

MINUTES
HEALTH & HUMAN SERVICES COMMITTEE

DATE: Thursday, October 24, 2024
TIME: 5:00 PM
PLACE: Edgewater Haven Nursing Home – Conference Room

MEMBERS PRESENT: Donna Rozar, Tom Buttke, John Hokamp, Lee Thao, Laura Valenstein, Kristin Iniguez (WebEx; arrived 5:55 PM), Rebecca Spiros

MEMBERS EXCUSED: Leslie Kronstedt

MEMBERS ABSENT: Mary Jo Wheeler-Schueller

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list.

1. Chair Rozar called the meeting to order at 5:00 PM and declared a quorum present.
2. There were no public comments.
3. The consent agenda was reviewed. Clarification was offered on pulled items. Motion by Buttke/Spiros to approve the consent agenda. Motion carried unanimously.
4. Ashley Normington & Jacob Wagner from the Health Dept. presented a display called “In Plain Sight”. This deals with the multitude of different containers available on the market that can be related to substance abuse. They are marketed as items being able to hide “valuables”, but in fact are being sold in relation to substance abuse. They also presented on what to look out for in children/grandchildren’s rooms as it relates to substance abuse.
5. Health Director Smith presented the After-Hours Communicable Disease policy for the committee to review. Motion by Buttke/Spiros to approve the policy, taking out the expiration date of 12/31/2024, and making it retroactive to August 1, 2024, pending approval by Human Resources and Corporation Counsel. Motion carried unanimously.
6. Smith presented an out of state travel request for attendance at the NACo Legislative Exchange being held in Washington, D.C. on March 1-4, 2025. Motion by Thao/Hokamp to approve the request as presented. Motion carried unanimously.
7. Human Services Director Vruwink discussed an issue with the Northern Income Maintenance Consortium in that one of the members (Forest County) was not meeting its requirement of having an employee as a part of the consortium. This has since been rectified and they are currently in the recruiting phase for hiring.

8. Vruwink informed the committee of his decision to have his department no longer participate with the Drug Court panel or to participate in the staffing or sustainability meetings, effective December 31, 2024. They will continue to provide therapy and treatment to those in Drug Court. This was communicated to Judge Wolf, as well as the committee chairs of those departments involved.
9. Norwood Administrator Kornack updated the committee on the reviewed the current status of the water supply mitigation plan. She reported that the mitigation infrastructure is in place and working. Planning, engineering, and field surveys continue as well.
10. Edgewater Administrator Cieslewski reviewed the water supply testing and components of the facility and reviewed mitigation strategies in place at the present time. The mitigation component will be covered by the existing budget.
11. Vruwink, Kornack, & Cieslewski presented a request to hire a new assistant administrator position for both Norwood & Edgewater Haven. This is being suggest to avoid burnout of existing managerial staff and for succession planning. They would be assigned to both facilities and be available for call-in situations and be involved in the more day-to-day operations of the facilities. Motion by Thao/Hokamp to proceed with the Assistant Administrator position recruitment. Motion carried unanimously.
12. Cieslewski review the recent Forward Analytics publication “On the Brink – Proving the Coming Senior Care Challenges”. The information within this document will be helpful to Wipfli as they continue their study on the long term viability of the facility.
13. Vruwink presented an out of state travel request for an employee to attend the Trust Based Relational Intervention Practitioner Training, December 9-13, 2024, held in Lake Buena Vista, Florida with all expenses paid using grant funding. Motion by Buttke/Valenstein to approve the request as presented. Motion carried unanimously.
14. Department Head evaluations will be conducted at next month’s meeting.
15. The next meeting will be held on Thursday, November 21st at 5:00 PM at the Wood County Annex & Health Center Classroom.
16. Chair Rozar declared the meeting adjourned at 6:44 PM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

**Health & Human Services Committee
October 24, 2024**

NAME	REPRESENTING
Sue Smith	Health
Katie Miloch	WCHSD
Brandon Urquhart	WCHSD
Marilyn Kamaek	Narwood
Rock Larson	VETERANS
Ashley Normington	Health
Jacob Wasner	Health
Marilyn Kamaek	H&HS
JUSTIN CIESLEWICZ	EDGEWATER
Lance Peime	WAB
Bill Clendenning	WAB District 15