

**AGENDA  
OPERATIONS COMMITTEE**

**DATE:** Tuesday, October 1, 2024  
**TIME:** 9:00 AM  
**LOCATION:** Courthouse - Conference Room 114

1. Call meeting to order
2. Public Comments
3. CONSENT AGENDA
  - a. Review/approve minutes from previous committee meetings
  - b. Review monthly letters of comment from department heads.
  - c. Approval of departments vouchers – County Board, County Clerk, Finance, Human Resources, and Treasurer.
4. Review items, if any, pulled from consent agenda
5. Discuss American Rescue Plan Act
6. Opioid Settlement Disbursement
7. **WELLNESS COORDINATOR UPDATE**
8. **TREASURER**
  - a. Resolution to sell tax deed properties
  - b. Resolution for over-the-counter sale of tax deed property
9. **FINANCE**
  - a. Finance Department update
10. Consider any agenda items for next meeting
11. Set next regular committee meeting date – Tuesday, November 5, 2024 – 9:00 AM
12. Adjourn

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**Join by phone**

+1-408-418-9388 United States Toll  
Meeting number (access code): 2483 117 9649

**Join by WebEx App or Web**

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=mbc633c212157acaaa893c986dedb5f65>  
Meeting number (access code): 2483 117 9649  
Meeting password: 100124

## MINUTES OPERATIONS COMMITTEE

**DATE:** Tuesday, September 3, 2024

**TIME:** 9:00 AM

**PLACE:** Courthouse – Room 114

**MEMBERS PRESENT:** Laura Valenstein, Donna Rozar, Lance Pliml, Jake Hahn, Joseph Zurfluh

**OTHERS PRESENT:** Trent Miner, County Clerk; See attached sign-in list

1. Chair Valenstein called the meeting to order at 9:01 AM.
2. There was no public comment.
3. Motion by Rozar/Zurfluh to approve the consent agenda. Motion carried unanimously.
4. County Board Chair Pliml is calling a meeting of the ARPA Adhoc Committee for Thursday, September 12<sup>th</sup> at 9:00 AM to finalize disbursements.
5. County Clerk Miner presented the 2025 County Clerk budgets. Motion by Rozar/Pliml to approve the budget as presented. Motion carried unanimously.
6. County Treasurer Gehrt presented the 2025 Treasurer budgets. Motion by Pliml/Hahn to approve the budget as presented. Motion carried unanimously.
7. Wellness Coordinator Boeshaar provided a departmental update.
8. Finance Director Newton provided a departmental update. All of the pay plan data that had been approved by the Operations Committee was hand entered into the budget software for the departments.
9. Newton & Deputy Finance Director Yang presented the 2025 Finance Dept. budget. Motion by Pliml/Rozar to approve the budget as presented. Motion carried unanimously.
10. Newton informed the committee that our bond rating has remained at Aa2 with the new borrowing.
11. Newton reported on the arbitrage payment made to the IRS of approximately \$94,000. The payment is from excess interest earned on borrowed money and not able to be spent down in the time limits set forth by IRS rule.

12. Human Resources Director McGrath presented the 2025 Human Resources budgets. Motion by Rozar/Zurfluh to approve the budgets as presented. Motion carried unanimously.
13. McGrath presented a resolution memorializing the actions taken by the Operations Committee with the new wage plan implementation. Motion by Hahn/Zurfluh to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.
14. McGrath discussed the cost-of-living adjustments for constitutionally elected officials. According to her and Corp Counsel Kastenholz, because the county is not doing an across the board increase to all pay plans due to the implementation of the updated pay plan, it is not legal to make any adjustments to the elected officials pay plans for 2025.
15. The next regular meeting date will be held on Tuesday, October 1, 2024, at 9:00 AM. The budget meeting is scheduled for Wednesday, September 25, 2024 at 9:00 AM.
16. Chair Valenstein adjourned the meeting at 9:35 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

**Operations Committee  
September 3, 2024**

NAME	REPRESENTING
Bill Clederning	WCB #15
Ed Newton	Finance
Panya yang	Finance
Dennis Polach	WCB - 14
Jeff Perkowski	WCB #11
Sue Smith	Health
Heather Gehrt	Treasurer
Kim McGrath	HR
Amy Kemp (Web Ex)	IT
Kyrin DeShaar (Web Ex)	Wellness
Mariisa Kornack (Web Ex)	Norwood
Nick Flanagan (Web Ex)	HR
Brad Hamilton (Web Ex)	CB Dist 18
Kimberly Stimar (Web Ex)	Clerk of Courts
Jatie Miloch (Web Ex)	Human Services
Brandon Vrawink (Web Ex)	Human Services
Mary Schlagenhaft (Web Ex)	Human Services
Tony Bastien (Web Ex)	Dispatch

**MINUTES  
OPERATIONS COMMITTEE**

**DATE:** Wednesday, September 25, 2024

**TIME:** 9:00 AM

**PLACE:** Courthouse – Rm 114

**MEMBERS PRESENT:** Laura Valenstein, Donna Rozar, Jake Hahn, Lance Pliml, Joseph Zurfluh

**OTHERS PRESENT:** Trent Miner, County Clerk; see attached sign-in sheet

1. Chair Valenstein called the meeting to order at 8:00 AM.
2. There was no public comment.
3. Corp Counsel Kastenholz presented the Corporation Counsel budget and discussed the increase in levy, due to succession planning for his position.
4. Health Director Smith and Health Dept. Manager Alft presented the Health Dept. budget and reviewed the increase to do wage adjustments and the hiring of a bilingual community health worker.
5. Highway Accounting Supervisor Peckham presented the Highway Dept. budget and the increases needed in levied CIP, snow removal funding, and the 50/50 bridge aid account.
6. Sheriff Becker and Chief Deputy Ellis presented the Sheriff's Dept. budget and highlighted the increases in rent in the new jail, and how the timing of occupancy will determine the ultimate final budget numbers
7. IT Director Kaup presented the IT budget and explained the increase needed for a new cybersecurity position within the county.
8. The committee reviewed the following budgets: Wood County Libraries, UWSP at Marshfield, Marshfield Fairgrounds, Ho-Chunk Nation donation, contingency account, and the payment in lieu of taxes.
9. Chair Valenstein declared the meeting adjourned at 10:41 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

**Operations Committee  
September 25, 2024**

NAME	REPRESENTING
Bill Gardnering	WCB #15
Panya y.	FINANCE
Ed Newton	Finance
<del>JOE PENZKOV</del>	WCB # 11
Kathy Alet	Health
Jim Smith	"
JOHN PECKHAM	HIGHWAY
Peter Rasterholz	Corp. Counsel
JUVENILE ELLIS	SHERIFF'S
SHAWN BECKER	"
AMY KAMP	IT



# Wood County

## WISCONSIN

OFFICE OF THE  
COUNTY CLERK

*Trent Miner*

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### Letter of Comments – October 2024

- Ballots for the November election were proofed, printed, and distributed to the clerks well ahead of the statutory deadline. I put that caveat in there due to the fact that Robert F. Kennedy Jr. decided to file suit against the Elections Commission right as we went to print due to the fact that he wants off the ballot. State statutes are very clear. He cannot. The Dane County Circuit Court agreed, he appealed, and as of this writing, the subject is in the Supreme Court for a decision. EVEN THOUGH, multiple absentee ballots have had to be sent out in accordance with state and federal law. RFK is requesting that stickers be placed over his name, although not his vice-presidential running mate. What a complete DUMB idea. I could expound for many pages on how stupid that entire notion is, and not supported by state law, but will leave it at that. I did, however, at the request of the Assistant Attorney General, file a declaration nicely stating why it was a stupid idea.
- I attended the WCA Conference as it coincided with the County Clerks fall meeting. Our sessions were, of course, geared towards the November election and preparation thereof. We heard from media and security experts. In addition, the Wisconsin Elections Commission was there to give us updates on various and numerous lawsuits as well as resources that will be in place for the election.
- I have organized the blood drive for Friday, September 27<sup>th</sup> here at the courthouse. Unfortunately, my numbers keep waning in this endeavor, and that is too bad. This time, I will struggle to get 30 units collected. I used to be able to do over 40. Red Cross always schedules these for Fridays, and that may be an issue. Shout out to Supervisor Hahn for most always volunteering the corpuscles in his arm for donation. It is open to any county board supervisor, so if you are ever so inclined, please let me know.
- I have been in contact with the Facilities Manager as well as ES&S on our next upgrade to our elections systems, whereby we will have a dedicated, controlled access room within the County Clerk office area for internal programming and testing of elections. This is the logical next step and will help us be in more control of our elections, as well as the timing of distribution of ballots and media. There will be a cost associated with this upgrade and will be a part of next year's CIP discussions but will be able to be funded with funds already allocated to elections. The construction component may be able to be started this winter. It is pretty straight forward in its design so should be able to be done internally for not a pretty low cost. More information will be forwarded we move along.
- Along with City of Marshfield Clerk Jessica Schiferl, I did a community access TV show in Marshfield about the upcoming election. It is good to get information out there and the City of Marshfield provides a great venue within their Communications Dept.



# Wood County WISCONSIN

## HUMAN RESOURCES DEPARTMENT

September 30, 2024

To: Wood County Operations Committee

From: Kimberly McGrath, Director- Human Resources

Subject: Human Resources (HR) Monthly Letter of Comments – September 2024

### Human Resources Activity

	September 2024	2024 Year-to-Date
Applications Received	88	1,387
Positions Filled	22	146
Promotions/Transfers	7	49
New Hire Orientations	16	99
Terminations, Voluntary	8*	92
Terminations, Involuntary	0	15
Retirements	2	9
Turnover Rate	1.28%	1.50%
Exit Interviews	3	36

\*Two of these are casual

### Human Resources Narrative

#### General Highlights

1. An Indeed recruitment campaign was sponsored for the month of August, with a very good return! We had just under 3,000 clicks on our positions and 41,792 impressions (this is the number of people who viewed a job search results page that included one of our jobs). Throughout the course of the recruitment campaign, we were able to fill the following positions:
  - a. Norwood
    - i. Mental Health Technician (4)
    - ii. Therapy Assistant
    - iii. Casual Receptionist
    - iv. Dietary Aide
  - b. Human Services
    - i. Social Worker
    - ii. Children's Waiver Case manager
    - iii. Family Resource Coordinator
    - iv. CSP Manager
    - v. Administrative Assistant
  - c. Edgewater
    - i. Casual LPN



- ii. Recreation Therapy Aide
- iii. Registered Nurse

While all of these positions may not have been filled directly by the campaign, the higher visibility of our positions certainly drives applicants. Due to the increased level of engagement this campaign created, we are going to be doing another campaign through Indeed in October.

2. Began the Open Enrollment process for 2025 benefit elections including finalizing the Benefit Guide, the Open Enrollment presentation slides, and premium amounts. Again this year we are pleased to offer an electronic Benefit Election process through Employee Self Service (ESS). Open Enrollment meetings are scheduled to be held the week of October 7<sup>th</sup> with both in-person and virtual attendance options. All benefit eligible employees are encouraged to attend a meeting. Representatives from Rx n Go (new voluntary prescription program) and The Advantage Group (voluntary benefits) will be presenting valuable information to attendees/participants. Employees may earn Wellness points for their attendance by logging into the ManageWell portal and completing the required information. All benefit eligible employees must complete and return an enrollment form by November 8<sup>th</sup>.
3. Continued preparations for the 2024 Leadership Retreat to be held at Mid-State Technical College on Wednesday, November 20<sup>th</sup>. The leadership topics to be presented this year are Leader Identity, Team Building, and Communication. We have over 70 accepted invites from Wood County supervisors, managers, and Department Heads. We are looking forward to another successful retreat!

### **Meetings & Trainings**

1. Attended the Operations Committee meetings on September 3<sup>rd</sup>.
2. Attended the Wisconsin Association of County Personnel Directors (WACPD) Fall Conference on September 5-6<sup>th</sup> in Pewaukee. Topics presented included EI's Role in Creating an Effective Work Culture, Benefits Update, FMLA/ADA/PWFA, Secure Act 2.0, and Impactful and Positive HR Practices for Government Professionals.
3. Attended the Stevens Point Area Human Resource Association (SPAHRA) Half-Day Conference at UW-Stevens Point on September 12<sup>th</sup>.
4. Held the monthly conference call with The Horton Group on September 24<sup>th</sup> to discuss various benefit topics.
5. Attended von Briesen's Public Sector Town Hall: Public Records webinar on September 25<sup>th</sup>.
6. Held individual staff and team meetings to discuss and provide updates on the department's identified 2024 goals.
7. Team members attended various webinars related to benefits, employment law, and compliance.

### **Benefits**

1. Entered 2025 insurance premiums into Employee Self Service (ESS) in preparation of Open Enrollment. Conducted testing in the ESS Test environment. Further testing will occur in early October for ESS production.
2. Processed Family and Medical Leave requests, address changes, beneficiary designations, qualifying events, benefit elections or contributions for new hires, terminations, and cancellation/reporting of benefits.
3. Processed and prepared monthly COBRA remittance, EBC admin fees, and stop loss admin fees.
4. Reconciled monthly enrollments for health, dental, vision, life, and disability insurances.
5. Assisted multiple employees with questions related to FMLA, leaves of absence, retirement, and benefit claims concerns.
6. Processed COBRA notifications for dependents on the health plan reaching age 26.

### **Recruitment**

1. Updated the Status of Open Positions, Headcount Sheet (FTE Control), New Hire, and Termination spreadsheets daily.
2. Assisted multiple departments with interviews and selection process.
3. Reported new hires with the Wisconsin New Hire Reporting Center.
4. Posted multiple vacancies on Cyber Recruiter and other pertinent employment sites based on the Request for Hire submitted. Closed multiple positions in Cyber Recruiter upon successful acceptance of an offer and notified all remaining applicants of position status.
5. Communicated with multiple applicants, employees, and supervisors regarding varying positions.
6. Continuing to work with Edgewater, Norwood, and Human Services to review and update/pause/re-instate subscriptions with Indeed. Looking into different options to ensure we are reaching out to interested candidates in a timely manner.
7. Scheduled multiple post-offer, pre-employment drug tests with multiple testing locations for applicants offered employment.

**The following chart shows position activity during the month. Positions that are filled are dropped from the list the following month.**

<u>Refilled Position</u>	<u>Department</u>	<u>Position</u>	<u>Status</u>
New	Criminal Justice	Criminal Justice Intern	Internship filled 9/11/2024.
Replacement	Dispatch	Dispatcher	Vacancy filled utilizing eligibility list; position filled 10/7/2024.
Replacement	Dispatch	Lead Dispatcher	Notice made, interviews conducted, filled internally 9/29/2024.
Replacements	Edgewater	CNA, RN, LPN, and Dietary Assistant – (Multiple) & Therapy Activity Aide	Ongoing recruitment- positions posted, applications reviewed, interviews, references, backgrounds, onboarding. Deadline 12/9/2024.
Replacement	Highway	Equipment Operator – End Loader	Position posted, interviews conducted, references/DL check completed, offer pending 9/23/2024.
Replacement	Human Services	CCS Service Facilitator (Mfld)	Position posted, interviews conducted, filled internally 8/18/2024.
Replacement	Human Services	Family Interaction Worker	Position posted, deadline 9/30/2024.
Replacement	Human Services	Case Mgr/SW-Ongoing	Position posted, deadline 9/30/2024.
Replacement	Human Services	SW – Permanency Support Coordinator	Position posted, interviews conducted, references/background completed, offer extended and accepted, filled 9/16/2024.
Replacement	Human Services	CCS Program Manager	Position posted, deadline 10/7/2024.
Replacement	Human Services	CCS Service Facilitator (2)	Position posted, deadline 10/7/2024.
Replacement	Human Services	Admin Asst II-OPC Scheduling/Reception	Position posted, interviews conducted, references/background completed, offer extended and accepted, filled 9/30/2024.
Replacement	Human Services	FSET Case Managers (2) Wisconsin Rapids & Adams	Positions posted, deadline 10/7/2024.
Replacement	Human Services	Casual Bus Drivers	Position posted, deadline 9/30/2024.
Replacement	Human Services	Case Manager-EMH/APS Coordinator	Position posted, deadline 10/7/2024.

Replacement	IT	IT Intern	Position posted, interviews conducted, final candidate selected, references and background completed, offer accepted, filled 8/26/2024.
Replacements	Norwood	Mental Health Technicians, Dietary Aides, RN, LPN, and Therapy Assistant	Ongoing recruitment- positions posted, applications reviewed, interviews, references, backgrounds, onboarding. Deadline 11/11/2024.
Replacement	Planning & Zoning	Program Assistant	Position posted, interviews conducted, references completed, offer extended and accepted, filled 9/30/2024.
Replacement	Sheriff	Part-Time Deputies	Position posted, deadline 10/31/2024.

**Safety/Risk Management**

1. Managed open claims with Aegis/Charles Taylor throughout the month.
2. Corresponded with various insurers regarding claims, including for the River Block power failures in March and September of 2023.
3. Attended Norwood’s Safety Committee meeting on 9/10/24.
4. Met with Emergency Management, Dispatch, and IT staff on various dates to discuss messaging in the Everbridge System.
5. Conducted walkthrough in new Jail regarding fall protection with Maintenance Manager and Samuels Group.
6. Attended WI PRIMA virtual meeting on 9/12/24. Focus was on physical and mental health in law enforcement.
7. Participated in Jail site visit with Wood Co. Emergency Management and Wisconsin Rapids Fire Department on 9/20/24.

**OPEN Workers’ Compensation Claims (8)**

1. 1/12/24 – Sheriff’s – Employee is experiencing lingering effects from conceded WC injury to L shoulder from 2003
2. 5/1/24 – Edgewater – Employee tripped forward, landing on both knees and hands
3. 6/4/24 – Highway – Employee bruised R knee after slipping while surveying culvert
4. 6/21/24 – EM – Employee injured R shoulder while moving rototiller at North Park Shop (late report)
5. 8/2/24 – Edgewater – Employee suffered upper back/arm/shoulder strain while lifting resident
6. 8/14/24 – Sheriff’s (Corrections) – Employee injured L ring finger falling while walking upstairs in the new jail
7. 8/16/24 – Edgewater Haven – Employee strained R upper back while assisting resident off commode
8. 8/22/24 – Highway – Employee struck in L eye by metal shaving while cutting signpost (PPE was in use)

**Property/Vehicle Damage Claims (5)**

1. 3/6/23 - River Block power loss - the claim has been accepted by Hartford Steam Boiler and will be paid under the County’s equipment breakdown coverage. As of current, a total of \$114,645.34 has been received from various property and liability insurance providers.
2. 9/25/23 - River Block power surge - we received some of the final invoices for replacing HVAC components damaged during the power surge, and have now exceeded the County’s deductible. A claim was submitted to Aegis/County Mutual for cost reimbursement. As of current, Wood County has paid \$47,166.16 in repair and replacement costs. This includes repairing control drives in the building’s HVAC units, elevator controls, lighting modules, and security panels and various pieces of equipment within the building, as well as replacing several hundred surge suppressors and three pieces of electronic equipment within departments. On 6/3/24, a proposal to replace

existing surge suppressors, troubleshoot the lighting system, and upgrade outside lighting for \$25,986.00 was authorized by the Facilities Manager. A claim was opened by County Mutual, and this has been submitted to the appropriate insurer.

3. 8/20/24 – Sheriff's – Squad 19 was struck by gunfire during incident in Wisconsin Rapids (est. damage \$5,158.35) – Restitution will be pursued through Victim/Witness Office
4. 8/26/24 – Sheriff's – Squad 7 was struck in driver's side rear by deer while on patrol (est. damage \$2,768.60)
5. 8/31/24 – Sheriff's – Squad 33 struck deer while on patrol (est. damage \$1,636.64)

#### Liability Claims (1)

1. 6/19/24 – Highway – Claimant alleges damage to her vehicle while parked at apartment complex in Vesper (claimed damage \$1,884.23) – investigation underway

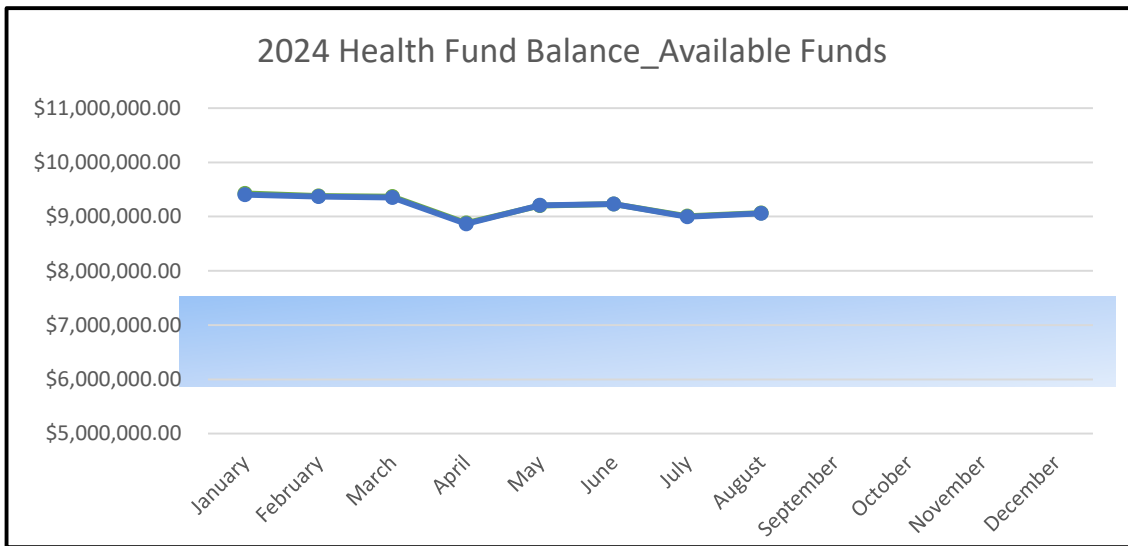
#### OPEN EEOC/ERD Claims (2)

1. 2/14/22- Former Norwood employee submitted a claim alleging violation of the Wisconsin Fair Employment Act. We received a Notice of Complaint on February 16, 2022. Chubb Insurance assigned external counsel to Jackson Lewis. Our position statement was drafted, finalized, and submitted to the EEOC on April 15, 2022. No recent activity.
2. 2/24/22- Former Norwood employee submitted a claim alleging violation of the Wisconsin Fair Employment Act. We received an Initial Determination of No Probable Cause on August 26, 2022. The claimant filed a timely appeal and a hearing was held on July 19 & 20, 2023. Hearing decision was received on March 21, 2024. The judge found no probable cause on three counts and probable cause on one count. Mediation was held on July 30, 2024; all settlement offers were rejected by both parties.

#### Other

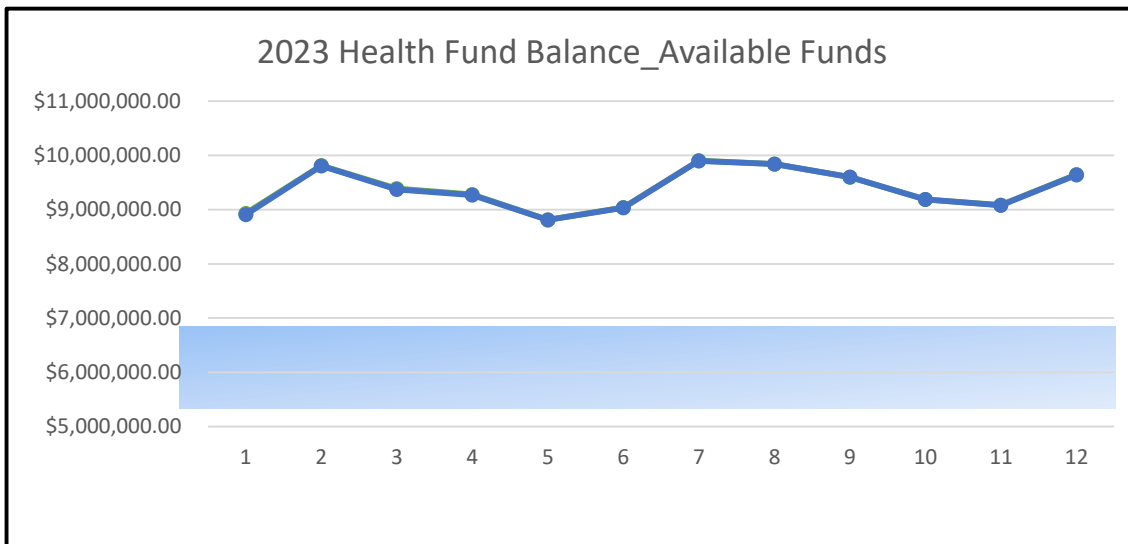
1. Posted multiple announcements on LinkedIn and Facebook throughout the month. These include job advertisements, employee recognition, and other relevant community-focused announcements.
2. Continuing to work on updating job descriptions as jobs evolve and vacancies occur.
3. Worked with Unemployment Insurance (UI) to provide additional information regarding multiple claims. Worked with various departments to compile information needed.
4. Reconciled and processed the August Unemployment Insurance payment.
5. Received and processed multiple invoices for HR, Safety & Risk, and Wellness.
6. Facilitated New Hire Orientation on September 3<sup>rd</sup>, 9<sup>th</sup>, 16<sup>th</sup>, 23<sup>rd</sup>, and 30<sup>th</sup>.
7. Conducted exit interviews on September 5<sup>th</sup>, 12<sup>th</sup>, and 17<sup>th</sup>.
8. Responded to multiple verifications of employment.
9. Replied to requests from surrounding counties with varied information.
10. Met with several County employees and managers individually over the month to listen to concerns, provide advice, counsel, resources, and appropriate follow-up.

	2024		2023	
	Total	Available	Total	Available
January	\$ 9,427,766.51	\$ 9,404,475.83	\$ 8,930,525.31	\$ 8,907,992.93
February	\$ 9,380,675.69	\$ 9,368,060.10	\$ 9,812,561.93	\$ 9,803,088.17
March	\$ 9,366,727.89	\$ 9,354,191.44	\$ 9,389,238.55	\$ 9,372,293.86
April	\$ 8,881,153.05	\$ 8,866,367.03	\$ 9,280,719.81	\$ 9,266,233.16
May	\$ 9,204,285.79	\$ 9,207,982.91	\$ 8,812,064.51	\$ 8,809,711.19
June	\$ 9,232,186.71	\$ 9,229,652.09	\$ 9,038,126.24	\$ 9,035,294.50
July	\$ 9,007,157.55	\$ 8,995,993.17	\$ 9,903,399.31	\$ 9,897,749.54
August	\$ 9,067,310.14	\$ 9,058,713.98	\$ 9,842,898.87	\$ 9,841,374.62
September			\$ 9,601,891.13	\$ 9,598,265.15
October			\$ 9,189,858.21	\$ 9,189,539.63
November			\$ 9,082,480.97	\$ 9,078,920.25
December			\$ 9,643,399.06	\$ 9,642,537.95



2024 Total Balance - Green Line

2024 Available Funds - Blue Line



2023 Total Balance - Green Line

2023 Available Funds - Blue Line

For further information on HR activities, please contact the HR department.



# Wood County

## WISCONSIN

OFFICE OF THE  
TREASURER

*Heather L. Gehrt*

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### LETTER OF COMMENTS—OCTOBER 2024

1. Attended Wisconsin Counties Association weekly calls on Mondays in September.
2. Attended the Operations Committee meeting on September 3.
3. Participated in Rural Housing Finance Committee zoom call on September 4.
4. Attended Rural Housing Board of Directors meeting in WI Dells on September 16.
5. Attended County Board meeting on September 17.
6. Attended WCTA District Meeting in Eau Claire on September 24.
7. Participated in a call/zoom with IT regarding new features that Chris M. implemented on the Treasurer's webpage for future tax deed sales on September 25.
8. I have been working with our credit card vendor to get the County Clerk's office on board with being able to accept credit cards for services they provide.
9. I have been working with PMA/WISC for setting up our new bond account as that deposit will be coming on October 1.
10. I have been working with Baird to get all the correct CUSIP information for paying our bond principal and interest that is due on October 1. The company that requests the payment never seems to have our newest issues and so I have to send a spreadsheet containing that information, so the payment is applied correctly.
11. I will be participating in the employee blood drive on September 27.
12. With the County Clerk eliminating TRIVIN on September 27, I e-mailed the Department Heads on what their needs would be to keep the ATM in the building. I have to maintain and fill the ATM and the little bit of money we collect in fees seem to outweigh the benefits of offering it. I only received a few comments from the e-mail and so at the end of year, without objection, I think I am going to discontinue offering an ATM in the Courthouse.



# Wood County

## WISCONSIN

Employee Wellness

*Ryan Boeshaar*

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### Letter of Comments – September 2024

- Registration for the Quarter 4 Wellness Challenge “*Financial Fitness*” will begin on October 14. A challenge around financial wellness was a topic the Wellness Committee found very intriguing and can serve as a great guide for participants to improve their overall financial literacy. This will be a 4-week activity that will educate participants on a variety of financial topics such as planning & budgeting, saving strategies, investing basics, and retirement planning.
- Follow up Health Coaching will begin later this week and will go through to the end of the year. This is a great opportunity for employees to meet with me to discuss goal(s) progress, address potential barriers, and create an action plan for goal success moving forward. Those interested can schedule a session in their wellness portal at [www.managewell.com](http://www.managewell.com).
- The 2024 flu shot clinics are prepared and are scheduled for this month. There will be two clinics days at Riverblock in Wisconsin Rapids, and one clinic held at DC Steinle Plaza in Marshfield. Sign-ups are ready and an initial communication to employees has been sent.
- InBody body composition testing wrapped up last week and saw a mix of newcomers and re-occurring participants. I held 3 on-site testing days in September and met with 30 individuals to help analyze and review their assessment results. I am planning on promoting this service again in 2025.
- New wellness information has been posted on the various wellness bulletin boards and on [www.managewell.com](http://www.managewell.com) for the last quarter of the year. These are helpful handouts and resources employees can read at their leisure and earn wellness points for answering questions related to the material. This quarter’s material includes workplace stress and career wellbeing, holiday eating tips, influenza season, and retirement planning tips.

**COUNTY BOARD CLAIMS**  
**Aug-24**

Paid September 2024

	MONTH	PER DIEM	MILEAGE	Other Expense s	TOTAL
Scott Brehm	August-24	\$ 350.00	\$ 44.22		<b>\$394.22</b>
Allen Breu	August-24	\$ 415.00	\$ 87.10		<b>\$502.10</b>
William Clendenning	August-24	\$ 565.00	\$ 213.06		<b>\$778.06</b>
Jake Hahn	August-24	\$ 365.00	\$ 95.14		<b>\$460.14</b>
Brad Hamilton	August-24	\$ 400.00	\$ 71.02		<b>\$471.02</b>
John Hokamp	August-24	\$ 400.00	\$ 20.77		<b>\$420.77</b>
Timothy Hovendick	August-24	\$ 350.00	\$ 140.70		<b>\$490.70</b>
Bill Leichtnam	August-24	\$ 445.00	\$ 80.40		<b>\$525.40</b>
Jeff Penzkover	August-24	\$ 300.00			<b>\$300.00</b>
Russell Perlock	August-24	\$ 350.00	\$ 187.60		<b>\$537.60</b>
Lance Pliml	August-24	\$ 1,000.00	\$ 42.88		<b>\$1,042.88</b>
Dennis Polach	August-24	\$ 350.00			<b>\$350.00</b>
Donna Rozar	July & Aug 24	\$ 810.00	\$ 241.21		<b>\$1,051.21</b>
Wayne Schulz	August-24	\$ 300.00	\$ 136.68		<b>\$436.68</b>
Lee Thao	June & July 24	\$ 650.00	\$ 75.04		<b>\$725.04</b>
Laura Valenstein	July & Aug 24	\$ 905.00	\$ 44.22		<b>\$949.22</b>
William Voight	August-24	\$ 350.00	\$ 92.46		<b>\$442.46</b>
Joseph Zurfluh	August-24	\$ 350.00	\$ 20.10		<b>\$370.10</b>
Leslie Kronstedt	August-24	\$ 50.00	\$ 0.67		<b>\$50.67</b>
Rebecca Spiros	August-24	100.00	23.45		<b>\$123.45</b>
		<b>\$ 8,805.00</b>	<b>\$ 1,616.72</b>	<b>\$ -</b>	<b>\$ 10,421.72</b>

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Chairman

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Operations Committee



## Committee Report

County of Wood

Report of claims for: COUNTY CLERK

For the period of: SEPTEMBER 2024

For the range of vouchers: 06240103 - 06240151

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
06240103	AMAZON CAPITAL SERVICES	Office Supplies	09/01/2024	\$96.00	P
06240104	CASTLEROCK VETERINARY CLINIC	ANIMAL CLAIM - KEITH SZAFLARSK	09/06/2024	\$90.40	P
06240105	AMAZON CAPITAL SERVICES	Office Supplies	09/05/2024	\$39.98	P
06240106	STAPLES ADVANTAGE	Office Supplies	09/07/2004	\$142.42	P
06240107	SOUTH WOOD COUNTY HUMANE SOCIETY	2024 CONTRACT SWCHS	09/09/2024	\$2,500.00	P
06240108	ELECTION SYSTEMS & SOFTWARE	Firmware License/Mtnce - EV	09/04/2024	\$180.00	P
06240109	UNITED MAILING SERVICE	MAIL FEES UMS AUGUST 2024	09/12/2024	\$1,536.44	P
06240110	GANNETT WISCONSIN LOCALIQ	VARIOUS ADS - AUG 2024	09/16/2024	\$1,640.40	P
06240111	ELECTION SYSTEMS & SOFTWARE	Test Ballots - General Elect'n	09/05/2024	\$279.81	P
06240112	ELECTION SYSTEMS & SOFTWARE	Coding Ballots - General Elec.	09/06/2024	\$81.20	P
06240113	ELECTION SYSTEMS & SOFTWARE	Audio Files - General Election	09/09/2024	\$1,328.75	P
06240114	STAPLES ADVANTAGE	Office Supplies	09/14/2024	\$22.71	P
06240115	ELECTION SYSTEMS & SOFTWARE	Ballots - General Election	09/10/2024	\$16,171.16	P
06240116	ELECTION SYSTEMS & SOFTWARE	Ballot Shipping - C/Mfld	09/11/2024	\$378.52	P
06240117	US BANK	VISA Charges	09/17/2024	\$269.95	
06240118	STAPLES ADVANTAGE	Office Supplies	09/18/2024	\$53.00	
06240119	BEAR GRAPHICS INC	DOG SUPPLY FORMS 2025	09/19/2024	\$77.44	
06240120	BOUMA KARMEN M	2024 DOG LISTER PAYOUT T/ARPIN	09/24/2024	\$50.50	
06240121	GOTZ TAYLOR	2024 DOG LISTER PAYOUT T/AUBUR	09/24/2024	\$41.50	
06240122	IMMERFALL SHARI L	2024 DOG LISTER PAYOUT T/CAMER	09/24/2024	\$27.50	
06240123	TOWN OF CARY	2024 DOG LISTER PAYOUT T/CARY	09/24/2024	\$28.50	
06240124	SCHEVE JOAN E	2024 DOG LISTER PAYOUT T/DEXTE	09/24/2024	\$47.00	
06240125	TOWN OF GRAND RAPIDS	2024 DOG LISTER PAYOUT T/GR RA	09/24/2024	\$559.00	
06240126	MARTINSON PAMELA	2024 DOG LISTER PAYOUT T/HANSE	09/24/2024	\$41.50	
06240127	KROSTAG SORAYA YASMEEN	2024 DOG LISTER PAYOUT T/HILES	09/24/2024	\$11.50	
06240128	BELL JANET	2024 DOG LISTER PAYOUT T/LINCO	09/24/2024	\$66.00	
06240129	WUNROW SCOTT M	2024 DOG LISTER PAYOUT T/MFLD	09/24/2024	\$49.00	
06240130	SORENSEN MICHELLE	2024 DOG LISTER PAYOUT T/PT ED	09/24/2024	\$52.00	
06240131	MALLORY JODY	2024 DOG LISTER PAYOUT T/REMIN	09/24/2024	\$20.00	
06240132	DICKINSON JOHNATHAN	2024 DOG LISTER PAYOUT T/RICHF	09/24/2024	\$87.00	
06240133	ANDERSON LISA	2024 DOG LISTER PAYOUT T/ROCK	09/24/2024	\$49.00	
06240134	HULCE AMY	2024 DOG LISTER PAYOUT T/RUDOL	09/24/2024	\$53.00	
06240135	KESTER BILLIE JO M	2024 DOG LISTER PAYOUT T/SARAT	09/24/2024	\$402.00	
06240136	GROSSKREUTZ SHEILA M	2024 DOG LISTER PAYOUT T/SENEC	09/24/2024	\$60.00	

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
06240137	HAAS LINDA M	2024 DOG LISTER PAYOUT T/SHERR	09/24/2024	\$42.50	
06240138	LARSON DAWN M	2024 DOG LISTER PAYOUT T/SIGEL	09/24/2024	\$85.00	
06240139	TRITZ RALPH J	2024 DOG LISTER PAYOUT T/WOOD	09/24/2024	\$45.50	
06240140	RICHARDSON JILL	2024 DOG LISTER PAYOUT V/ARPIN	09/24/2024	\$23.50	
06240141	MARTH DALE R	2024 DOG LISTER PAYOUT V/AUBUR	09/24/2024	\$38.50	
06240142	DAUGHERTY SAMANTHA	2024 DOG LISTER PAYOUT V/BIRON	09/24/2024	\$35.50	
06240143	GEHRT HEATHER	2024 DOG LISTER PAYOUT V/HEWIT	09/24/2024	\$74.50	
06240144	KING KAY F	2024 DOG LISTER PAYOUT V/MILLA	09/24/2024	\$15.50	
06240145	VILLAGE OF PORT EDWARDS TREAS	2024 DOG LISTER PAYOUT V/PT ED	09/24/2024	\$57.00	
06240146	MACK JOANNA M	2024 DOG LISTER PAYOUT V/RUDOL	09/24/2024	\$18.00	
06240147	MANCL TYLER	2024 DOG LISTER PAYOUT V/VESPE	09/24/2024	\$28.50	
06240148	CITY OF MARSHFIELD TREASURER	2024 DOG LISTER PAYOUT C/MFLD	09/24/2024	\$366.00	
06240149	CITY OF NEKOOSA TREASURER	2024 DOG LISTER PAYOUT C/NEKOO	09/24/2024	\$66.00	
06240150	HAHN TAMI	2024 DOG LISTER PAYOUT C/PITTS	09/24/2024	\$75.50	
06240151	CITY OF WIS RAPIDS TREASURER	2024 DOG LISTER PAYOUTC/WR	09/24/2024	\$357.50	
<b>Grand Total:</b>				<b>\$27,862.18</b>	

Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

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# Committee Report

County of Wood

Report of claims for: FINANCE

For the period of: SEPTEMBER 2024

For the range of vouchers: 14240179 - 14240202

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
14240179	HARRING MARK STANDING CHAPTER 13 TRUSTEE	GARNISHMENT PAYMENT	09/05/2024	\$246.92	P
14240180	HARRING MARK STANDING CHAPTER 13 TRUSTEE	GARNISHMENT PAYMENT	09/05/2024	\$761.54	P
14240181	MUTUAL OF OMAHA INSURANCE COMPANY	SHORT TERM DISABILITY INSUR	09/05/2024	\$5,847.71	P
14240182	MUTUAL OF OMAHA INSURANCE COMPANY	LONG TERM DISABILITY INSURANCE	09/05/2024	\$3,105.39	P
14240183	MUTUAL OF OMAHA INSURANCE COMPANY	BASIC LIFE/SUPP (VOL) LIFE INS	09/05/2024	\$4,241.72	P
14240184	SUPPORT PAYMENT CLEARINGHOUSE	AZ CHILD SUPPORT PAYMENT	09/05/2024	\$355.85	P
14240185	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	09/05/2024	\$19.99	P
14240186	STAPLES ADVANTAGE	OFFICE SUPPLIES	09/05/2024	\$63.95	P
14240187	CITY OF MARSHFIELD	2024 PILOT PAYMENT	09/01/2024	\$35,269.62	P
14240188	CITY OF MARSHFIELD	2024 PILOT PAYMENT (SCHOOLS)	09/01/2024	\$28,329.77	P
14240189	PORT EDWARDS SCHOOL DISTRICT	2024 PILOT PAYMENT	09/01/2024	\$4,964.33	P
14240190	TOWN OF GRAND RAPIDS	2024 PILOT PAYMENT	09/01/2024	\$899.91	P
14240191	VILLAGE OF PORT EDWARDS TREAS	2024 PILOT PAYMENT	09/01/2024	\$4,442.21	P
14240192	WISCONSIN RAPIDS SCHOOL DISTRICT	2024 PILOT PAYMENT	09/01/2024	\$3,438.39	P
14240193	AMAZON CAPITAL SERVICES	BINDERS	09/11/2024	\$41.98	P
14240194	HARRING MARK STANDING CHAPTER 13 TRUSTEE	GARNISHMENT PAYMENT	09/19/2024	\$246.92	P
14240195	HARRING MARK STANDING CHAPTER 13 TRUSTEE	GARNISHMENT PAYMENT	09/19/2024	\$761.54	P
14240196	MUTUAL OF OMAHA INSURANCE COMPANY	SHORT TERM DISABILITY INSUR	09/19/2024	\$5,758.72	P
14240197	MUTUAL OF OMAHA INSURANCE COMPANY	LONG TERM DISABILITY INSURANCE	09/19/2024	\$3,060.51	P
14240198	MUTUAL OF OMAHA INSURANCE COMPANY	BASIC LIFE/SUPP (VOL) LIFE INS	09/19/2024	\$4,104.41	P
14240199	SUPPORT PAYMENT CLEARINGHOUSE	AZ CHILD SUPPORT PAYMENT	09/19/2024	\$355.85	P
14240200	US BANK	POSTAGE, TRAINING	09/17/2024	\$1,076.45	
14240201	QUESTICA LTD	2025 ANNUAL MAINTENANCE	09/23/2024	\$11,772.76	
14240202	UW - STEVENS POINT AT MARSHFIELD	2024 CARPET, FIRMWARE UPDATE	09/18/2024	\$16,334.50	
<b>Grand Total:</b>				<b>\$135,500.94</b>	

Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

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## Committee Report

County of Wood

Report of claims for: HUMAN RESOURCES

For the period of: SEPTEMBER 2024

For the range of vouchers: 17240098 - 17240105 23240044 - 23240048

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
17240098	STAPLES ADVANTAGE	Office Supplies	09/04/2024	(Voided)	P
17240099	ASPIRUS OCCUPATIONAL HEALTH	Advisor/Mileage/HRA/Bios/Labs	09/03/2024	\$6,317.50	P
17240100	ASPIRUS OCCUPATIONAL HEALTH	Drug Testing	09/03/2024	\$159.00	P
17240101	ASPIRUS OCCUPATIONAL HEALTH	Business Health Services	09/03/2024	\$360.00	P
17240102	ASPIRUS OCCUPATIONAL HEALTH	Drug Testing	09/03/2024	\$677.50	P
17240103	PAUL GROSS JEWELERS INC	Recognition Program	09/05/2024	\$116.99	P
17240104	WI DEPT OF WORKFORCE DEVELOPMENT	Aug 2024 Unemployment Charges	09/25/2024	\$5,180.22	P
17240105	US BANK	P-Card Charges	09/16/2024	\$2,813.26	
23240044	WI COUNTY MUTUAL INS CORP	ODIP Jail Construction	09/05/2024	\$308.00	P
23240045	PROASSURANCE CASUALTY COMPANY	Prof Liability Ins Qtrly Prem	09/01/2024	\$779.00	P
23240046	PROASSURANCE CASUALTY COMPANY	Prof Liability Ins Qtrly Prem	09/01/2024	\$1,067.00	P
23240047	PROASSURANCE CASUALTY COMPANY	Prof Liability Ins Qtrly Prem	09/01/2024	\$4,999.00	P
23240048	DWD BUREAU OF FINANCE	FY 2024 WC Jail Wrap Up	09/05/2024	\$1,388.10	P
<b>Grand Total:</b>				<b>\$24,165.57</b>	

### Signatures

Committee Chair:

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Committee Member:

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## Committee Report

County of Wood

Report of claims for: TREASURER

For the period of: SEPTEMBER 2024

For the range of vouchers: 28240212 - 28240230

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
28240212	CITY OF MARSHFIELD	AUGUST SPECIAL CHARGES	09/04/2024	\$986.42	P
28240213	CITY OF NEKOOSA TREASURER	AUGUST SPECIAL CHARGES	09/04/2024	\$130.42	P
28240214	CITY OF WISCONSIN RAPIDS	AUGUST SPECIAL CHARGES	09/04/2024	\$1,709.15	P
28240215	TOWN OF SARATOGA	AUGUST SPECIAL CHARGES	09/04/2024	\$897.11	P
28240216	TOWN OF GRAND RAPIDS	AUGUST SPECIAL CHARGES	09/04/2024	\$465.45	P
28240217	TOWN OF RICHFIELD	AUGUST SPECIAL CHARGES	09/04/2024	\$278.46	P
28240218	TOWN OF ROCK	AUGUST SPECIAL CHARGES	09/04/2024	\$317.79	P
28240219	VILLAGE OF BIRON	AUGUST SPECIAL CHARGES	09/04/2024	\$3,947.09	P
28240220	WESTON STEPHEN	TAX OVERPAYMENT REFUND	09/04/2024	\$45.72	P
28240221	WI DEPT OF ADMINISTRATION	AUGUST WI LAND INFO	09/04/2024	\$6,783.00	P
28240222	ANHALT PATRICK	TAX OVERPAYMENT REFUND	09/18/2024	\$97.75	P
28240223	BEAR GRAPHICS INC	TAX ENVELOPES	09/18/2024	\$3,214.88	P
28240224	BEAVER CREEK NURSERY & LANDSCAPING LLC	TAX DEED MOWING	09/18/2024	\$140.00	P
28240225	NOTARY BOND RENEWAL SERVICE	NOTARY BOND RENEWAL	09/18/2024	\$30.00	P
28240226	STATE OF WISCONSIN TREASURER	AUGUST CLERK OF COURT REVENUE	09/18/2024	\$143,816.05	P
28240227	WISCONSIN CO TREAS ASSN SEC TR	WCTA FALL CONFERENCE	09/18/2024	\$125.00	P
28240228	WI DEPT OF FINANCIAL INSTITUTIONS	NOTARY RENEWAL-HEATHER	09/18/2024	\$20.00	P
28240229	WOOD COUNTY REGISTER OF DEEDS	TAX DEED RECORDING	09/18/2024	\$30.00	P
28240230	WERNER EUGENE	TAX OVERPAYMENT REFUND	09/25/2024	\$7.63	P
<b>Grand Total:</b>				<b>\$163,041.92</b>	

### Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

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# Wood County Opioid Remediation through use of Settlement Dollars

2024



1

## All Applications Received

- Beyond the Shadows: Embracing Opioid Recovery and Resilience (Rise Up Central WI Inc)
- Employee Wellness Initiative (Wood County Sheriff's Department)
- First Responder and Frontline Workforce Training on Opioid Prevention and Harm Reduction (Mid-State Technical College)
- Gateways Opioid Target abatement Reduction Program (Gateways Counseling)
- Harm Reduction and Education for Domestic and Sexual Violence Survivors (Wisconsin Rapids Family Center)
- Juvenile Justice Ministries - Life Choices (Badgerland Youth for Christ)
- Kairos Care (Hannah Center)
- MACY's Possibility Project (MACY)
- Officer Mental Wellness (Marshfield Police Department)
- Rent Smart: Helping tenants find and keep safe, sober and affordable housing (UW-Madison Division of Extension)
- Three Bridges Recovery Wisconsin Inc Peer Support Recovery Project (Three Bridges)
- Wood County Medication Assisted Recovery Program (Wood County Criminal Justice)
- Vesper Prevention and Safety Project (Village of Vesper)
- Vivent Health Harm Reduction Project (Vivent Health)

2

## Technical Review

Vesper Prevention and Safety Project, Village of Vesper (requesting \$14,829.12)

After consultation with Corporation Counsel, determined that request did not fall within list of approved uses.

Gateways Opioid Target Abatement Reduction Program, Gateways Counseling (requesting \$100,000.00)

WCA legal counsel, Andy Phillips, advised that we are not allowed to use settlement funds to pay for staff salaries in for-profit agencies.. Requested but did not receive a revised budget.

3

**\$555,567.54 Available**

**\$497,448.86 Requested**

**\$453,619.74 Recommended for funding**

Vivent Health Harm Reduction Project, Vivent Health	\$36,874.74	Employee Wellness Initiative, Wood County Sheriff's Department	\$32,020.00
First Responder and Frontline Workforce Training on Opioid Prevention and Harm Reduction, Mid-State Technical College	\$48,000.00	Three Bridges Recovery Wisconsin Inc Peer Support Recovery Project, Three Bridges Recovery Wisconsin Inc	\$54,320.00
Rent Smart: Helping tenants find and keep safe, sober, and affordable housing, UW-Madison Division of Extension	\$2,455.00	Juvenile Justice Ministries - Life Choices, Badgerland Youth for Christ	\$20,000.00
Harm Reduction and Education for Domestic and Sexual Violence, Wisconsin Rapids Family Center	\$50,000.00	Beyond the shadows: Embracing Opioid Recovery and Resilience, Rise Up Central WI Inc	\$29,000.00
Kairos Care, Hannah Center	\$75,000.00	Vesper Prevention and Safety Project, Village of Vesper	\$14,829.12
MACY's Possibility Project, Marshfield Area Coalition for Youth	\$61,950.00	Officer Mental Wellness, Marshfield Police Department	\$12,500.00
Wood County Medication Assisted Recovery Program, Wood County Criminal Justice	\$60,500.00		

4



## Gateways Opioid Target Abatement Reduction Program (Gateways Counseling)

**Project Overview:** This funding will allow us to reinstate Intensive outpatient and day treatment substance abuse and dual treatment programs insurance reimbursement does not allow us to facilitate targeting abatement of opioid use and transition and support counseling to continued sobriety.

**Total Request:** \$100,000

**Average Score:** Application Not Scored as we cannot fund salaries in for-profit agencies

### Exhibit E Approved Use of Funding:

Core Strategy: Fund warm hand-off programs and recovery services

Other Approved Uses: Treatment: Treat Opioid Use Disorder (OUD)

5

## Vesper Prevention and Safety Project

**Project Overview:** The Vesper Prevention and Safety Project aims to enhance the safety and security of Vesper's public spaces by installing solar-powered light poles along the park's walking path, a light in the parking lot next to the dog park, tennis, and basketball courts. Additionally, security cameras and signage will be added to deter illicit activities and ensure that these areas are well-monitored. These improvements will create a safer, more welcoming environment for residents and visitors, encouraging greater use of the park and recreation facilities. The project supports community well-being by providing secure spaces for recreation, promoting physical activity, and fostering a sense of community. Through these efforts, the village of Vesper is proactively addressing public safety concerns and contributing to a healthier, more vibrant community.

**Total Request:** \$14,829.12 Not approved use of settlement funds

**Average Score:** 12.00

**Exhibit E Approved Use of Funding:** (Core Strategy) G. Prevention Programs; (Other) Part 2: Prevention: G. Prevention the Misuse of Opioids; H. Prevent Overdose Deaths and Other Harms (Harm Reduction)

Application did not describe strategies from these categories that would be considered an approved use of Opioid Settlement Funds.

6



## Vivent Health Harm Reduction Project

**Project Overview:** Vivent Health will provide harm reduction services in collaboration with the Wood County Health Department. The funding will support LifePoint syringe access services which provide distribution of sterile syringes, intramuscular naloxone, xylazine test strips to people who use drugs. All harm reduction encounters also include education and conversations around safer use practices, overdose prevention trainings, and referrals to services for treatment or other care. Vivent Health has collaborated with the Wood County Health Department and has provided LifePoint services since June 2023. As an expansion of current harm reduction services in Wood County, Vivent Health will offer free mail order based harm reduction supplies to any resident of the county. In order to evaluate the program and client access to community resources, Vivent Health will conduct two focus groups with people who are actively using drugs in Wood County.

**Total Request:** \$36,874.74

**Average Score:** 17.67

**Exhibit E Approved Use of Funding:** (Core): H. Expand Syringe Service Programs; (Other) Part 2: Prevention: H. Prevent overdose deaths and other harms (harm reduction)

7



## First Responder and Frontline Workforce Training on Opioid Prevention and Harm Reduction, Mid-State Technical College

**Project Overview:** Mid-State Technical College will use funds to offer training to current students and incumbent workers in first responder roles and service industries. They will learn strategies around harm reduction and prevention as it relates to the work they do. This includes specialized training for law enforcement, public safety, healthcare, and the service industry. This will also include training for Mid-State faculty members and K-12 teachers in Wood County. We will also offer training to the general population, offering awareness and resources so they can work to prevent opioid dependency in our community. To sustain this initiative, Mid-State will record the training sessions as appropriate and incorporate them into the curriculum used by the program faculty. Through these funds, Mid-State will reach 275 students and community members in Wood County, further raising awareness to prevent opioid dependency, and further reducing the harm that results from increased addiction.

**Total Request:** \$48,000.00

**Average Score:** 17.25

**Exhibit E Approved Use of Funding:** (Core) G. Prevention Programs; (Other) Part 2: Prevention: H. Prevent overdose deaths and other harms (harm reduction); Part 3: Other Strategies: I. First Responders

8

### **Rent Smart: Helping tenants find and keep safe, sober, and affordable housing, UW-Madison Division of Extension**

**Project Overview:** Rent Smart focuses on the knowledge and skills essential for a successful renting experience. It challenges participants to know and understand their rights and responsibilities as a tenant, as well as the rights and responsibilities of their landlord. Wood County Extension has been offering Rent Smart in the Wood County jail since 2022. In 2024, an effort was made to increase referrals from recovery coaches and community partners working with folks in recovery looking for safe and sober housing. With the completion of the new jail in 2025 Extension would like to expand its offerings and increase the community partnerships to continue to support safe and sober housing for individuals in recovery who face barriers to obtaining housing. This project request is to provide educational materials for the Rent Smart and WeCOPE curricula to support safe and sober housing and skills to encourage a healthy environment to support recovery.

**Total Request:** \$2,455.00

**Average Score:** 17.00

**Exhibit E Approved Use of Funding:** (Core) E. Expansion of warm hand-off programs and recovery services

9

### **Harm Reduction and Education for Domestic and Sexual Violence, Wisconsin Rapids Family Center**

**Project Overview:** The Wisconsin Rapids Family Center (WRFC) will utilize this grant funding to continue and enhance harm reduction and harm reduction education to survivors of domestic and sexual violence, including age-appropriate education to children who have experienced or witnessed abuse. Shelter staff, as well as Advocates, will continue harm reduction with sheltered clients and increase education and focus on positive coping skills. Throughout this grant period, WRFC will provide referral and warm hand off services to recovery services. WRFC will invite local recovery services, such as Three Bridges Recovery, to the organization to present an overview of their services and host on site office hours to reduce the safety and transportation barriers for victims. Additionally, staff will work to create and conduct trainings for community agencies, coalitions and partners on the correlation between domestic and sexual violence and drug use to increase community awareness and reduce stigma.

**Total Request:** \$50,000.00

**Average Score:** 16.67

**Exhibit E Approved Use of Funding:** (Core) E. Expand harm reduction programs and recovery services; G. Prevention Programs; (Other) Part 1: Treatment: C. Connect people who need help to the help they need (connections to care); B. Support People in Treatment and Recovery; Part 2: Prevention; and Part 3: Other Strategies: K. Training

10



## Kairos Care, Hannah Center

**Project Overview:** Kairos Care Hannah Center offers an Individual Goal Based Program for nonresidential women in crisis. Each client receives individualized care which focuses on setting and achieving long and short-term goals through guided support, advocacy, referrals, Life Skills Classes, and more. This program will assist each woman as she works to create lasting positive changes in her life as well as the lives of her children, setting them up for a happy and healthy future. Being an individualized program, the length of Kairos Care is based upon each woman's progress and achievement of her goals. There is an intake process for acceptance into this program.

**Total Request:** \$75,000.00

**Average Score:** 16.67

**Exhibit E Approved Use of Funding:** (Core) E. Expansion of warm hand-off programs and recovery services; (Other) Part 1: Treatment: C. Connect people who need help to the help they need (connections to care)

11



## MACY's Possibility Project, Marshfield Area Coalition for Youth

**Project Overview:** Research shows that delaying the onset of youth substance use is one of the most important factors in combating the opioid epidemic. Effective prevention identifies risk and protective factors present in the community and develops data-driven strategies to reduce risks and increase protection. MACY is proposing to build upon the science that identifies "the most effective programs are those that adopt social competency and social influence approaches... such as...normalizing delaying or never initiating substance use." <https://www.naco.org/resource/osc-youth-prevention> The Possibility Project will leverage existing MACY initiatives, including the Drug Task Force, Mental Health Task Force, and the Marshfield and Columbus Leadership Alliance to create a movement that increases positive mental health and reduces access to alcohol, tobacco, opioids and other drugs while changing community norms and attitudes toward substance use. The initiative will achieve community level change through formal linkages with key community partners. The project will be evaluated to document impact.

**Total Request:** \$61,950.00

**Average Score:** 16.5

**Exhibit E Approved Use of Funding:** (Core) G. Prevention Programs; (Other) Part 3: Other Strategies: J. Leadership, planning and coordination

12



### **Wood County Medication Assisted Recovery Program, Wood County Criminal Justice**

**Project Overview:** The Wood County Medication Assisted Recovery Program is a jail-based program that serves Wood County Jail inmates and aims to provide early intervention by providing screening for substance use disorders, medical and clinical treatment, peer recovery support, and medication for alcohol/opioid use disorder. Inmates are supported three months prior to jail discharge and three months post-release, with goals to reduce recidivism, overdose events, and connect individuals with resources in the community to increase treatment engagement and community health.

**Total Request:** \$60,500.00

**Average Score:** 16.33

**Exhibit E Approved Use of Funding:** (Core) F. Treatment for Incarcerated Population; E. Expansion of warm hand-off programs and recovery services; (Other) Part 1: Treatment: D. Address the needs of criminal justice-involved persons

13



### **Employee Wellness Initiative, Wood County Sheriff's Department**

**Project Overview:** A priority of the Wood County Sheriff's Department is employee wellness and initiatives to ensure staff are addressing the demands of the criminal justice system in a healthy way. Many employees are impacted by secondary trauma associated with opioid-related emergencies. The wellness of employees directly affects the services provided to the community. It is imperative to provide quality services to the citizens as well as the many stakeholders impacted by the Wood County Sheriff's Department. It is our goal to continue improving resources available to employees for their overall wellness. Some of the resources currently available are Peer-to-Peer Support, a Chaplain program and a mental health officer. Our goal is to implement wellness visits with a qualified Mental Health Provider so employees are able to discuss their emotions and concerns in a healthy way. We also aim to provide a secluded area to provide employees the opportunity to meet confidentially.

**Total Request:** \$32,020.00

**Average Score:** 15.83

**Exhibit E Approved Use of Funding:** (Other) Part 3: Other Strategies: I. First responders

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**Three Bridges Recovery Wisconsin Inc Peer Support Recovery Project, Three Bridges Recovery Wisconsin Inc**

**Project Overview:** Three Bridges Recovery Wisconsin Inc (TBR) Peer Support Recovery Project will utilize community presentations, community outreach, CCAR recovery coach academy and training of our coaches to reduce stigma within the community by attending events and hosting presentations, training 20 individuals in the CCAR recovery coach academy, along with acquiring further education for our coaches to keep up to date regarding substance use disorder (SUD).

**Total Request:** \$54,320.00

**Average Score:** 15.67

**Exhibit E Approved Use of Funding:** (Core) E. Expansion of warm hand-off programs and recovery services; A. Broaden access to naloxone; G. Prevention Programs; (Other) Part 1: Treatment: B. Support people in Treatment and Recovery; C. Connect People who Need Help to the Help they Need (Connections to Care); Part 2: Prevention: G. Prevention of opioid misuse; H. Prevent Overdose Deaths and Other Harms (Harm Reduction); Part 3: Other Strategies: K. Training

15

**Juvenile Justice Ministries - Life Choices, Badgerland Youth for Christ**

**Project Overview:** Through several strategic outreach and preventative initiatives, JJM- Life choices will strive to educate, support, and mentor students who are suffering the ill-effects of substance abuse or are at risk for becoming involved with harmful substances, to help prevent and overcome addictions and harmful substance behaviors.

**Total Request:** \$20,000.00

**Average Score:** 14.92

**Exhibit E Approved Use of Funding:** (Core) G. Prevention Programs; (Other) Part 2: Prevention: G. Prevent misuse of opioids; Part 1: Treatment: B. Support people in Treatment and Recovery

16

## Officer Mental Wellness, Marshfield Police Department

**Project Overview:** This project would allow Marshfield Police Department to contract with Ascent Consulting, LLC and allow an on-site Licensed Professional Counselor to meet with staff members to assess them on Mental Health/Officer Wellness, Critical Incident Stress Debriefing, Relationship Concerns, Resilience Training, and Crisis Communications.

Total Request: \$12,500.00

Average Score: 11.00

Exhibit E Approved Use of Funding: (Other) Part 3: Other Strategies: I. First Responders

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## Beyond the shadows: Embracing Opioid Recovery and Resilience, Rise Up

**Project Overview:** In collaboration with Wood County Human Services (Youth Diversion) and Three Bridges Recovery, Rise Up would like to head a mural project with impact in Wisconsin Rapids. We would like this project to be an education and stigma reduction campaign to fight Opioid abuse but also educate on recovery. This mural project will host an artist to express through mural mediums what it's like in recovery to reduce stigma.

**The task force does not recommend this for funding. Rationale is that they do not have an approved site for the mural project. The task force also felt this was a high fiscal request for this type of project and funds would be better used in other areas.**

Total Request: \$29,000.00 **NOT RECOMMENDED FOR FUNDING**

Average Score: 13.83

Exhibit E Approved Use of Funding: (Core) G. Enrich prevention strategies; (Other) Part 1: Treatment: B. Support people in Treatment and Recovery

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## Webpage Development, Process Timeline, MOUS

1. Webpage Development
  - a. Transparent process
  - a. Provide info for future applicants
1. Process and timeline for funding notification and release of fund
2. MOUs with organization; Corp Counsel and Public Health Manager

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## Debrief about the process

We conducted a hotwash with the task force at the end of the meeting and developed ideas to improve the process in the future. Examples:

- Have applications available on the website for easier access
- Develop a budget template to better assess what funds will be used for and avoid vague responses

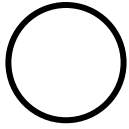
20





## Next Steps

- Review with Wood Counth HHSC and Opertions Committees (approval)
- Review with Wood County Judicial and Legislative Committee and Public Safety Committee (informational)
- Notify agencies and complete contracts and payments
- Press Release highlighting funded organizations/projects
- Discuss when to conduct another cycle of funding opportunities



RESOLUTION# \_\_\_\_\_

Introduced by Operations Committee  
Page 1 of 2

Committee

CAK

<b>Motion:</b>	Adopted: <input type="checkbox"/>
1 <sup>st</sup> _____	Lost: <input type="checkbox"/>
2 <sup>nd</sup> _____	Tabled: <input type="checkbox"/>
No: _____ Yes: _____	Absent: _____
Number of votes required:	
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds
Reviewed by: _____, Corp Counsel	
Reviewed by: _____, Finance Dir.	

**INTENT & SYNOPSIS:** To accept offer of sale of tax deeded property.

<b>FISCAL NOTE:</b>	<b>Offered Amount</b>	<b>\$48,500.00</b>
	<b>R.E. Taxes</b>	<b>(4,959.99)</b>
	<b>Special Charges</b>	<b>(1,175.05)</b>
	<b>Delinquent Utilities</b>	<b>(1,079.50)</b>
	<b>Publication Fees</b>	<b>(477.30)</b>
	<b>Tax Deed Expense</b>	<b>(375.00)</b>

**GAIN** **\$40,433.16**

		NO	YES	A
1	Schulz, W			
2	Rozar, D			
3	Buttke, T			
4	Perlock, R			
5	Hovendick, T			
6	Breu, A			
7	Voight, W			
8	Hahn, J			
9	Brehm, S			
10	Thao, L			
11	Penzkover, J			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

**WHEREAS**, a sealed bid process was held and these were the best offers received on the below mentioned properties, and,

**WHEREAS**, proceeds will be distributed in accordance with Act 216, and,

**WHEREAS**, it is beneficial for Wood County to sell tax deeded property so as to obtain deficient tax revenues and to place the property back on the tax roll:

**THEREFORE BE IT RESOLVED**, that the following offers be accepted

Town of Port Edwards

13-00672I That part of the Southeast ¼ of the Southwest ¼ of Section 33, Township 22 North, Range 5 East, Town of Port Edwards, Wood County, Wisconsin described as follows: Commencing 1260.8 feet South and 330 feet West of the Northeast quarter of said section for the point of beginning;

thence North 241.2 feet; thence West 30 feet; thence South to the north line of highway; thence Northeasterly 30 feet along said highway to the point of beginning.

<u>MINIMUM BID</u>	<u>OFFER</u>
\$500.00	\$500.00

Property is located on Wilhorn Rd, Town of Port Edwards.

Town of Sigel

21-00643AA Lot 1 of Wood County Certified Survey Map No. 5800 recorded in Volume 20 of Survey Maps at Page 100, as Document No. 780753; being part of the NE ¼ of the SW ¼ of Section 33, Township 23 North, Range 5 East, Town of Sigel, Wood County, Wisconsin.

<u>MINIMUM BID</u>	<u>OFFER</u>
\$9,000.00	\$10,000.00

Property is located at 5065 Knuth Rd, Town of Sigel.

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LAURA VALENSTEIN, CHAIRMAN

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DONNA ROZAR, VICE CHAIR

\_\_\_\_\_  
JAKE HAHN

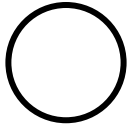
\_\_\_\_\_  
LANCE A PLIML

\_\_\_\_\_  
JOSEPH H ZURFLUH

Adopted by the County Board of Wood County, this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_.

\_\_\_\_\_  
County Clerk

\_\_\_\_\_  
County Board Chairman



ITEM# \_\_\_\_\_

DATE \_\_\_\_\_

Effective Date: \_\_\_\_\_

**RESOLUTION#** \_\_\_\_\_

Introduced by \_\_\_\_\_  
Page 2 of 2 \_\_\_\_\_ Committee

City of Wisconsin Rapids

34-02968 Lot 2 of Wood County Certified Survey Map No. 4342 recorded in Volume 15 of Survey Maps at Page 142, as Document No. 694951; being part of Lots 1 & 2 of Block 3 of Gardner and Witter's Addition, City of Wisconsin Rapids, Wood County, Wisconsin.

MINIMUM BID  
\$30,000.00

OFFER  
\$38,000.00

Property is located at 550 9<sup>th</sup> Avenue South, City of Wisconsin Rapids.

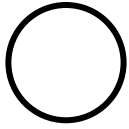
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\_\_\_\_\_

Adopted by the County Board of Wood County, this \_\_\_\_\_ day of \_\_\_\_\_ 19 \_\_\_\_\_ .

\_\_\_\_\_  
County Clerk

\_\_\_\_\_  
County Board Chairman



**RESOLUTION#** \_\_\_\_\_

Introduced by Operations Committee  
Page 1 of 1

Committee

CAK

<b>Motion:</b>	Adopted:	<input type="checkbox"/>
1 <sup>st</sup> _____	Lost:	<input type="checkbox"/>
2 <sup>nd</sup> _____	Tabled:	<input type="checkbox"/>
No: _____ Yes: _____	Absent:	<input type="checkbox"/>
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds	
Reviewed by: _____, Corp Counsel		
Reviewed by: _____, Finance Dir.		

**INTENT & SYNOPSIS:** To accept offer of sale of tax deed property.

<b>FISCAL NOTE:</b>	<b>Offered Amount</b>	<b>\$25,000.00</b>
	<b>R.E. Taxes</b>	<b>(3,797.37)</b>
	<b>Delinquent Utilities</b>	<b>(142.11)</b>
	<b>Publication Fees</b>	<b>(159.10)</b>
	<b>Tax Deed Expense</b>	<b>(125.00)</b>
	<b>GAIN</b>	<b>\$20,776.42</b>

		NO	YES	A
1	Schulz, W			
2	Rozar, D			
3	Buttke, T			
4	Perlock, R			
5	Hovendick, T			
6	Breu, A			
7	Voight, W			
8	Hahn, J			
9	Brehm, S			
10	Thao, L			
11	Penzkover, J			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

**WHEREAS**, during the sealed bid process no offer was received on the below mentioned property, and,

**WHEREAS**, an open bid process was held and this was the best offer received on the below mentioned property, and,

**WHEREAS**, proceeds will be distributed in accordance with Act 216, and,

**WHEREAS**, it is beneficial for Wood County to sell tax deed property so as to obtain deficient tax revenues and to place the property back on the tax roll:

**THEREFORE BE IT RESOLVED**, that the following offer be accepted

**City of Marshfield**

33-02772 The Southerly 1/2 of Lots 6 & 7 in Block 3 of Manson and Weinfeld's Addition, City of Marshfield, Wood County, Wisconsin.

**OFFERED AMOUNT**  
\$25,000.00

**APPRAISED AMOUNT**  
\$45,000.00

Property is a located at 1104 S Chestnut Ave., City of Marshfield.

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\_\_\_\_\_  
LAURA VALENSTEIN, CHAIR

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DONNA ROZAR, VICE CHAIR

\_\_\_\_\_  
JAKE HAHN

\_\_\_\_\_  
LANCE PLIML

\_\_\_\_\_  
JOSEPH H ZURFLUH

Adopted by the County Board of Wood County, this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_.

\_\_\_\_\_  
County Clerk

\_\_\_\_\_  
County Board Chairman



# Wood County

WISCONSIN

Office of  
Finance Director

**Edward Newton**  
Finance Director

**Date:** October 1, 2024  
**To:** Operations Committee

**Subject:** Finance Department Update  
**From:** Ed Newton & PaNya Yang

## **Departmental Activities and Projects - Ongoing/Upcoming**

- 2023 Annual Audit and Reporting (Newton/Yang).
- 2023 Single Audit (Newton/Yang).
- 2023 Cost Allocation Plan planning and preparation (Newton/Yang).
- 2023 Form A preliminary/audited filing (Yang).
- Ongoing year-end/audit/single audit/discussions with WIPFLI (Newton/Yang).
- Prepare/file quarterly ARPA report (Newton/Yang).
- Prepare/file semi-annual Opioid report (Newton/Yang).
- Prepare/file annual Local Assistance and Tribal Consistency Fund (LATCF) report (Newton/Yang).
- Prepare/file annual disclosure Municipal Securities Rulemaking Board (MSRB) (Newton/Yang).
- Review departments budget to actuals expenditures (Newton/Yang).
- Assisting departments on various questions (Newton/Yang/Weiler/Nelson).
- Questica – Upgrade, improve current reports, update functions, and training (Newton/Yang).
- 2025 – 2029 Capital Improvement Plan – CIP request/borrowing/funding needs (Newton/Yang).
- Debt funding – 2025 CIP projects/Jail (Newton/Yang).
- Staff development - succession planning (Newton/Yang).
- Opioid settlement information (Newton/Yang).
- AP/payroll cross training (Nelson/Weiler).
- Prepare monthly voucher reports for committee packets (Nelson).
- Prepare/review various resolutions (Newton/Yang).
- Account Payable ACH project (Nelson).

## **Meetings, Webinars and Conferences**

- Weekly WCA County Leadership meetings (Newton).
- Attend County Board meeting (Newton).
- Attend various committee meetings (Newton/Yang).
- Attend ARPA Ad Hoc meeting (Newton/Yang).
- Attend September OC budget meeting (Newton/Yang).
- Attend GFOA - ACFR preparation seminars (Yang).
- Update SAM's account information (Yang).
- Meeting with Quarles regarding management changes (Newton).
- Meeting with Wellness Coordinator (Newton/Yang).
- Discussion with County Clerk regarding Ho-Chunk reporting (Newton/Yang).
- Various discussions with departments regarding budgets (Newton/Yang).
- Various discussions and meetings with Human Resources. (Newton/Yang).
- Various discussions and meetings with Corporate Counsel (Newton/Yang).
- Various discussions with Baird/Quarles regarding debt financing (Newton/Yang).
- Various discussions/meetings with OC Chair regarding 2025 budget/Jail information (Newton/Yang).
- Various discussions with IT regarding Questica report/upgrades and support (Newton/Yang).