUTIONS LLC	JAIL PROJECT - LOCKSETS	02/28/2025	\$1,342.00	P
19250198	GRAINGER (Maintenance)	JAIL PROJECT - FF&E	02/25/2025	\$24.30	P
19250199	MCMaster-CARR SUPPLY CO	JAIL PROJECT - FF&E	02/25/2025	\$59.74	P
19250200	MIDWEST SECURITY PRODUCTS INC	JAIL PROJECT - FF&E	02/25/2025	\$1,943.59	P
19250201	THE SAMUELS GROUP INC	JAIL PROJECT - 38TH PAYMENT	03/06/2025	\$340,773.17	P
19250202	SHERWIN-WILLIAMS CO THE	JAIL PROJECT - PAINT	03/05/2025	\$32.47	P
19250203	STRATFORD SIGN COMPANY LLC	JAIL PROJECT - SIGNAGE	02/28/2025	\$1,624.70	P
19250204	STRATFORD SIGN COMPANY LLC	JAIL PROJECT - SIGNAGE	03/05/2025	\$4,705.72	P
19250205	STRATFORD SIGN COMPANY LLC	JAIL PROJECT - SIGNAGE	03/06/2025	\$121.25	P
19250206	ULINE	JAIL PROJECT - FF&E	02/26/2025	\$132.31	P
19250207	VICTORY SUPPLY LLC	JAIL PROJECT - FF&E	03/05/2025	\$2,382.00	P
19250208	WISCONSIN VALLEY BUILDING PRODUCTS	JAIL PROJECT - FF&E	02/26/2025	\$1,071.14	P
19250209	WISCONSIN VALLEY BUILDING PRODUCTS	JAIL PROJECT - FF&E	02/28/2025	\$708.75	P
19250210	SUPERIOR CHEMICAL LLC	CLEANING SUPPLIES	03/11/2025	\$813.05	P
19250211	QUALITY PLUS PRINTING INC	PRINTING	03/11/2025	\$60.00	P
19250212	NEIS ELEVATOR INSPECTION SERVICES	RB ELEVATOR INSPECTION	03/07/2025	\$176.22	P
19250213	CONSTELLATION NEWENERGY-GAS DIVISION	CH, JAIL, RB GAS SERVICE	03/12/2025	\$7,381.31	P
19250214	HARTERS FOX VALLEY DISPOSAL LLC	WASTE DISPOSAL FEES	03/01/2025	\$765.16	P
19250215	HOME DEPOT CREDIT SERV (Maintenance)	CH/SHOP, RB, NEW JAIL	03/05/2025	\$4,879.09	P
19250216	WATER WORKS & LIGHTING COMM	WATER/SEWER SERVICE JAIL	03/12/2025	\$2,653.46	P
19250217	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC 441 SARATOGA	03/12/2025	\$192.25	P
19250218	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC 321 MARKET	03/12/2025	\$90.52	P
19250219	WATER WORKS & LIGHTING COMM	WATER/SEWER SERVICE COURTHOUSE	03/12/2025	\$1,145.41	P
19250220	WATER WORKS & LIGHTING COMM	ELEC SVC COURTHOUSE SECURITY	03/12/2025	\$21.51	P
19250221	WATER WORKS & LIGHTING COMM	ELECTRIC SERVICE BAKER LOT	03/12/2025	\$48.01	P
19250222	WATER WORKS & LIGHTING COMM	RB PARKING LOT STORM SEWER	03/12/2025	\$51.38	P
19250223	WATER WORKS & LIGHTING COMM	RIVER BLOCK STORM SEWER	03/12/2025	\$59.80	P
19250224	WATER WORKS & LIGHTING COMM	SARATOGA ST STORM SEWER	03/12/2025	\$10.30	P
19250225	WATER WORKS & LIGHTING COMM	COURTHOUSE STORM SEWER	03/12/2025	\$126.47	P
19250226	WATER WORKS & LIGHTING COMM	COURTHOUSE ELECTRIC	03/12/2025	\$10,188.26	P
19250227	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC NEW JAIL	03/12/2025	\$11,111.74	P
19250228	NASSCO INC	CLEANING SUPPLIES	03/18/2025	\$95.60	P
19250229	QUALITY PLUS PRINTING INC	PRINTING-VW	03/18/2025	\$55.13	P
19250230	DIAMOND BUSINESS GRAPHICS	PRINTING-CORP COUNSEL	03/18/2025	\$89.28	P
19250231	AMAZON CAPITAL SERVICES	JAIL PROJECT - IT SUPPLIES	03/14/2025	\$181.87	
19250232	AMAZON CAPITAL SERVICES	SHOP SUPPLIES	03/15/2025	\$117.46	
19250233	AMAZON CAPITAL SERVICES	JAIL PROJECT - FF&E	03/17/2025	\$71.85	
19250234	AMAZON CAPITAL SERVICES	THERMOSTAT COVER	03/19/2025	\$19.99	
19250235	AMAZON CAPITAL SERVICES	JAIL PROJECT - FF&E	03/19/2025	\$23.95	

Committee Report - County of Wood

MAINTENANCE - MARCH 2025

50121078 - 50121078 19250158 - 19250256

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19250236	HARBOR FREIGHT COMMERCIAL ACCOUNT	AIR COMPRESSOR	03/24/2025	\$399.99	
19250237	MAVO SYSTEMS WISCONSIN LLC	CH UPDATES-REMOVE FLOOR 3RD FL	03/20/2025	\$2,428.00	
19250238	SHRED SAFE LLC	CONFIDENTIAL SHREDDING	03/18/2025	\$175.00	
19250239	US BANK	JAIL PROJECT, CAD SOFTWARE	03/18/2025	\$2,001.20	
19250240	BLOCK IRON & SUPPLY COMPANY INC	JAIL PROJECT - ELECTRIC STRIKE	03/12/2025	\$542.80	
19250241	CRESCENT ELECTRIC SUPPLY CO	JAIL PROJECT - FF&E	03/10/2025	\$180.14	
19250242	GAPPA SECURITY SOLUTIONS LLC	JAIL PROJECT - KEYS	03/13/2025	\$33.50	
19250243	GAPPA SECURITY SOLUTIONS LLC	JAIL PROJECT-SINGLE KEY SWITCH	03/13/2025	\$141.50	
19250244	GAPPA SECURITY SOLUTIONS LLC	JAIL PROJECT - PADLOCK, KEYS	03/13/2025	\$1,049.50	
19250245	GRAINGER (Maintenance)	JAIL PROJECT - FF&E	03/19/2025	\$56.25	
19250246	MAXIMUM COATINGS LLC	JAIL PROJECT - MANHOLE COVER	01/29/2025	\$165.00	
19250247	NASSCO INC	JAIL PROJECT - FF&E	03/13/2025	\$1,885.53	
19250248	NASSCO INC	JAIL PROJECT - FF&E	03/13/2025	\$890.16	
19250249	NASSCO INC	JAIL PROJECT - FF&E	03/19/2025	\$1,579.15	
19250250	NASSCO INC	JAIL PROJECT - FF&E	03/20/2025	\$296.72	
19250251	NASSCO INC	JAIL PROJECT - FF&E	03/20/2025	\$108.46	
19250252	ULINE	JAIL PROJECT - FF&E	03/04/2025	\$227.74	
19250253	V3 DISTRIBUTION INC	JAIL PROJECT - PHONE DEVICES	03/11/2025	\$442.14	
19250254	WISCONSIN VALLEY BUILDING PRODUCTS	JAIL PROJECT - FF&E	03/14/2025	\$1,186.50	
19250255	AMAZON CAPITAL SERVICES	CREDIT - JAIL PROJECT FF&E	03/24/2025	(\$23.95)	
19250256	NASSCO INC	CREDIT - JAIL PROJECT FF&E	03/24/2025	(\$238.97)	
50121078	BATTERIES PLUS BULBS		03/11/2025	\$198.72	P
Grand Total:				\$452,896.35	

Signatures

Committee Chair: _____
 Committee Member: _____
 Committee Member: _____
 Committee Member: _____
 Committee Member: _____

Committee Member: _____
 Committee Member: _____
 Committee Member: _____
 Committee Member: _____



Wood County

WISCONSIN

Reuben Van Tassel
Facilities Manager

Letter of Comments April 2025

Ongoing Projects and Planning

Jail Project – The Sheriff’s Department relocated Wood County Jail operations to the new facility; this is a monumental accomplishment that should be recognized as a great success for everyone involved.

Building automation system adjustments and programming is ongoing.

Details for demolition of the old jail are still under review by the architect, structural engineer, demolition contractor, and our construction manager.

Maintenance staff are assisting with setup and relocation of equipment in the new facility.

The next phase of construction will continue to limit accessibility and parking around the Courthouse; we owe a thank you to all staff who have been willing to deal with these temporary conditions.

Courthouse – Opening the new entrance for all staff and visitors has highlighted the ongoing accessibility challenge that many people must overcome when entering the Courthouse.

The contractor responsible for replacing our heating system has been collecting more information onsite and has begun some of the work in the building.

Miscellaneous

Continuing to work with City staff and adjacent property occupants regarding accessibility improvements at the Courthouse.

Attended PIT, County Board, and numerous project meetings.

**WOOD COUNTY
CAPITAL IMPROVEMENT PLAN
2026-2030**

#1		Department #	Year	Project #
	PROJECT #	19	26	-001
	PROJECT NAME:	COURTHOUSE M.E.P. UPDATES		
	START DATE:	1/1/2026		
	END DATE:	12/31/2026		

#2		DEPARTMENT	19	Maintenance
	CONTACT PERSON:	REUBEN VAN TASSEL		
	TYPE:	Equipment		
	USEFUL LIFE:	10- 20		
	CATEGORY:	Major Equipment		
	PRIORITY:	Urgent		

TOTAL PROJECT COSTS: \$ 50,000

PROJECT DESCRIPTION:
COURTHOUSE M.E.P. UPDATES

PROJECT ALTERNATIVES:

RELATIONSHIP TO OTHER PROJECTS:

PROJECT JUSTIFICATION Priority from Above **Urgent**
MECHANICAL, ELECTRICAL, AND PLUMBING SYSTEMS ARE BEYOND THEIR USEFUL LIFE AND MUST BE REPLACED.

Expenditure Schedule

PRIOR TOTAL		2026	2027	2028	2029	2030	TOTAL	FUTURE TOTAL
	Planning/Design						-	
	Land Improvement						-	
	Construction/Maintenance						-	
	Equip/Vehicles/Furniture	50,000					50,000	
	Other						-	
		\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000	

Funding Sources

PRIOR TOTAL		2026	2027	2028	2029	2030	TOTAL	FUTURE TOTAL
	Tax Levy						-	
	Debt						-	
	State/Federal Grant						-	
	Departmental Rent						-	
	User Fees						-	
	Donations & Contributions						-	
	Other	50,000					50,000	
		\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000	

OPERATIONAL IMPACT/OTHER

Operating Budget Impact

PRIOR TOTAL		2026	2027	2028	2029	2030	TOTAL	FUTURE TOTAL
	Salaries & Fringes						-	
	Professional Services						-	
	Supplies/Materials						-	
	Depreciation						-	
	Other (Insurance, Utilities)						-	
	Principal & Interest						-	
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

**WOOD COUNTY
CAPITAL IMPROVEMENT PLAN
2026-2030**

#1	Department #	Year	Project #		
	PROJECT #	19	26	-002	1926-002
	PROJECT NAME:	COURTHOUSE UPDATES & REPAIRS			
	START DATE:	1/1/2026			
	END DATE:	12/31/2026			

#2	DEPARTMENT	19	Maintenance
	CONTACT PERSON	REUBEN VAN TASSEL	
	TYPE	Building Improvements	
	USEFUL LIFE	10- 20	
	CATEGORY	Building	
	PRIORITY	Necessary	

TOTAL PROJECT COSTS: \$ 50,000

PROJECT DESCRIPTION:
COURTHOUSE UPDATES & REPAIRS

PROJECT ALTERNATIVES:

RELATIONSHIP TO OTHER PROJECTS:

PROJECT JUSTIFICATION Priority from Above **Necessary**
FACILITY OUTDATED AND MUST BE UPDATED TO MAINTAIN CURRENT OPERATION AND MEET FUTURE NEEDS.

Expenditure Schedule

PRIOR TOTAL	2026	2027	2028	2029	2030	TOTAL	FUTURE TOTAL
	Planning/Design					-	
	Land Improvement					-	
	Construction/Maintenance	50,000				50,000	
	Equip/Vehicles/Furniture					-	
	Other					-	
	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000	

Funding Sources

PRIOR TOTAL	2026	2027	2028	2029	2030	TOTAL	FUTURE TOTAL
	Tax Levy					-	
	Debt					-	
	State/Federal Grant					-	
	Departmental Rent					-	
	User Fees					-	
	Donations & Contributions					-	
	Other	50,000				50,000	
	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000	

OPERATIONAL IMPACT/OTHER

Operating Budget Impact

PRIOR TOTAL	2026	2027	2028	2029	2030	TOTAL	FUTURE TOTAL
	Salaries & Fringes					-	
	Professional Services					-	
	Supplies/Materials					-	
	Depreciation					-	
	Other (Insurance, Utilities)					-	
	Principal & Interest					-	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

**WOOD COUNTY
CAPITAL IMPROVEMENT PLAN
2026-2030**

#1		Department #	Year	Project #	
	PROJECT #	19	26	-003	1926-003
	PROJECT NAME:	RIVER BLOCK UPDATES & REPAIRS			
	START DATE:	1/1/2026			
	END DATE:	12/31/2026			

#2		DEPARTMENT	19	Maintenance	
		CONTACT PERSON	REUBEN VAN TASSEL		
		TYPE	Building Improvements		
		USEFUL LIFE	10- 20		
		CATEGORY	Building		
		PRIORITY	Necessary		

TOTAL PROJECT COSTS: \$ 125,000

PROJECT DESCRIPTION:
RIVER BLOCK UPDATES & REPAIRS

PROJECT ALTERNATIVES:

RELATIONSHIP TO OTHER PROJECTS:

PROJECT JUSTIFICATION Priority from Above **Necessary**
FACILITY OUTDATED AND MUST BE UPDATED TO MAINTAIN CURRENT OPERATION AND MEET FUTURE NEEDS.

Expenditure Schedule

	2026	2027	2028	2029	2030	TOTAL	
PRIOR TOTAL							
Planning/Design						-	
Land Improvement						-	
Construction/Maintenance	125,000					125,000	
Equip/Vehicles/Furniture						-	
Other						-	
	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ 125,000	

Funding Sources

	2026	2027	2028	2029	2030	TOTAL	
PRIOR TOTAL							
Tax Levy						-	
Debt						-	
State/Federal Grant						-	
Departmental Rent						-	
User Fees						-	
Donations & Contributions						-	
Other	125,000					125,000	
	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ 125,000	

OPERATIONAL IMPACT/OTHER

Operating Budget Impact

	2026	2027	2028	2029	2030	TOTAL	
PRIOR TOTAL							
Salaries & Fringes						-	
Professional Services						-	
Supplies/Materials						-	
Depreciation						-	
Other (Insurance, Utilities)						-	
Principal & Interest						-	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

**WOOD COUNTY
CAPITAL IMPROVEMENT PLAN
2026-2030**

#1		Department #	Year	Project #	
PROJECT #	19	26	-004	1926-004	
PROJECT NAME:	SECURITY UPDATES				
START DATE:	1/1/2026				
END DATE:	12/31/2026				

TOTAL PROJECT COSTS: \$ 25,000

#2		DEPARTMENT	19	Maintenance
		CONTACT PERSON	REUBEN VAN TASSEL	
		TYPE	Equipment	
		USEFUL LIFE	10- 20	
		CATEGORY	Major Equipment	
		PRIORITY	Necessary	

PROJECT DESCRIPTION:

SECURITY UPDATES

PROJECT ALTERNATIVES:

RELATIONSHIP TO OTHER PROJECTS:

PROJECT JUSTIFICATION Priority from Above **Necessary**

FACILITY WAS NOT DESIGNED WITH SECURITY IN MIND. UPDATES ARE NEEDED TO MAINTAIN SAFETY AND SECURITY OF OUR FACILITY, STAFF, AND VISITORS.

Expenditure Schedule

	2026	2027	2028	2029	2030	TOTAL		
PRIOR TOTAL							FUTURE TOTAL	
Planning/Design						-		
Land Improvement						-		
Construction/Maintenance						-		
Equip/Vehicles/Furniture	25,000					25,000		
Other						-		
	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000		

Funding Sources

	2026	2027	2028	2029	2030	TOTAL		
PRIOR TOTAL							FUTURE TOTAL	
Tax Levy						-		
Debt						-		
State/Federal Grant						-		
Departmental Rent						-		
User Fees						-		
Donations & Contributions						-		
Other	25,000					25,000		
	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000		

OPERATIONAL IMPACT/OTHER

Operating Budget Impact

	2026	2027	2028	2029	2030	TOTAL		
PRIOR TOTAL							FUTURE TOTAL	
Salaries & Fringes						-		
Professional Services						-		
Supplies/Materials						-		
Depreciation						-		
Other (Insurance, Utilities)						-		
Principal & Interest						-		
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		

**WOOD COUNTY
CAPITAL IMPROVEMENT PLAN
2026-2030**

#1		Department #	Year	Project #	
PROJECT #	19	26	-005	1926-005	
PROJECT NAME:	LAWN EQUIPMENT				
START DATE:	1/1/2026				
END DATE:	12/31/2026				

#2		DEPARTMENT	19	Maintenance
		CONTACT PERSON	REUBEN VAN TASSEL	
		TYPE	Equipment	
		USEFUL LIFE	10- 20	
		CATEGORY	Major Equipment	
		PRIORITY	Necessary	

TOTAL PROJECT COSTS: \$ 20,000

PROJECT DESCRIPTION:
LAWN EQUIPMENT

PROJECT ALTERNATIVES:

RELATIONSHIP TO OTHER PROJECTS:

PROJECT JUSTIFICATION Priority from Above **Necessary**
CURRENT EQUIPMENT BECOMING UNRELIABLE, LOWER COST TO PURCHASE VS. CONTRACT.

Expenditure Schedule

PRIOR TOTAL		2026	2027	2028	2029	2030	TOTAL	FUTURE TOTAL
	Planning/Design						-	
	Land Improvement						-	
	Construction/Maintenance						-	
	Equip/Vehicles/Furniture	20,000					20,000	
	Other						-	
		\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000	

Funding Sources

PRIOR TOTAL		2026	2027	2028	2029	2030	TOTAL	FUTURE TOTAL
	Tax Levy						-	
	Debt						-	
	State/Federal Grant						-	
	Departmental Rent						-	
	User Fees						-	
	Donations & Contributions						-	
	Other	20,000					20,000	
		\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000	

OPERATIONAL IMPACT/OTHER

Operating Budget Impact

PRIOR TOTAL		2026	2027	2028	2029	2030	TOTAL	FUTURE TOTAL
	Salaries & Fringes						-	
	Professional Services						-	
	Supplies/Materials						-	
	Depreciation						-	
	Other (Insurance, Utilities)						-	
	Principal & Interest						-	
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

**WOOD COUNTY
CAPITAL IMPROVEMENT PLAN
2026-2030**

#1	Department #	Year	Project #	
	PROJECT #	19	26	1926-006
	PROJECT NAME:	IMPOUND / JOINT USE GARAGE FACILITY UPDATES		
	START DATE:	1/1/2026		
	END DATE:	12/31/2026		

#2	DEPARTMENT	19	Maintenance
	CONTACT PERSON	REUBEN VAN TASSEL	
	TYPE	Building Improvements	
	USEFUL LIFE	10- 20	
	CATEGORY	Building	
	PRIORITY	Necessary	

TOTAL PROJECT COSTS: \$ 150,000

PROJECT DESCRIPTION:
 IMPOUND / JOINT USE GARAGE FACILITY UPDATES

PROJECT ALTERNATIVES:

RELATIONSHIP TO OTHER PROJECTS:

PROJECT JUSTIFICATION Priority from Above **Necessary**
 Driveway/parking surface is in poor condition and needs to be replaced. Most of the mechanical equipment is beyond its useful life and needs to be replaced.

Expenditure Schedule

PRIOR TOTAL	2026	2027	2028	2029	2030	TOTAL	FUTURE TOTAL
	Planning/Design					-	
	Land Improvement					-	
	Construction/Maintenance	150,000				150,000	
	Equip/Vehicles/Furniture					-	
	Other					-	
	\$	150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000

Funding Sources

PRIOR TOTAL	2026	2027	2028	2029	2030	TOTAL	FUTURE TOTAL
	Tax Levy					-	
	Debt					-	
	State/Federal Grant					-	
	Departmental Rent					-	
	User Fees					-	
	Donations & Contributions					-	
	Other	150,000				150,000	
	\$	150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000

OPERATIONAL IMPACT/OTHER

Operating Budget Impact

PRIOR TOTAL	2026	2027	2028	2029	2030	TOTAL	FUTURE TOTAL
	Salaries & Fringes					-	
	Professional Services					-	
	Supplies/Materials					-	
	Depreciation					-	
	Other (Insurance, Utilities)					-	
	Principal & Interest					-	
	\$	-	\$ -	\$ -	\$ -	\$ -	\$ -

**WOOD COUNTY
CAPITAL IMPROVEMENT PLAN
2026-2030**

#1		Department #	Year	Project #	
	PROJECT #	19	26	-007	1926-007
	PROJECT NAME:	CHILD SUPPORT REMODEL & UPDATES			
	START DATE:	1/1/2026			
	END DATE:	12/31/2026			

#2		DEPARTMENT	19	Maintenance	
	CONTACT PERSON	REUBEN VAN TASSEL			
	TYPE	Building Improvements			
	USEFUL LIFE	10- 20			
	CATEGORY	Building			
	PRIORITY	Necessary			

TOTAL PROJECT COSTS: \$ 425,000

PROJECT DESCRIPTION:
CHILD SUPPORT REMODEL & UPDATES

PROJECT ALTERNATIVES:

RELATIONSHIP TO OTHER PROJECTS:

PROJECT JUSTIFICATION Priority from Above **Necessary**
CURRENT SPACE IS OUTDATED AND NEEDS TO BE ALTERED FOR IMPROVED EFFICIENCY AND TO MEET FUTURE NEEDS.

Expenditure Schedule

	2026	2027	2028	2029	2030	TOTAL	
PRIOR TOTAL							FUTURE TOTAL
Planning/Design						-	
Land Improvement						-	
Construction/Maintenance	425,000					425,000	
Equip/Vehicles/Furniture						-	
Other						-	
	\$ 425,000	\$ -	\$ -	\$ -	\$ -	\$ 425,000	

Funding Sources

	2026	2027	2028	2029	2030	TOTAL	
PRIOR TOTAL							FUTURE TOTAL
Tax Levy						-	
Debt	425,000					425,000	
State/Federal Grant						-	
Departmental Rent						-	
User Fees						-	
Donations & Contributions						-	
Other						-	
	\$ 425,000	\$ -	\$ -	\$ -	\$ -	\$ 425,000	

OPERATIONAL IMPACT/OTHER

Operating Budget Impact

	2026	2027	2028	2029	2030	TOTAL	
PRIOR TOTAL							FUTURE TOTAL
Salaries & Fringes						-	
Professional Services						-	
Supplies/Materials						-	
Depreciation						-	
Other (Insurance, Utilities)						-	
Principal & Interest						-	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	



RESOLUTION#

DATE April 15, 2025

Effective
Date

Upon passage and posting

Page 1 of 2

Introduced by Property & Information Tech & Operations Committee

Motion:	Adopted: <input type="checkbox"/>
1 st _____	Lost: <input type="checkbox"/>
2 nd _____	Tabled: <input type="checkbox"/>
No: _____ Yes: _____ Absent: _____	
Number of votes required:	
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Two-thirds
Reviewed by: _____ NF _____, Corp Counsel	
Reviewed by: _____ PY _____, Finance Dir.	

INTENT & SYNOPSIS: To approve the use of jail contingency funds for the remaining funding of the courthouse heating system project and amend the 2025 Capital Projects Maintenance budget with said funds.

FISCAL NOTE: The source of funding is unspent jail contingency funds from available debt borrowing placed in the capital projects fund balance. The adjustment to the budget is as follows:

Function	Account Name	Debit	Credit
34113	Capital Projects Fund Bal.	\$2,128,149	
57119	Capital Projects – Maint.		\$2,128,149

WHEREAS, a contract has been signed to replace the courthouse boiler and total cost for the entire heating system project is \$3,700,000, and

WHEREAS, \$1,571,851 of ARPA funding was previously approved for this project with Resolution 24-12-8 leaving an unfunded balance of \$2,128,149, and

WHEREAS, the Jail Construction Adhoc Committee met on 3/18/2025 and Samuels Group presented a current jail construction tabulation and contingency log, which included a reduction in contingency of \$2,128,149 for the heating system project, leaving a remaining balance in contingency of \$4,487,003, and

WHEREAS, the Jail Construction Adhoc Committee moved to approve the current construction tabulation and contingency log

provided by Samuels Group, and

WHEREAS, rule 26 of the Wood County Board of Supervisors states that “an amendment to the budget is required any time the actual costs will exceed the budget at the function level”, and

Adopted by the County Board of Wood County, April 15, 2025

County Clerk

County Board Chairman

NOW THEREFORE BE IT RESOLVED, to amend the 2025 Capital Projects Maintenance budget (57119) by appropriating available unspent jail contingency funds of \$2,128,149 from Capital Projects fund balance (34113), and

BE IT FURTHER RESOLVED, that pursuant to Wis Stats 65.90(5) the County Clerk is directed to post a notice of this budget change within 15 days.